

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION
JANUARY 14, 2016

1. Call to Order
2. Roll Call
3. Employee Recognition/Student Recognition (Shady Valley)
 - Employee of the Month
 - Students of the Month
4. Recognition of Visitors or Delegations/Audience Participation
5. **Consent Agenda**

Approval of Agenda

Approval of minutes of the regular meeting of December 10, 2015, with any additions/corrections necessary (Attachment 5a)

Approval of minutes of the work session of December 17, 2015, with any additions/corrections necessary (Attachment 5b)

Approve the following amendments (Attachment 5c):

Federal Projects Fund – Board Amendment

Federal Projects Fund – Court Amendment

General Purpose School Fund – Court Amendment

Head Start Fund (Calendar) – Court Amendment

Approve Field Trip Requests (Attachment 5d)

Johnson County High School-HOSA students (for Regional Competition) to travel to Carson-Newman University, Jefferson City, TN on February 3, 2016

Approve Adult Ed. Critical Needs Contract for Grant amount of \$25,000, additional funds Provided to the Adult Ed. Program by the State of TN (Attachment 5e)

Approve Annual Contract with Lewis and Associates, P.C. to Audit School Funds (Attachment 5f)
6. Report of Student Board Member – Will Sutherland
7. Appoint a Board Member and an Alternate for the 2016-2017 school year Calendar Committee
8. Approve Interlocal Cooperation Agreement between the Clinch-Powell Educational Cooperative and the Johnson County Board of Education (Attachment 8)
9. Second and final reading of Johnson County Board of Ed. Policy Committee recommended change on the Fiscal Management following policies: (Attachment 9)
 - Policy 2.400 – Revenues
 - Policy 2.700 – Accounting System
 - Policy 2.8051 – Credit Cards
 - Policy 2.900 - Student Activity Funds Management
10. Approve New Travel Regulations (Attachment 10)
11. Approve the Addition of STUNT as a New Female Sport at JCHS (Attachment 11)
12. 911 address change discussion
13. Discussion of Insurance of Loss of Bus
14. Budget Update – Tina Lipford
15. Any other matters which may duly come before the Board for official action

Information Items:

1. Director's Report
 - Head Start / Pre K (information to follow)
 - Food Service Appreciation Day – January 14, 2016
 - January 18, 2016 - Martin Luther King Day, no school
 - Central Office Renovation Update
 - Board of Distinction (Information DR-2)

- TSBA Day on the Hill – Tuesday, February 16, 2016 (Going Mr. Payne, Mr. Gregg, Mr. Long, Dr. Simcox) need Van ? staying at the Double Tree Downtown, Nashville, February 15 checking in and leaving on the 16.
- Board Retreat – Saturday, March 5, 2016 at Johnson County High School Library 9 a.m. - 2 p.m.
- TSBA 2016 SCOPE Conference – Tuesday, March 8, 2016 (Middle Tennessee State University Student Union Building, Murfreesboro)

2. Personnel decisions made by Director of Schools

Hires:

Mark Cahoon – Johnson County Middle School Custodian, effective December 2, 2015

Patricia Grindstaff – Johnson County Schools Bus Driver, effective January 5, 2016

Leaves:

Transfers:

Christine Abernethy – Johnson County School System, Bus Driver to Assistant at ESC, effective January 5, 2016

Resignation:

Margaret Dowell – Johnson County School Extended Service Center (ESC), effective December 18, 2015

Kimberly Potter – Roan Creek Elementary Secretary, effective January 15, 2016

Melissa Harry – Johnson County Schools Assistant Teacher/Head Start, effective January 15, 2016

Volunteer:

Carolyn Hawkins – Substitute Secretary & Teacher at Roan Creek Elementary, effective January 6, 2016

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Dr. Mischelle Simcox, Director of Schools, at (423) 727-2640.

Action taken on Agenda Items

1. The Johnson County Board of Education met in regular session at 6:00pm on Thursday, January 14, 2016. The Chairman, Mr. Long called the meeting to order.

The Pledge of Allegiance was led by Mr. Gregg.

2. The roll was called all Board Members were present, with the exception of Mr. Gambill who was out do to sickness. Will Sutherland, Student Board Member, and Serena Warren, recorder present.

3. Employee Recognition/Student Recognition (Shady Valley) Employee of the month was presented to Debbie Cretsinger, she is the “Cafeteria Meal Provider Extraordinaire”, always cheerful, smiling and is always there when something needs to be done. We thank you for the original “Cranberry Cookie Recipe.”

Recognition of student was Siera Hodge for her talents, creativity and contributions giving to the school. Her achievements and abilities are greatly appreciated. The Board congratulated the recipients, and enjoyed the schools for being apart if the Board meetings. Mr. Long asked if anyone would like to leave at this moment, they could at this time.

4. Recognition of Visitors or Delegations/Audience Participation. None present

5. A motion was made by Mr. Carlton, seconded by Mr. Gregg, and carried by unanimous roll call to approve the consent agenda as presented and recommended.

Federal Projects Fund – Board Amendment

JOHNSON COUNTY BOARD OF EDUCATION
FEDERAL PROJECTS FUND
BOARD AMENDMENT

14-Jan-16

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
73300-116-431	TEACHERS	\$34,720.00		\$1,120.00	\$33,600.00
73300-163-431	EDUCATIONAL ASSISTANTS	\$3,394.00		\$2,036.86	\$1,357.14
73300-201-431	SOCIAL SECURITY	\$4,955.00		\$200.07	\$4,754.93
73300-204-431	STATE RETIREMENT	\$5,022.00		\$229.16	\$4,792.84
73300-207-431	MEDICAL INSURANCE	\$543.00	\$0.23		\$543.23
73300-212-431	EMPLOYER MEDICARE	\$753.00		\$100.00	\$653.00
73300-399-431	OTHER CONTRACTED SERVICES	\$0.00	\$3,500.30		\$3,500.30
73300-429-431	INSTRUCTIONAL MATERIALS	\$6,670.00	\$303.20		\$6,973.20
99100-504-431	INDIRECT COST	\$1,195.00		\$117.64	\$1,077.36
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	TOTALS 21ST CENTURY	\$57,252.00	\$3,803.73	\$3,803.73	\$57,252.00

MISC. LINE ITEM CLEAN-UP

Federal Projects Fund – Court Amendment

JOHNSON COUNTY BOARD OF EDUCATION
FEDERAL PROJECT FUND
COURT AMENDMENT

JANUARY 14, 2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
142-47139-803	OTHER VOCATIONAL	\$0.00	\$5,000.00		\$5,000.00
72130-355-803	TRAVEL	\$0.00	\$725.42		\$725.42
71300-730-803	UNDESIGNATED FUND BALANCE	\$0.00	\$4,274.58		\$4,274.58
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	TOTALS CTE INCENTIVE	\$0.00	\$5,000.00	\$0.00	\$5,000.00
142-47143-903	SPECIAL ED GRANTS TO STATES	\$0.00	\$8,143.21		\$8,143.21
72220-499-903	OTHER SUPPLIES & MATERIALS	\$0.00	\$2,143.21		\$2,143.21
72220-524-903	IN-SERVICE/STAFF DEVELOP.	\$0.00	\$6,000.00		\$6,000.00

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	IDEA SUPPLEMENTAL FUNDS	\$0.00	\$8,143.21	\$0.00	\$8,143.21

CTE INCENTIVE FUNDS AND IDEA SUPPLEMENTAL FUNDS RECEIVED

General Purpose School Fund – Court Amendment

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
141-43570	RECEIPTS FROM INDIVIDUAL SCHOOLS	\$4,645.55	\$3,969.66		\$8,615.21
141-44170	MISCELLANEOUS REFUNDS	\$5,308.87	\$3,770.45		\$9,079.32
		\$9,954.42	\$7,740.11	\$0.00	\$17,694.53

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$3,969.66: \$1,128.75 GIRLS ON THE GO AND BOYS ACTIVELY MOVING,
 \$874.91 REIMBURSEMENT FOR SCHOOL LEVEL PURCHASES, \$1,486.00 FIELDTRIP REIMBURSE, \$480.00 DRINK REIMBURSE
44170 MISC. REFUNDS: \$3,770.45: \$90.00 PARAPRO TEST, \$69.11 CONFERENCE REFUND, \$447.13 HOTEL REFUND, \$1,111.29
 STAFF DEVELOP REIMBURSE, \$728.20 COMPUTER REPLACEMENT, \$294.52 REFUNDS, \$352.00 LIGHT REIMBURSEMENT,
 \$273.20 SCRAP METAL, \$180.00 RADIO REBATE, \$225.00 FIELDTRIP REIMBURSE

72120-599	OTHER CHARGES	\$4,799.00	\$1,128.75		\$5,927.75
72130-322	EVALUATION AND TESTING	\$6,135.00	\$90.00		\$6,225.00
72210-524	INSERVICE/STAFF DEVELOPMENT	\$25,624.03	\$140.18		\$25,764.21
72220-524	INSERVICE/STAFF DEVELOPMENT	\$5,600.00	\$69.11		\$5,669.11
72230-524	INSERVICE/STAFF DEVELOPMENT	\$5,000.00	\$1,111.29		\$6,111.29
72320-524	INSERVICE/STAFF DEVELOPMENT	\$6,000.00	\$225.37		\$6,225.37
72320-599	OTHER CHARGES	\$4,846.55	\$1,603.11		\$6,449.66
72410-524	INSERVICE/STAFF DEVELOPMENT	\$6,000.00	\$81.58		\$6,081.58
72610-399	OTHER CONTRACTED SERVICES	\$208,179.00	\$294.52		\$208,473.52
72620-499	OTHER SUPPLIES AND MATERIALS	\$250,000.00	\$805.20		\$250,805.20
72710-146	BUS DRIVERS	\$236,364.00	\$1,454.00		\$237,818.00
72710-412	DIESEL FUEL	\$148,000.00	\$257.00		\$148,257.00
72710-599	OTHER CHARGES	\$3,775.00	\$480.00		\$4,255.00
	TOTALS	\$910,322.58	\$7,740.11	\$0.00	\$918,062.69

Head Start Fund (Calendar) – Court Amendment

COURT AMENDMENT
31-Dec-15

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL			AMENDED BUDGET
		BUDGET	INCREASE	DECREASE	
121-71100-116	TEACHERS	\$166,562.00		\$11,898.36	\$154,663.64
121-71100-163	EDUCATIONAL ASSISTANTS	\$46,293.72		\$3,166.54	\$43,127.18
121-71100-189	OTHER SALARIES AND WAGES	\$4,000.00		\$872.07	\$3,127.93
1221-71100-198	NON-CERTIFIED SUBSTITUTE TE.	\$6,985.68	\$421.60		\$7,407.28
121-71100-201	SOCIAL SECURITY	\$15,356.00		\$3,687.13	\$11,668.87
121-71100-204	STATE RETIREMENT	\$24,371.00		\$4,964.08	\$19,406.92
121-71100-207	MEDICAL INSURANCE	\$51,509.00		\$3,814.71	\$47,694.29
121-71100-210	UNEMPLOYMENT COMPENSATION	\$713.00		\$204.19	\$508.81
121-71100-212	EMPLOYER MEDICARE	\$3,591.00		\$833.14	\$2,757.86
121-71100-299	OTHER FRINGE BENEFITS	\$1,139.00		\$275.95	\$863.05
121-71100-429	INSTRUCTIONAL SUPPLIES	\$39,505.00	\$20,579.11		\$60,084.11
121-71100-499	OTHER SUPPLIES /MATERIALS	\$653.48		\$111.74	\$541.74
121-71100-599	OTHER CHARGES	\$20,510.00	\$8,827.20		\$29,337.20
121-72110-130	SOCIAL WORKERS	\$45,812.00		\$947.11	\$44,864.89
121-72110-201	SOCIAL SECURITY	\$2,840.00		\$612.36	\$2,227.64
121-72110-204	STATE RETIREMENT	\$5,681.00		\$995.30	\$4,685.70
121-72110-207	MEDICAL INSURANCE	\$12,377.00		\$80.00	\$12,297.00
121-72110-210	UNEMPLOYMENT COMPENSATION	\$189.00		\$16.17	\$172.83
121-72110-212	EMPLOYER MEDICARE	\$664.00		\$40.41	\$623.59
121-72110-299	OTHER FRINGE BENEFITS	\$211.00		\$13.68	\$197.32
121-72110-355	TRAVEL	\$400.00		\$169.70	\$230.30
121-72110-499	OTHER SUPPLIES /MATERIALS	\$20.00	\$2,874.73		\$2,894.73
121-72120-131	MEDICAL PERSONNEL	\$9,952.00		\$193.50	\$9,758.50
121-72120-201	SOCIAL SECURITY	\$617.00		\$11.97	\$605.03
121-72120-204	STATE RETIREMENT	\$1,234.00		\$23.96	\$1,210.04
121-72120-207	MEDICAL INSURANCE	\$1,548.00		\$1,548.00	\$0.00
121-72120-210	UNEMPLOYMENT COMPENSATION	\$18.00		\$7.24	\$10.76
121-72120-212	EMPLOYER MEDICARE	\$144.00		\$2.50	\$141.50
121-72120-299	OTHER FRINGE BENEFITS	\$313.00		\$6.00	\$307.00
121-72120-399	OTHER CONTRACTED SERVICES	\$1,000.00		\$145.00	\$855.00
121-72120-413	DRUGS AND MEDICAL SUPPLIES	\$0.00	\$1,938.17		\$1,938.17
121-72210-105	SUPERVISOR/DIRECTOR	\$48,445.00		\$880.86	\$47,564.14

121-72210-196	IN-SERVICE TRAINING	\$1,880.00	\$20.00		\$1,900.00
121-72210-201	SOCIAL SECURITY	\$3,004.00		\$31.59	\$2,972.41
121-72210-204	STATE RETIREMENT	\$4,379.00	\$156.42		\$4,535.42
121-72210-207	MEDICAL INSURANCE	\$5,051.00	\$528.54		\$5,579.54
121-72210-210	UNEMPLOYMENT COMPENSATION	\$68.30		\$4.35	\$63.95
121-72210-212	EMPLOYER MEDICARE	\$702.00		\$6.83	\$695.17
121-72210-299	OTHER FRINGE BENEFITS	\$223.00		\$26.87	\$196.13
121-72210-355	TRAVEL	\$500.00		\$55.51	\$444.49
121-72210-499	OTHER SUPPLIES /MATERIALS	\$2,000.00	\$155.11		\$2,155.11
121-72210-524	IN-SERVICE/STAFF DEVELOPMENT	\$11,342.82	\$145.94		\$11,488.76
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	TOTALS	\$541,804.00	\$35,646.82	\$35,646.82	\$541,804.00

END OF CALENDAR YEAR LINE ITEM CLEANUP

6. Report of Student Board Member, Will Sutherland

- Students are into their new semester classes
- Johnson County Band attended and auditioned at ETSBOA's All-State East Senior Clinic Moriah Franklin placed 3rd in both the Junior and Senior classes Clinic-Wide, she will be playing with the Tennessee All-State band in April.
- ETSU Honor's Band will be held on January 29th – 30th, 2016, participating will be Makayla Fritts, Justin Hamilton, Christian Dugger and Patrick Sutherland
- JCHS Basketball Homecoming, January 15, 2016, senior attendants for Homecoming Queen: Sara Carlton, Alexis Little, Lindsey Profit and Hannah Courtner.
- FASFA applications, January 15, 2016, JCHS GEAR-UP representatives will be helping students
- Tennessee Promise scholarship will meet January 19, 2016, at 5:30pm in the JCHS commons area for the seniors who have signed up.
- I hope everyone enjoyed their Christmas Break and have a wonderful New Year.

7. Appoint a Board Member and an Alternate for the 2016-2017, school year calendar committee. Appointed Mr. Payne as the Board Member with Mr. Long as the Alternate, for the 2016-2017, school year calendar committee.

8. Approve Interlocal Cooperation Agreement between, the Clinch-Powell Educational Cooperative and the Johnson County Board of Education, motion was made by Mr. Carlton seconded by Mr. Payne and carried by unanimous roll call to approve the agreement between Interlocal Cooperation, the Clinch-Powell Educational Cooperative and the Johnson County Board of Education, School System.

9. Second and Final Reading of Johnson County Board of Education Policy Committee recommended changes on the Fiscal Management policies:

Policy 2.400 - Revenues

Policy 2.700 - Accounting System

Policy 2.8051 - Credit Cards

Policy 2.900 - Student Activity Funds Management

motion was made by Mr. Payne seconded by Mr. Carlton and carried by unanimous roll call to approve the second and final reading of the recommended changes to the Fiscal Management Policies.

10. Approve New Travel Regulations, motion was made by Mr. Carlton seconded by Mr. Gregg and carried by unanimous roll call to approve the New Travel Regulations.
11. Approve the Addition of STUNT as a New Female Sport at Johnson County High School, motion was made by Mr. Carlton seconded by Mr. Payne and carried by unanimous roll call to approve the addition of STUNT as a New Female Sport at Johnson County High School.
12. 911 Address Change Discussion, regarding address on hill at the Johnson County High School/Middle School. 911 said that Fairground Lane ends at the bridge; due to this the name would have to be changed. After discussion suggested name on the hill will be changed to Fairground Hill instead of Fairground Lane. 911 will be providing new numbers to the new Fairground Hill addresses.
13. Discussion of Insurance of Loss of Bus, Board agreed to put the check that was given for totaling of the bus accident into the bus fund. It will be given to the county general fund/bus fund to be used when needed to purchase another bus.
14. Budget Update – Tina Lipford, an informative budget update was provided by Finance Director, Tina Lipford
15. Any other matters which may duly come before the Board for official actions.

Information Items:

1. Director's Report

- Head Start / Pre K (information to follow)
- Food Service Appreciation Day – January 14, 2016
- January 18, 2016 - Martin Luther King Day, no school
- Central Office Renovation Update
- Board of Distinction (Information DR-2)
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2. Personnel decisions made by Director of Schools

Hires:

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Patricia Grindstaff – Johnson County Schools Bus Driver, effective January 5, 2016

Leaves:

Transfers:

Christine Abernethy – Johnson County School System, Bus Driver to Assistant at ESC, effective January 5, 2016

Resignation:

Margaret Dowell – Johnson County School Extended Service Center (ESC), effective December 18, 2015

Kimberly Potter – Roan Creek Elementary Secretary, effective January 15, 2016

Melissa Harry – Johnson County Schools Assistant Teacher/Head Start, effective January 15, 2016

Volunteer:

Carolyn Hawkins – Substitute Secretary & Teacher at Roan Creek Elementary, effective January 6, 2016

Comments by the Board Members:

Mr. Gambill: not present, due to sickness, our prayers are with him and family

Mr. Payne: None

Mr. Gregg: None

Mr. Carlton: None

Mr. Long: Thankful for no snow yet.

Mr. Carlton made a motion, seconded by Mr. Payne that the meeting adjourns. There being no further business the meeting adjourned at 6:34pm.

Director of Schools

Chairman

Vice-Chairman

Member

Member

Member

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