

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR MEETING, FEBRUARY 14, 2008, 6:00 P.M

Agenda Items

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
 - Audience Participation
4. **Consent Agenda**
 - Approval of Agenda
 - Approval of minutes of the regular meeting of January 10, 2008, with any additions/corrections necessary (Attachment 4a)
 - Approve the following amendments: (Attachment 4b)
 - General Purpose Court
 - Federal Projects Court
 - General Purpose Board
 - Federal Projects Board
 - Approve contract for psychological services with Linda Nelson effective from January 15, 2008 and ending June 30, 2008. (Executive Agreement 01-15-08) (Attachment 4c)
5. Report of Student Board member – Nancy Blevins
6. Approve SWPPP (storm water pollution prevention plan) proposal for phase II of the Vocational School subdivision (phase I) in the amount of \$4,000.00 with Bundy Architecture and Engineering, Inc. (Attachment #6)
7. Vocational House Presentation
8. Approve contract with ENA Services, LLC for the purchase of internet access and related internet connectivity management services for the period of July 1, 2008 thru June 30, 2009. (Attachment #8)
9. Approve the proposed school calendar for Johnson County schools for the 2008-2009 school year. (Attachment #9)
10. Approve 60 month postage meter lease with Pitney Bowes in the amount of \$61.00 per month for Johnson County High School. Student Activity Funds will be the funding source. (Attachment #10)
11. Approve the purchase of three (3) 72 passenger school buses in the amount of \$68,441.00 per unit for a total of \$205,323.00 from Mid-South Bus Center, Inc. (Attachment #11)
12. Presentation of tenure candidates' portfolios – principals and/or instructional supervisors (Attachment #12)
13. Approve the first reading of the E-Discovery Policy for Johnson County Schools (Attachment #13)
14. Review of Board Policy Section V – Personnel
15. Accept the Student Activity Fund and U.S.D.A. Procedures audit for the period ending June 30, 2007. (Attachment #15)
16. Budget Update – Russell Robinson
17. Any other matters which may duly come before the Board for official action

Information Items:

1. Director's Report
 - Johnson County Middle School TNACHE grant in the amount of \$5,000
 - 29 hours of college credit
 - State graduation standards (Info Handout #1)

- Reminder of the TSBA Day On The Hill – February 26, 2008
 - Board meeting time change: March 13, 2008 @ 7 p.m.
 - Tenure candidates reception – March 13, 2008 @ 6:30 p.m. conference room
2. Personnel decisions made by Director of Schools

Retirements

- Audrey Reece – Central Office Bookkeeper/Secretary effective 03-01-08

Hires

- Lisa Clawson, Pamela Crowder, Betty Gentry, Melissa Harry, Tanya Huyard, Andrea Johnson, Drucilla Lawson, Christian Morteza, Suzanne Tester, Mary Viarengo – substitute teachers
- Heather Savery – certified substitute teacher
- Christine Robinson – paid maternity leave beginning February 11th (filling in for Heather Taylor while she is on unpaid leave)
- Sara Beth Hale and David Wilson - CCLCP (21st Century Community Learning Center) at Doe for the 2007-2008 school year

Leaves

- Angela Blevins – maternity leave February 25th thru April 14th
- Patricia Honaker – paid leave thru January 16th
- Dottie Sue Phipps – unpaid leave January 18th thru January 22nd
- RoseEdda Snyder – unpaid leave thru January 31st
- Heather Taylor – unpaid maternity leave February 11th thru May 8th
- Linda Fletcher – unpaid leave February 18th thru February 22nd
- Jahala Thomason – unpaid leave February 19th thru February 22nd
- Leona Warren – unpaid leave thru March 10th

Resignations

- Linda Nelson as school psychologist - effective January 15th
- Melissa Brown as Panthers Den childcare giver- effective February 15th

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

Addendum Item

1. Approve 36 month Risograph lease with De Lage Landen Financial Services in the amount of \$93.94 per month for Mountain City Elementary School. Student Activity Funds will be the funding source. (Attachment #1)

Action Taken on Agenda Items

- 1-2. The meeting was called to order by the chairman, Mr. Carlton. The roll was called with the following members present: Mr. Buckles, Mr. Gambill, Mr. Gregg, Ms. Stout, Mr. Carlton, and Ms. Blevins, student member. Russell Robinson, Recorder.
3. Mike Payne addressed the Board concerning the lack of the course offering of Drivers Education. Mr. Payne presented to the Board several accident statistics concerning accidents and deaths of drivers under the age of 21. Mr. Carlton asked Mr. Woodring to look into the possible offering of Drivers Education.

4. Consent Agenda – Mr. Carlton asked if anyone had any item they wished to remove from the consent agenda for individual discussion/action. Getting no response, he asked for a motion. A motion was made by Mr. Buckles, seconded by Ms. Stout, and passed by unanimous roll call vote to approve the consent agenda as recommended, including the following amendments.

General Purpose Court Amendment

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
43570	REC. FROM IND. SCHOOLS	\$11,466.11	\$631.18		\$12,097.29
44170	MISC. REFUNDS	\$3,529.90	\$316.00		\$3,845.90
		-----	-----	-----	-----
		-	-	-	-
		\$14,996.01	\$947.18	\$0.00	\$15,943.19
THE ABOVE FUNDS WERE COLLECTED, RECIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:					
43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$631.18: \$143.27 SUBSTITUTE TEACHER EXPENSE REIMBURSEMENT, \$377.91 SAMS CLUB SCHOOL PURCHASES REIMBURSEMENT, \$110.00 SCHOOL FIELDTRIP EXPENSE REIMBURSEMENT.					
44170 MISC. REFUNDS: \$316.00: \$11.00 JURY DUTY PAY, \$210.00 CONFERENCE REGISTRATION FEE REFUND, \$45.00 GOV DEALS FEE CREDIT REIMBURSEMENT, \$50.00 VOCATIONAL EDUCATION SUBSTITUTE REIMBURSEMENT					
71100-198	NON CERT. SUBSTITUTE TEACHERS	\$72,725.22	\$121.00		\$72,846.22
71100-201	SOCIAL SECURITY	\$319,110.18	\$6.01		\$319,116.19
71100-212	EMPLOYER MEDICARE	\$74,630.59	\$0.80		\$74,631.39
71300-198	NON CERT. SUBSTITUTE TEACHERS	\$11,609.00	\$74.50		\$11,683.50
71300-201	SOCIAL SECURITY	\$45,720.41	\$1.52		\$45,721.93
71300-212	EMPLOYER MEDICARE	\$10,692.80	\$0.44		\$10,693.24
72320-599	OTHER CHARGES	\$4,725.45	\$377.91		\$5,103.36
72510-524	INSERVICE/STAFF DEVELOPMENT	\$1,500.00	\$100.00		\$1,600.00
72520-524	INSERVICE/STAFF DEVELOPMENT	\$1,000.00	\$110.00		\$1,110.00
72710-146	BUS DRIVERS	\$227,522.00	\$80.00		\$227,602.00
72710-412	DIESEL FUEL	\$120,551.00	\$30.00		\$120,581.00
72710-599	OTHER CHARGES	\$6,955.60	\$45.00		\$7,000.60
		-----	-----	-----	-----
		-	-	-	-
	TOTALS	\$896,742.25	\$947.18	\$0.00	\$897,689.43
34290	OTHER EDUCATIONAL RESERVES	\$638,700.00		\$55,103.00	\$583,597.00
73300-189	OTHER SALARIES & WAGES	\$5,095.00	\$46,430.00		\$51,525.00
73300-201	SOCIAL SECURITY	\$3,157.00	\$2,879.00		\$6,036.00
73300-204	STATE RETIREMENT	\$5,615.00	\$2,667.00		\$8,282.00
73300-207	MEDICAL INSURANCE	\$3,000.00	\$2,166.00		\$5,166.00
73300-210	UNEMPLOYMENT COMPENSATION	\$285.00	\$287.00		\$572.00
73300-212	EMPLOYER MEDICARE	\$738.00	\$674.00		\$1,412.00
		-----	-----	-----	-----
		-	-	-	-
		\$17,890.00	\$55,103.00	\$0.00	\$72,993.00

	FUNDS FROM RESERVES FOR THE AFTER SCHOOL CHILDCARE PROGRAMS.				
39000	UNDESIGNATED FUND BALANCE	\$2,921,607.00		\$55,000.00	\$2,866,607.00
76100-304	ARCHITECTS	\$96,639.00	\$50,000.00		\$146,639.00
76100-399	OTHER CONTRACTED SERVICES	\$10,606.00	\$5,000.00		\$15,606.00
		-----	-----	-----	-----
		-	-	-	-
		\$107,245.00	\$55,000.00	\$0.00	\$162,245.00
	ADDITIONAL FUNDS TO COVER ADDITIONAL ARCHITECTURAL SERVICES FOR THE RENOVATION AT JOHNSON COUNTY MIDDLE SCHOOL.				

Federal Projects Court Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-101	EDUCATIONAL ASSISTANTS	\$179,824.00		\$375.00	\$179,449.00
71100-198-101	NON-CERTIFIED SUBSTITUTES	\$6,300.00	\$5,000.00		\$11,300.00
71100-201-101	SOCIAL SECURITY	\$18,306.00	\$310.00		\$18,616.00
71100-210-101	UNEMPLOYMENT COMPENSATION	\$730.00	\$28.00		\$758.00
71100-212-101	EMPLOYER MEDICARE	\$4,283.00	\$73.00		\$4,356.00
71100-429-101	INSTRUCTIONAL MATERIALS	\$1,200.00	\$390.00		\$1,590.00
72130-130-01	SOCIAL WORKERS	\$16,665.00		\$6,801.00	\$9,864.00
72210-524-101	INSERVICE/STAFF DEVELOPMENT	\$1,000.00	\$1,375.00		\$2,375.00
		-----	-----	-----	-----
	TOTALS TITLE I 08-01	\$228,308.00	\$7,176.00	\$7,176.00	\$228,308.00
49800-201	OPERATING TRANSFERS	\$0.00	\$21.90		\$21.90
		-----	-----	-----	-----
	TOTALS	\$0.00	\$21.90	\$0.00	\$21.90
72210-524-201	INSERVICE/STAFF DEVELOPMENT	\$31,945.00	\$21.90		\$31,966.90
		-----	-----	-----	-----
	TOTALS TITLE II PART A 08-01	\$31,945.00	\$21.90	\$0.00	\$31,966.90
71100-163-414	EDUCATIONAL ASSISTANTS	\$29,415.00		\$5,000.00	\$24,415.00
72210-524-414	INSERVICE/STAFF DEVELOPMENT	\$3,000.00	\$5,000.00		\$8,000.00
		-----	-----	-----	-----
	TOTALS GEAR-UP 08-01	\$32,415.00	\$5,000.00	\$5,000.00	\$32,415.00
47142-601	INNOVATIVE ED PROGRAM STRAT	\$0.00	\$67,461.00		\$67,461.00
47148-601	RURAL EDUCATION	\$67,461.00		\$67,461.00	\$0.00
		-----	-----	-----	-----
	TOTALS TITLE VI 08-01	\$67,461.00	\$67,461.00	\$67,461.00	\$67,461.00
	TITLE I 08-01: REALLOCATION OF SCHOOL ALLOCATIONS AT LAUREL ELEMENTARY AND ROAN CREEK ELEMENTARY.				
	TITLE II PART A 08-01: CORRECTION OF ACCOUNTING ERROR				

GEAR-UP 08-01: REALLOCATION OF UNUSED SALARY DUE TO EXTENDED VACANCY			
TITLE VI 08-01: RECLASSIFICATION OF PROJECT REVENUE			

General Purpose Board Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71300-198	CERTIFIED SUBSTITUTES	\$0.00	\$3,314.00		\$3,314.00
71300-336	REPAIRS & MAINTENANCE EQUIP	\$3,500.00		\$500.00	\$3,000.00
71300-399	OTHER CONTRACTED SERVICES	\$3,500.00		\$500.00	\$3,000.00
71300-429	INSTRUCTIONAL MATERIALS	\$20,000.00		\$500.00	\$19,500.00
71300-499	OTHER SUPPLIES & MATERIALS	\$5,000.00		\$500.00	\$4,500.00
71300-730	VOCATIONAL EQUIPMENT	\$20,000.00		\$1,314.00	\$18,686.00
71400-207	MEDICAL INSURANCE	\$822.00	\$2,500.00		\$3,322.00
71400-399	OTHER CONTRACTED SERVICES	\$4,000.00		\$2,500.00	\$1,500.00
72320-307	COMMUNICATION	\$17,000.00	\$4,000.00		\$21,000.00
72320-399	OTHER CONTRACTED SERVICES	\$3,000.00		\$500.00	\$2,500.00
72320-524	INSERVICE/STAFF DEVELOPMENT	\$4,500.00		\$500.00	\$4,000.00
72320-599	OTHER CHARGES	\$4,000.00		\$1,000.00	\$3,000.00
72320-701	ADMINISTRATIVE EQUIPMENT	\$8,000.00		\$2,000.00	\$6,000.00
72510-355	TRAVEL	\$250.00	\$4.00		\$254.00
72510-599	OTHER CHARGES	\$250.00		\$4.00	\$246.00
72610-210	UNEMPLOYMENT COMPENSATION	\$1,037.00	\$250.00		\$1,287.00
72610-328	JANITORAL SERVICES	\$1,500.00		\$250.00	\$1,250.00
		-----	-----	-----	-----
	TOTALS	\$96,359.00	\$10,068.00	\$10,068.00	\$96,359.00
	MISC. MONTHLY LINE ITEM CLEAN-UP				

Federal Projects Board Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-414	EDUCATIONAL ASSISTANTS	\$29,415.00		\$69.00	\$29,346.00
71100-210-414	UNEMPLOYMENT COMPENSATION	\$84.00	\$69.00		\$153.00
		-----	-----	-----	-----
	TOTALS GEAR-UP 08-01	\$29,499.00	\$69.00	\$69.00	\$29,499.00

71200-163-901	EDUCATIONAL ASSISTANTS	\$211,287.00		\$10,000.00	\$201,287.00
71200-198-901	NON-CERTIFIED SUBSTITUTES	\$5,000.00	\$10,000.00		\$15,000.00
		-----	-----	-----	-----
	TOTALS IDEA 08-01	\$216,287.00	\$10,000.00	\$10,000.00	\$216,287.00
	MISC. MONTHLY LINE ITEM CLEAN-UP				

5. Report of Student Board Member – Nancy Blevins – Ms. Blevins mentioned/discussed the following items:
 - Congratulations to Ms. Stacy Reece, JCHS Teacher of the Year.
 - Congratulations to the JCHS Thespians on their success at their recent competition in Memphis, TN.
 - JCHS student opportunities to earn college credit with at JCHS.
 - Congratulations to Mr. Chris Serna and the JCHS Band on their successes in regional and state band competitions.
 - Congratulations to the FFA for recent competitions in Knoxville, TN.
 - Financial Aid workshop for JCHS seniors on February 21, 2008.
 - Class scheduling is underway for the 2008-2009 school year.
 - Congratulations to Lizzie Russell, Crystal Wood, Josh Kilgore and Ashley Hall for the winning poster design contest sponsored by the ACTION Coalition and East Tennessee State University.
 - The JCHS Teen Board participated in a community service project at the Samaritan’s Purse in Boone, NC. Over 2,000 boxes were packed to be shipped to the Philippines.
 - Basketball teams have completed their regular season and are now in District Tournament play.

6. A motion was made by Mr. Gregg, seconded by Mr. Buckles and passed by unanimous roll call vote to approve the SWPPP (storm water pollution prevention plan) proposal for phase II of the Vocational School subdivision (phase I) in the amount of \$4,000.00 with Bundy Architecture and Engineering, Inc.

7. George Triplett and Tim Roberts gave a brief power point presentation on the progress of the second vocational house.

8. A motion was made by Mr. Buckles, seconded by Mr. Gregg, and passed by unanimous roll call vote to approve the contract with ENA Services, LLC for the purchase of internet access and related internet connectivity management services for the period of July 1, 2008 thru June 30, 2009.

9. A motion was made by Mr. Gambill, seconded by Mr. Buckles and passed by unanimous roll call vote to approve the proposed school calendar for Johnson County Schools for the 2008-2009 school year.

10. A motion was made by Mr. Buckles, seconded by Mr. Gambill and passed by unanimous roll call vote to approve a 60 month poster meter lease with Pitney Bowes in the amount of \$61.00 per month for Johnson County High School.

11. A motion was made by Mr. Buckles, seconded by Mrs. Stout and passed by unanimous roll call vote to purchase three 72 passenger school buses in the amount of \$68,441.00 per unit for a total of \$205,323.00 from Mid-South Bus Center, Inc.
12. A presentation by the Instructional Supervisors and Principals was made and portfolios of tenure candidates were presented to the Board.
13. After a brief explanation by Mr. Woodring and Mr. Sutherland the Board approved the first reading of the E-Discovery policy for Johnson County Schools.
14. Concerning review of Section V Personnel– of the Board Policy Handbook, it was the general consensus of the Board that no changes/additions needed to be made at this time. No action was taken on this item.
15. After a brief explanation by Mr. Robinson a motion was made by Mr. Buckles, seconded by Mrs. Stout and passed by unanimous roll call vote to accept the Student Activity Fund and U.S.D.A. procedures audit for the period ending June 20, 2007.
16. Russell Robinson gave a brief budget update and handed the monthly financial report.

Action Taken on Addendum Items

1. After a brief explanation by Mr. Woodring a motion was made by Mr. Gambill, seconded by Mr. Gregg and passed by unanimous roll call vote to approve a 36 month Risograph lease with De Lage Landen Financial Services in the amount of \$93.94 per month for Mountain City Elementary.

At this point Mr. Carlton returned to the agenda and asked Mr. Woodring for the Director's Report.

Mr. Woodring mentioned the following items:

- Johnson County Middle School TNACHE grant in the amount of \$5000
- 29 hours of college credit for dual enrollment classes at Johnson County High School.
- State graduation standards.
- Reminder of the TSBA Day On the Hill
- Board meeting time change: March 13, 2008 at 7:00 p.m.
- Tenure Candidates reception: March 13, 2008 @ 6:30 p.m. in the conference room.

Mr. Gambill commented on receiving 5 telephone calls concerning the student dress code.

Mr. Buckles commented that he was glade to see an interest for Driver's Education.

Mrs. Stout commented on the nice decorations in the board room.

Mr. Gregg commended Mr. Triplett and Mr. Roberts on the progress of the Vocational house.

Mr. Carlton mentioned the upcoming chili cook-off at Laurel Elementary this Friday.

Mr. Gambill made the motion to adjourn the meeting. The meeting adjourned at 7:15 p.m.

Director of Schools

Chairman

Vice-Chairman

Member

Member

Member