

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,
NOVEMBER 11, 2004, 6:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Edna Miller – Milken Educator Award Winner
4. Recognition of Visitors or Delegations
5. Audience Participation
6. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of October 14, 2004, with any additions/corrections necessary (Attachment 6a)

Approve following amendments (Attachment 6b)

- General Purpose Court
- Education Capital Projects Court
- General Purpose Board
- Federal Projects Board

Declare attached listed items as surplus property and authorize sale and/or disposal of said items (Attachment 6c)

Approve Compliance Report for Johnson County Schools for 04-05 school year (Attachment 6d)

Approve personal services contract with Amanda Smith as ELL Consulting Teacher for 04-05 school year (Attachment 6e)

Approve correction of typographical error in Board Policy 4.600 – Grading System. A “D” should be represented on the honor’s scale as 60-69 and an “F” should be represented as 0-59 – lines 31 and 32 on first page of policy.

Approve Change Order #1 and Change Order #2 to Paving Project at Mountain City Elementary School (Executive Agreement 10-21-04) (Attachment 6f)

7. Report from Student Board Member – Cory Wilson
8. Approve the purchase of 2 48-passenger school buses from Central States Bus Sales, Inc. in the amount of \$50,845.00 per unit. Total \$101,690. Head Start funding is being used for this purchase. (Attachment #8)
9. Approve grandstand improvement project for JCHS football field – recommendation Option B with cost being reduced where possible with inmate labor (Attachment #9)
10. Change Cafeteria Plan (Section 125) from Horace Mann to Mark III Brokerage, Inc.
11. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools

Leaves

- Elizabeth Doris Pratt – medical-family leave of absence from Oct. 7-Dec. 31
- Lennis Combs – medical leave – 3 months beginning Oct. 13th
- Mechelle Arney – maternity leave Sept. 8th through Nov. 5th and leave without pay from Nov. 8th through Dec. 17th
- Linda Fletcher – unpaid leave of absence November 3rd – 5th
- Marcia Meadows – unpaid leave of absence for November 8th
- Jessica Jackson – unpaid leave of absence for October 26th
- Donna Sargent – 2 days unpaid leave during week of Feb. 21-26, 2005

Retirements

- Jo Ann Main – teacher at RCE - effective end of first semester

Resignations

- Ronda Burnham – mentor/tutor in Safe Schools/Healthy Students (SS/HS) program – effective October 29th

Hires

- Janet Bragg – Part-time secretary in the SS/HS program
 - Barbara Paisley – Caregiver in Kids Corral Afterschool Program at RCE
 - Substitute teachers: Abigail Barker, Johnny Angel, Duane Peterson, Christina Sutherland
 - Nancy Proffitt - substitute for Mary Robinson at MCE until Ms. Robinson returns to work
2. Future Public Library and Parking Plan
 3. TSB Unemployment Compensation Trust rebate (Attachment # Info #3)
 4. TSBA Convention – November 13-16 – (Attachment Info #4)
 5. Director’s Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

Addendum

1. Approve making improvements to the walking trail at Shady Valley School at no cost to the Board (Executive Agreement 10/27/04)

Information Items:

1. Personnel decisions made by Director of Schools:
 - Hires
 - Deanna Snyder to fill in for Colleen Proffitt while she is on medical leave
 - Certified personnel to work Extended Learning Contracts for 2004-2005 year (Attachment #1)

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The chairman, Mr. Gregg, called the meeting to order. The roll was called with all Members present: Mr. Buckles, Mr. Carlton, Mr. Gambill, Ms. Stout, Mr. Gregg, and Cory Wilson, student member. Audrey Reece, Recorder. After a moment of silence, during which everyone present was asked to remember Mrs. Mary Robinson, Ms. Stout led in the pledge to the American Flag.
3. Ms. Edna Miller from Roan Creek Elementary was present. She is a winner of the Milken Educator Award. A video presentation of the award ceremony was presented by Robert Sutherland and Jerry Carpenter. Afterwards Ms. Miller received a standing ovation from the board and audience.
4. Mr. Gregg recognized Mr. Harvey Burniston, Jr. and his Leadership Class who were present to observe parliamentary procedure as part of their class work.
5. There was no one in the audience who wished to address the Board.
6. A motion was made by Mr. Buckles, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve the consent agenda as recommended. This included the following amendments:

General Purpose Court Amendment

| Account # | Description | Original Budget | Increase | Decrease | Amended Budget |
|-----------|------------------------|-----------------|-------------------|----------|----------------|
| 43513 | Summer School Tuition | | \$982.00 | | |
| 43570 | Rec. from Ind. Schools | | \$2,562.30 | | |
| 44170 | Misc. Refunds | | \$1,729.69 | | |
| | | | \$5,273.99 | | |

NOTE: The above revenue was collected and amended in the appropriate revenue accounts and expenditures as indicated: 43513 Summer School Tuition \$982.00 was summer school tuition for JCMS; 43570 Receipts from Individual Schools \$2562.30 included \$549.51 reimbursement for Sam's Club purchases, \$842.50 reimbursement for equipment ordered through C/O tech. Department; \$713.82 substitute reimbursement; \$330.47 reimbursement for excess copies, and \$126.00 field trip expenses; **44170 Misc. Refunds \$1729.69 included \$53.83 substitute reimbursement, \$179.60 staff development** expense refunds, \$853.65 for scrap metal, \$25.80 uniform rental reimbursement, \$59.04 field trip expenses, and \$500.98 Workers Comp. Reimbursement for Susan Gentry.

| | | | | | |
|-----------|---------------------|-------------|----------|--|-------------|
| 71100-195 | Substitute Teachers | \$72,100.00 | \$500.00 | | \$72,600.00 |
|-----------|---------------------|-------------|----------|--|-------------|

| | | | | | |
|---|--------------------------|----------------|--------------------|--------------------|----------------|
| 71100-201 | Social Security | \$280,458.00 | \$40.74 | | \$280,498.74 |
| 71100-212 | Medicare | \$65,591.00 | \$7.27 | | \$65,598.27 |
| 71100-399 | Other Cont. Services | \$15,500.00 | \$330.47 | | \$15,830.47 |
| 71100-429 | Inst. Supplies/Materials | \$140,000.00 | \$982.00 | | \$140,982.00 |
| 71100-722 | Inst. Equipment | \$40,000.00 | \$842.50 | | \$40,842.50 |
| 71300-195 | Substitute Teachers | \$8,000.00 | \$200.00 | | \$8,200.00 |
| 71300-201 | Social Security | \$41,117.00 | \$16.74 | | \$41,133.74 |
| 71300-212 | Medicare | \$9,616.00 | \$2.90 | | \$9,618.90 |
| 71400-499 | Other Supplies/Mats. | \$- | \$59.04 | | \$59.04 |
| 72120-524 | Inservice/Staff Dev. | \$1,500.00 | \$50.00 | | \$1,550.00 |
| 72220-524 | Inservice/Staff Dev. | \$5,000.00 | \$129.60 | | \$5,129.60 |
| 72320-599 | Other Charges | \$4,000.00 | \$549.51 | | \$4,549.51 |
| 72610-166 | Custodial Personnel | \$290,080.00 | \$553.73 | | \$290,633.73 |
| 72610-201 | Social Security | \$21,967.00 | \$3.27 | | \$21,970.27 |
| 72610-212 | Medicare | \$5,138.00 | \$0.77 | | \$5,138.77 |
| 72620-717 | Maintenance Equip. | \$5,000.00 | \$853.65 | | \$5,853.65 |
| 72710-146 | Bus Drivers | \$230,658.00 | \$126.00 | | \$230,784.00 |
| 72710-351 | Rentals | \$6,000.00 | \$25.80 | | \$6,025.80 |
| | | | \$5,273.99 | | |
| 34290 | Other Educ. Reserves | \$1,100,839.00 | | \$39,000.00 | \$1,061,839.00 |
| 34220 | Res. For Voc. Projects | \$46,593.00 | | \$17,500.00 | \$29,093.00 |
| 71300-448 | T&I Const. Materials | \$- | \$17,500.00 | | \$17,500.00 |
| 76100-321 | Engineering Servies | \$6,500.00 | \$2,900.00 | | \$9,400.00 |
| 76100-707 | Building Improvements | \$356,588.00 | \$9,000.00 | | \$365,588.00 |
| 76100-724 | Site Development | \$128,750.00 | \$27,100.00 | | \$155,850.00 |
| | | | \$56,500.00 | \$56,500.00 | |
| (Funds from reserves to cover change order #1 for the JCHS HVAC improvements (\$9,000) and additional costs for engineering services at Mountain City Elementary for paving (\$2,900) and change order #1 for MCE paving (\$27,100) and funds from reserve to help cover the construction cost of the first house in the vocational sub-division) | | | | | |
| 47590 | Other Fed Thru State | \$15,791.00 | \$9,596.00 | | \$25,387.00 |
| 71200-599 | Other Charges | \$8,250.00 | \$9,596.00 | | \$17,846.00 |
| (Assistive Technology Grant for Special Education for Fiscal Year 04-05) | | | | | |
| 47590 | Other Federal Thru State | | \$14,654.00 | | |
| 72130-599 | Other Charges | \$11,000.00 | \$14,654.00 | | \$25,654.00 |
| (This brings Safe Schools 04-05 grant into revenue and expenditure lines) | | | | | |

Educational Capital Projects Court Amendment

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|---|-----------------------------|-----------------|-------------|----------|----------------|
| 177-44560 | DAMAGES RECOVERED FROM IND. | \$0.00 | \$20,283.00 | | \$20,283.00 |
| 177-91300-799 | OTHER CAPITAL OUTLAY | \$178,055.00 | \$20,283.00 | | \$198,338.00 |
| FINAL SETTLEMENT FROM ARMSTRONG CONSTRUCTION COMPANY REGARDING THE ROOF LEAKS AT ROAN CREEK ELEMENTARY. | | | | | |

General Purpose Board Amendment

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------|---------------------------|-------------------|-------------------|-------------------|-------------------|
| 72310-348 | POSTAL CHARGES | \$2,500.00 | | \$2,500.00 | \$0.00 |
| 72310-399 | OTHER CONTRACTED SERVICES | \$0.00 | \$2,500.00 | | \$2,500.00 |
| 72810-210 | UNEMPLOYMENT COMPENSATION | \$75.00 | \$25.00 | | \$100.00 |
| 72810-599 | OTHER CHARGES | \$988.00 | | \$25.00 | \$963.00 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS | \$3,563.00 | \$2,525.00 | \$2,525.00 | \$3,563.00 |
| | MISC. LINE ITEM CLEAN-UP | | | | |

Federal Projects Board Amendment

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------|---------------------|-----------------|----------|----------|----------------|
| 71100-195- | SUBSTITUTE TEACHERS | \$2,610.80 | \$225.00 | | \$2,835.80 |

| | | | | | |
|----------------------------------|-------------------------------------|--------------------|-------------------|-------------------|--------------------|
| 111 | | | | | |
| 71100-207-111 | MEDICAL INSURANCE | \$216.34 | \$400.00 | | \$616.34 |
| 71100-429-111 | INSTRUCTIONAL MATERIALS | \$39,178.55 | | \$625.00 | \$38,553.55 |
| | | | | | |
| | TOTAL TITLE I 04-01 | \$42,005.69 | \$625.00 | \$625.00 | \$42,005.69 |
| | | | | | |
| 72210-210-110 | UNEMPLOYMENT COMPENSATION | \$50.00 | \$63.00 | | \$113.00 |
| 72210-499-110 | OTHER SUPPLIES & MATERIALS | \$2,326.00 | | \$63.00 | \$2,263.00 |
| | | | | | |
| | TOTALS TITLE I 05-01 | \$2,376.00 | \$63.00 | \$63.00 | \$2,376.00 |
| | | | | | |
| 71100-204-120 | STATE RETIREMENT | \$7,924.00 | | \$344.00 | \$7,580.00 |
| 71100-210-120 | UNEMPLOYMENT COMPENSATION | \$231.00 | \$344.00 | | \$575.00 |
| | | | | | |
| | TOTALS TITLE I 04-21 | \$8,155.00 | \$344.00 | \$344.00 | \$8,155.00 |
| | | | | | |
| 72210-196-141 | INSERVICE TRAINING | \$393.48 | \$2,500.00 | | \$2,893.48 |
| 72210-201-141 | SOCIAL SECURITY | \$24.40 | \$155.00 | | \$179.40 |
| 72210-204-141 | STATE RETIREMENT | \$28.59 | \$138.00 | | \$166.59 |
| 72210-212-141 | EMPLOYER MEDICARE | \$57.71 | \$37.00 | | \$94.71 |
| 72210-524-141 | INSERVICE/STAFF DEVELOPMENT | \$16,558.93 | | \$2,830.00 | \$13,728.93 |
| | | | | | |
| | TOTALS TITLE II PART A 04-21 | \$17,063.11 | \$2,830.00 | \$2,830.00 | \$17,063.11 |
| | | | | | |
| 71100-429-150 | INSTRUCTIONAL MATERIALS | \$4,353.00 | \$8,000.00 | | \$12,353.00 |
| 71100-722-150 | INSTRUCTIONAL EQUIPMENT | \$8,000.00 | | \$8,000.00 | \$0.00 |
| | | | | | |
| | TOTALS TITLE V 05-01 | \$12,353.00 | \$8,000.00 | \$8,000.00 | \$12,353.00 |
| | | | | | |
| 72210-161-201 | SECRETARY(S) | \$0.00 | \$8,288.00 | | \$8,288.00 |
| 72210-163-201 | EDUCATIONAL ASSISTANTS | \$8,288.00 | | \$8,288.00 | \$0.00 |
| 72210-399-201 | OTHER CONTRACTED SERVICES | \$14,546.86 | | \$1,230.98 | \$13,315.88 |
| 72210-790-201 | OTHER EQUIPMENT | \$0.01 | \$1,230.98 | | \$1,230.99 |
| | | | | | |
| | TOTALS SS/HS 04-21 | \$22,834.87 | \$9,518.98 | \$9,518.98 | \$22,834.87 |
| MISC. MONTHLY LINE ITEM CLEAN-UP | | | | | |

7. Report from student board member – Cory Wilson
 - Students enjoying new schedule
 - 5-day break was nice
 - Basketball season ready to start
 - Blood drive successful – donated 61 pints
 - Adam Hall in top 16 in the Young Playwright Festival

8. After brief explanation, a motion was made by Mr. Gambill, seconded by Ms. Stout, and passed by unanimous roll call vote to approve the purchase of 2 48-passenger school buses from Central States Bus Sales, Inc. in the amount of \$50,845 per unit. Total of \$101,690. Head Start funding is being used for this purchase.

9. Approve grandstand improvement project for JCHS football field – Ms. Miller recommended that this item be tabled until after the board had time to check into this more thoroughly. It was tabled until the December meeting.

10. After brief comments from Ms. Miller and Mr. Woodring, a motion was made by Mr. Carlton, seconded by Mr. Buckles, and passed by unanimous roll call vote to change

ACTION TAKEN ON ADDENDUM ITEMS

1. After brief explanation, a motion was made by Ms. Stout, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve improvements being made to the walking trail at Shady Valley School at no cost to the Board. The improvements are being made by the Shady Valley Ruritan Club.

INFORMATION ITEMS

Ms. Miller commented on some of the information items:

- Future public library and parking plan – she gave each board member a floor plan drawing for the new library and parking areas. There was brief discussion of this project.
- She reminded board members of the TSB Unemployment Compensation Trust breakfast where Johnson County will receive a rebate check
- She reminded board members of the TSBA Convention – they will leave from school bus garage around 6:45-7:00 a.m. on Saturday.

In the Director's Report, Ms. Miller commented on the following items:

- System report card will be released to the media on Friday November 12th – tomorrow
- School system is going to be a pilot system for FACTS – an accounting and tracking system for federal programs
- Vocational state monitoring on Monday – 8 people on the team from SDE and other school systems
- Metal building for coal yard – she passed around an information sheet about the size and price of this building and said they were going to put it out for bids
- JCMS SACS/CASI reaccreditation was today – came through with flying colors
- Thanks to Robert Sutherland for video taping the Milken Award ceremony and for being present tonight to present his video
- Did not get word on Mary Robinson today but as of yesterday, she is off the ventilator and beginning to communicate
- Taking donations in each school and at central office for Ms. Robinson and her family – anyone wishing to donate can do so at any school or at the central office
- Milkin Award was created to give back to the community – a soup bean supper is planned for tomorrow night with proceeds going for the Johnson County Education Growth Scholarship – if interested, she has tickets @ \$5 each
- Gave out lists of meetings each board member is registered for during TSBA Convention
- Don't forget to wear board shirts on Monday

Lorie Murray

- Next week is American Education Week. Ms. Murray gave each board member a "life saver" goodie bag.

Morris Woodring

- Don't forget surplus auction on November 20th at 9:00 a.m. at school bus garage

Gerald Buckles - Nothing to bring up

Ms. Stout

- Congratulations to Ms. Edna Miller

Mr. Gambill

- Today is Veteran's Day- we need to remember our veterans and the sacrifices they made for our freedom

Mr. Carlton

- Congratulations and thank you to Edna Miller
- He and Mr. Gambill have gone to 2 different boards – Unicoi and Washington Counties – he feels our board has not been outdone – our meetings run equally or more effectively than other boards
- December 1st – Laurel goes through SACS accreditation process – very proud of this school and the principal – when Shady Valley is accredited all our schools will be SACS accredited schools – not a lot of systems that can say this
- Mr. Carlton, Ms. Miller and Bridgette Hackett are presenting a workshop on Monday on our Safe Schools/Healthy Students program
- Lindsey DeBord is singing at the closing session on Tuesday

Ms. Miller

- She, Brenda Arnold representing Doe Elementary, and Margaret Wallace for Roan Creek Elementary will go to Atlanta in December to officially receive SACS accreditation

Mr. Gregg

- Thanks to FFA Club for coming tonight
- Proud of this program
- Congratulations to Edna Miller – proud and lucky to have her in our school system – good dedicated teachers make the difference in Johnson County – thanks to all teachers for hard work and dedication

A motion was made and seconded that the meeting adjourn. Meeting adjourned at 7:00 p.m.

| | | |
|------------------------------|-------------------|------------------------|
| _____ Director of Schools | _____ Chairman | _____ Vice-Chairman |
| _____ Member | _____ Member | _____ Member |