

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,
JANUARY 5, 2005, 6:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Presentation of the Johnson County Schools Brochure developed by Jessica Danner under the direction of Mr. Scott Heron, Johnson County Vocational Teacher
4. Recognition of Visitors or Delegations
5. Audience Participation
6. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of December 9, 2004, with any additions/corrections necessary (Attachment 6a)

Approve following amendments (Attachment 6b)
General Purpose Court
General Purpose Board
Federal Projects Board
Head Start Board #1 (Executive Agreement 12-28-04)

Approve the establishment and start-up funds for a flexible benefits account at Farmers State Bank under the Section 125 plan. In the event that claims would exceed the account balance, authorization is needed to transfer additional funds into this account to cover claims. These additional funds will be recovered by payroll deduction. (Executive Agreement 12-16-04)

7. Report from Student Board Member – Cory Wilson
8. Approve Change Order #1 for the partial roof replacement at Shady Valley Elementary – a credit of \$3,000 (Attachment #8)
9. Reject offer of \$10,082 from Robert Noell, Attorney for J. S. Ridenour Construction, Inc. as settlement in the Doe Roof Complaint (This offer was previously rejected in a letter written by our attorney dated June 1, 2004) (Attachment #9)
10. Overview of Student Activity Funds Audit for period ending June 30, 2004 – Russell Robinson
11. Review of Section 2 – Fiscal Management – Board Policy
12. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools
 - Hires
 - Ray Mast as custodian
 - Vickie Anthony as part-time Special Education assistant at MCE
 - Leaves
 - Drema Arnold – two days of personal leave without pay
 - Brenda Johnson – one day leave without pay
 - Resignations
 - William “Pete” Brooks as custodian at JCMS
 - Jan Dayton as mentor/tutor at Shady Valley Elementary
2. Director’s Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The meeting was called to order by Mr. Howard Carlton, Vice-Chairman, due to the absence of Mr. Gregg, Chairman.

Mr. Carlton opened the meeting with a moment of silence, followed by Mr. Buckles leading in the pledge to the American Flag.

The roll was called with members present as follows: Mr. Buckles, Mr. Carlton, Mr. Gambill, Ms. Stout, and Cory Wilson, student board member. Mr. Gregg was absent due to a job-related out-of-town meeting.

3. Mr. Scott Heron, teacher at JCVS, and Miss Jessica Danner, student, were in attendance to present the board with the new Johnson County Schools brochure. Mr. Heron introduced Miss Danner and said that she had designed the brochure. He said it was top notch work and she had taken complete responsibility for the project and had produced a professional, quality piece of work. Ms. Miller commented that these brochures will be put in doctor's offices, real estate offices, etc. around the county and that she has had requests from businesses for something like this.
- 4-5. There were no visitors or delegations present and no one in the audience who wished to address the board.
6. Consent Agenda

Mr. Carlton asked if anyone had any item on the consent agenda they wished pulled off for individual discussion. Getting no response, he asked for a motion to approve the entire agenda as recommended. A motion was made by Mr. Gambill, seconded by Mr. Buckles, and passed by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments.

General Purpose Court

| Account # | Description | Original Budget | Increase | Decrease | Amended Budget |
|---|-------------------------|-----------------|-------------------|-------------|----------------|
| 43570 | Rec. from Ind. Schools | | \$427.06 | | |
| 44170 | Misc. Refunds | | \$699.65 | | |
| 44520 | Insurance Recovery | | \$737.00 | | |
| 44530 | Sale of Equipment | | \$88.00 | | |
| 49800 | Operating Transfers | | \$51.00 | | |
| | | | \$2,002.71 | | |
| NOTE: The above revenue was collected and amended into the appropriate revenue accounts and expenditures as indicated: 43570 Receipts from Individual Schools \$427.06 included \$54.91 sub pay and \$372.15 field trip expenses; 44170 Misc. Refunds \$699.65 included \$32.25 uniform rental, \$22.00 copies, \$16.00 field trip expenses, and \$629.40 scrap metal; 44520 Insurance Recovery \$737.00 was reimbursement for broken windshield; 44530 Sale of Equipment \$88.00 was for sale of surplus equipment, and 49800 Operating Transfers \$51.00 was field trip expenses from Central Cafeteria Fund | | | | | |
| 71100-195 | Substitute Teachers | \$72,625.00 | \$51.00 | | \$72,676.00 |
| 71100-201 | Social Security | \$284,337.85 | \$3.17 | | \$284,341.02 |
| 71100-212 | Medicare | \$66,496.67 | \$0.74 | | \$66,497.41 |
| 72320-599 | Other Charges | \$4,010.51 | \$22.00 | | \$4,032.51 |
| 72620-717 | Maint. Equipment | \$5,853.65 | \$629.40 | | \$6,483.05 |
| 72710-146 | Bus Drivers | \$230,942.65 | \$326.15 | | \$231,268.80 |
| 72710-351 | Rentals | \$6,109.65 | \$32.25 | | \$6,141.90 |
| 72710-412 | Diesel Fuel | \$60,334.96 | \$113.00 | | \$60,447.96 |
| 72710-599 | Other Charges | \$4,913.00 | \$737.00 | | \$5,650.00 |
| 99100-590 | Transfer to Other Funds | | \$88.00 | | \$88.00 |
| | | | \$2,002.71 | | |
| 34290 | Other Educ. Reserves | \$1,123,123.00 | | \$17,355.00 | \$1,105,768.00 |
| 72120-735 | Health Equipment | \$2,500.00 | \$17,355.00 | | \$19,855.00 |
| (Funds from reserves to cover the purchase of defibrillators) | | | | | |
| Prepared by: Audrey Reece, Lead Bookkeeper and Russell Robinson, School Finance Coordinator | | | | | |

General Purpose Board

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------|----------------------------|-----------------|------------|------------|----------------|
| 71100-210 | UNEMPLOYMENT COMPENSATION | \$6,122.00 | \$1,000.00 | | \$7,122.00 |
| 71100-399 | OTHER CONTRACTED SERVICES | \$20,572.75 | | \$1,000.00 | \$19,572.75 |
| 72130-399 | OTHER CONTRACTED SERVICES | \$6,470.00 | | \$470.00 | \$6,000.00 |
| 72130-499 | OTHER SUPPLIES & MATERIALS | \$3,000.00 | \$470.00 | | \$3,470.00 |

| | | | | | |
|----------------------------------|---------------------------|-------------|------------|------------|-------------|
| 72610-210 | UNEMPLOYMENT COMPENSATION | \$1,044.00 | \$500.00 | | \$1,544.00 |
| 72610-599 | OTHER CHARGES | \$4,962.00 | | \$500.00 | \$4,462.00 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS | \$42,170.75 | \$1,970.00 | \$1,970.00 | \$42,170.75 |
| MISC. MONTHLY LINE ITEM CLEAN-UP | | | | | |

Federal Projects Board

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------------------------|--------------------------------|---------------------|-------------------|-------------------|---------------------|
| 71100-163-110 | EDUCATIONAL ASSISTANTS | \$159,573.00 | | \$6,000.00 | \$153,573.00 |
| 71100-195-110 | SUBSTITUTE TEACHERS | \$6,000.00 | \$6,000.00 | | \$12,000.00 |
| | | - | - | - | -- |
| | TOTALS TITLE I 05-01 | \$165,573.00 | \$6,000.00 | \$6,000.00 | \$165,573.00 |
| 72210-196-141 | INSERVICE TRAINING | \$2,893.48 | | \$2,055.00 | \$838.48 |
| 72210-201-141 | SOCIAL SECURITY | \$179.40 | | \$127.41 | \$51.99 |
| 72210-204-141 | STATE RETIREMENT | \$166.59 | | \$110.31 | \$56.28 |
| 72210-212-141 | EMPLOYER MEDICARE | \$42.71 | | \$30.54 | \$12.17 |
| 72210-524-141 | INSERVICE /STAFF DEVELOPMENT | \$13,728.93 | \$2,323.26 | | \$16,052.19 |
| | | - | - | - | -- |
| | TOTALS TITLE II A 04-21 | \$17,011.11 | \$2,323.26 | \$2,323.26 | \$17,011.11 |
| MISC. MONTHLY LINE ITEM CLEAN-UP | | | | | |

Head Start Board #1

| Account # | Description | Original Budget | Increase | Decrease | Amended Budget |
|-----------|----------------------------|-----------------|-------------------|-------------------|----------------|
| 71100116 | Teachers | \$182,654.00 | | \$0.13 | \$182,653.87 |
| 71100163 | Educational Assistants | \$48,973.00 | \$55.32 | | \$49,028.32 |
| 71100195 | Substitute Teachers | \$9,322.00 | | \$1,836.80 | \$7,485.20 |
| 71100201 | Social Security | \$14,165.00 | | \$369.19 | \$13,795.81 |
| 71100204 | State Retirement | \$11,856.00 | | \$354.31 | \$11,501.69 |
| 71100207 | Medical Insurance | \$29,972.00 | | \$636.99 | \$29,335.01 |
| 71100210 | Unemployment Compensation | \$807.00 | | \$311.14 | \$495.86 |
| 71100212 | Employer Medicare | \$3,313.00 | | \$86.57 | \$3,226.43 |
| 71100429 | Instructional Supplies | \$8,223.00 | | \$56.53 | \$8,166.47 |
| 71100499 | Other Supplies | \$13,000.00 | \$3,596.34 | | \$16,596.34 |
| | | | | | |
| | | Total | \$3,651.66 | \$3,651.66 | |
| 72110130 | Social Workers | \$43,944.00 | | \$85.31 | \$43,858.69 |
| 72110189 | Other Salaries | \$1,206.00 | | \$0.40 | \$1,205.60 |
| 72110201 | Social Security | \$2,288.00 | | \$17.35 | \$2,270.65 |
| 72110204 | State Retirement | \$3,395.00 | | \$0.06 | \$3,394.94 |
| 72110207 | Medical Insurance | \$15,114.00 | | \$744.96 | \$14,369.04 |
| 72110210 | Unemployment Compensation | \$191.00 | | \$42.02 | \$148.98 |
| 72110212 | Employer Medicare | \$834.00 | | \$302.97 | \$531.03 |
| 72110355 | Travel | \$2,500.00 | | \$718.00 | \$1,782.00 |
| 72110499 | Other Supplies | \$1,366.00 | \$1,911.07 | | \$3,277.07 |
| | | | | | |
| | | Total | \$1,911.07 | \$1,911.07 | |
| 72120131 | Medical Personnel | \$5,412.00 | | \$0.66 | \$5,411.34 |
| 72120201 | Social Security | \$371.00 | | \$64.02 | \$306.98 |
| 72120204 | State Retirement | \$422.00 | | \$0.63 | \$421.37 |
| 72120210 | Unemployment Compensation | \$37.00 | | \$23.92 | \$13.08 |
| 72120212 | Employer Medicare | \$87.00 | | \$8.49 | \$78.51 |
| 72120413 | Drugs and Medical Supplies | \$3,405.00 | \$102.22 | | \$3,507.22 |
| 72120599 | Other Charges | \$680.00 | | \$4.50 | \$675.50 |

| | | Total | \$102.22 | \$102.22 | |
|----------|---------------------------|--------------|----------|----------|--------------|
| 72210201 | Social Security | \$2,974.00 | | \$61.21 | \$2,912.79 |
| 72210204 | State Retirement | \$2,197.00 | | \$0.63 | \$2,196.37 |
| 72210207 | Medical Insurance | \$5,061.00 | | \$0.15 | \$5,060.85 |
| 72210210 | Unemployment compensation | \$50.00 | | \$0.30 | \$49.70 |
| 72210212 | Employer Medicare | \$696.00 | | \$14.78 | \$681.22 |
| 72210355 | Travel | \$2,287.00 | | \$0.81 | \$2,286.19 |
| 72210599 | Other Charges | \$5,591.00 | \$77.88 | | \$5,668.88 |
| | | | | | |
| | | Total | \$77.88 | \$77.88 | |
| | | | | | |
| 72710146 | Bus Drivers | \$16,568.00 | | \$43.17 | \$16,524.83 |
| 72710201 | Social Security | \$999.00 | \$0.53 | | \$999.53 |
| 72710204 | State Retirement | \$967.00 | \$6.43 | | \$973.43 |
| 72710207 | Medical Insurance | \$2,663.00 | \$58.37 | | \$2,721.37 |
| 72710210 | Unemployment Compensation | \$81.00 | | \$0.04 | \$80.96 |
| 72710212 | Employer Medicare | \$238.00 | | \$4.26 | \$233.74 |
| 72710729 | Transportation Equipment | \$107,595.00 | | \$17.86 | \$107,577.14 |
| | | Total | \$65.33 | \$65.33 | |

7. Report from Student Board Member – Cory Wilson
 - Everything going well
 - Homecoming next Tuesday
 - Hydroponics program on cover of national magazine
 - JCHS student named to all state volleyball team
 - National School Boards week coming up – Meredith Wachs gave each board member a pen

8. A motion was made by Mr. Buckles, seconded by Ms. Stout, and passed by unanimous roll call vote to approve Change Order #1 for the partial roof replacement at Shady Valley Elementary – a credit of \$3,000.

Mr. Tom Shanks, architect, said he had a few items he wanted to mention to the board:

Shady Valley roof and windows

- Both essentially complete
- Working off few punch list items

JCVS fire alarm system

- Pretty much complete
- Fire marshal has tested and approved
- Punch list items being done

Laurel Bleachers

- Removed old bleachers last week
- Putting new ones in today

JCMS Bleachers

- Scheduled for removal week of January 24th
- New ones will be delivered week of February 2-3rd

JCHS Grandstand Project

- Working on that
- Hope to have ready to put out for bids by next meeting

9. After brief explanation/discussion, a motion was made by Mr. Buckles, seconded by Mr. Gambill, and passed by unanimous roll call vote to reject the offer of \$10,082 from Robert Noell, Attorney for J. S. Ridenour Construction, Inc. as settlement in the Doe Roof Complaint and to continue to pursue this matter legally. (This offer was previously rejected in a letter written by our attorney dated June 1, 2004.)

10. Russell Robinson gave a brief report/review of the audit findings for the student activity funds audit for the period ending June 30, 2004.

11. Review of Section 2 – Fiscal Management – Board Policy. Mr. Carlton said he hoped that everyone had looked this over. Ms. Miller said she had asked Russell Robinson, Financial Coordinator to look over this section and see if he felt any changes need to be made. Mr. Robinson said he didn't see that any changes are needed at this time. No action was taken on this matter.

There were no other matters to come before the Board, so Mr. Carlton went to Ms. Miller for the Director's Report. Ms. Miller commented on the following items:

- Hydroponics program article in magazine – passed the magazine around for the Board members to see
- SACS/CASI meeting in Atlanta – wonderful time – going to Atlanta and getting SACS accreditation for Doe and Roan Creek – proud of these two schools
- Talking about plans for district-wide accreditation
- Laurel went through SACS review in December and Shady Valley will do so in spring – these two schools will go to Houston, TX next year to receive accreditation
- TVASS information still embargoed – not allowed to release to public – hopefully the embargo will be lifted next week and the information can be released – will go over information with Board at February meeting

Ms. Miller then said she wanted to give anyone in the audience who wished to say something the opportunity to do so. Mr. Carlton then called on principals and supervisors to bring up anything they wanted to mention/discuss.

Betty Brown – JCHS – TnACHE grant – some good things – graduates back to speak to seniors

Gay Triplett – MCE – Mary Robinson home and came to school to visit and eat lunch with students

Emogene South – JCMS – final at-home ball game played – students glad to be back to normal routine – field trip planned for end of 9 week period for 180 students who maintained A's and B's

Teresa Cunningham – Laurel – bleachers finished tomorrow – looking great – kids glad to be back – glad to be Houston bound

Lisa Arnold – Doe – hanging in there

Margaret Wallace – RCE – observing Good Neighbor Week – tied in with Tsunami victims – have collected \$600 so far – this is also in honor of Ms. Miller's birthday

Jane Winters – Shady Valley – enjoying new windows – no leaks

Mr. Carlton said he wanted to thank Bridgette Hackett for representing the Board so well at the TSBA convention. He said the session he, Bridgette and Ms. Miller did get high evaluations.

Dr. David Timbs – excited to share TVASS data

Ms. Miller said this would be presented to the Board at the next meeting and then be presented to the County Commission.

Debra Wilcox – spent day with Ms. Miller going to elementary schools to talk with assistants about highly qualified program

Ms. Miller commented that the new Secretary of Education – Margaret Spellings – is asking for more testing. She asked Mr. Carlton to please oppose this when he went to the FRN conference in Washington.

Morris Woodring – thankful for the warm weather

Willie Hammons – let magazine and brochure speak for him – have house dried in at this point

Lorie Murray – Head Start is over-enrolled right now – will celebrate 40 years in May

Bill Gentry – glad for the good weather we're having

Jewell Hamm – Adult Education is moving right along – 186 students enrolled – 32 took GED and 26 of these passed

Elaine Moore – students are eating well – check web site to look at health inspection scores – Doe had highest for county – 98 and Laurel had 99

Jerry Carpenter – wireless laptop carts in all schools – PLATO training tomorrow – report cards go out on Monday – January 18th visiting pilot program in Lenoir – computers for students – give-away at Neva was well received

Mr. Buckles – pleased to hear that Shady Valley is dry

Ms. Stout – nothing to bring up

Mr. Gambill – nothing to bring up

Mr. Carlton – will be going to FRN conference January 30th – February 1st – will bring information back to board – Day on the Hill – February 22nd – Congratulations to Laurel – Congratulations again to Dr. Hackett

There being no further business, a motion was made by Mr. Gambill to adjourn at 6:45 p.m.

| | | |
|------------------------------|-------------------|------------------------|
| _____ Director of Schools | _____ Chairman | _____ Vice-Chairman |
| _____ Member | _____ Member | _____ Member |