

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION, DECEMBER 9, 2004, 6:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Retirees
4. Recognition of Lindsey DeBord
5. Recognition of Visitors or Delegations
6. Audience Participation
7. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of November 11, 2004, with any additions/corrections necessary (Attachment 7a)

Approve following amendments (Attachment 7b)

- General Purpose Court
- Federal Projects Court
- Head Start Court #3

Authorize Director of Schools and Chairman to approve end-of-year clean-up amendments for Head Start budget

Approval of request by Daphne Greene for a trip for 18 students to attend We the People Competition in Murfreesboro, TN on January 21-22, 2005 (Attachment 7c)

8. Report from Student Board Member – Cory Wilson
9. Update on Doe Roof Repair
10. Discussion of needed renovations to JCHS kitchen
11. JCHS Grandstand Improvement Project
12. Report Card Presentation
13. Consider changing date for January 2005 Board Meeting
14. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools

Hires

- Gary Wayne Phillips, Sr. as substitute bus driver
- Christina Sutherland as mentor/tutor in Safe Schools/Healthy Students program
- Melissa Sutherland as nurse at Mountain City Elementary
- Mark Humphrey as teacher at RCE
- Substitute teachers: Tara Belk, Marsha Blevins, LaTrisha Butler, Dale Farrow, Sherri Isreal, Holly McFadden, Doris Rupard, Carolyn Walters

Transfers

- Janet Bragg from part-time to full-time secretary for SS/HS program

Leaves

- Deborah Greer – leave without pay from Oct. 25th until released by doctor to return to work

Resignations

- Nancy Bunting as school nurse at Mountain City Elementary

2. Director's Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

ACTION TAKEN ON AGENDA ITEMS

- 1-2. Mr. Gregg, chairman, called the meeting to order at 6:05 p.m. The roll was called with

the following members present: Mr. Buckles, Mr. Gambill, Ms. Stout, Mr. Gregg, and Cory Wilson, student member. Mr. Carlton was absent. Audrey Reece, reporter.

After a moment of silence, Mr. Buckles led in the Pledge to the American Flag.

3. Recognition of Retirees – The board officially recognized four retirees from the system - two teachers and two support personnel. The teachers were Jo Ann Main and Pat Tilley, both of whom were present. The two support personnel were Dorothy Riddle and Betty Hartman. Neither one was present – Ms. Hartman has moved to Texas. Ms. Miller and Mr. Gregg presented plaques to both Ms. Main and Ms. Tilley and said that the others would be mailed.
4. Recognition of Lindsey DeBord – Lindsey and Nancy Davis, music teacher at JCMS, were present at the meeting. Lindsey and Cory Lester, a former JCMS student who is now attending Dayton City Schools, performed at the TSBA Annual Convention in Nashville in November. A video was shown of their performance. Ms. Davis commented that it was a privilege to work with Lindsey and was a highlight of her career.
5. Recognition of visitors or delegations – Mr. Gregg recognized Megan Grindstaff, former student board member who was in the audience.
6. No one in the audience had any item they wished to bring before the board.
7. Consent Agenda – Mr. Gregg asked if anyone had any item they wanted pulled off the consent agenda for individual discussion. Getting no response, he asked for a motion to approve the entire consent agenda as recommended. A motion was made by Mr. Buckles, seconded by Ms. Stout, and passed by unanimous roll call vote to approve the consent agenda as presented and recommended. This included the following amendments:

General Purpose Court Amendment

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind. Schools		\$1,084.75		
44170	Misc. Refunds		\$13,800.35		
44520	Insurance Recovery		\$4,901.70		
44530	Sale of Equipment		\$30,605.00		
47990	Other Direct Fed. Rev.		\$14,915.72		
			\$65,307.52		

NOTE: The above revenue was collected and amended into the appropriate revenue accounts and expenditures as indicated: 43570 Receipts from Individual Schools \$1,084.75 included \$411.81 substitute pay reimbursement, \$370.54 reimbursement for Sam's Club purchases, \$242.28 reimbursement for excess copies, and \$60.12 for supplies purchased from C/O stock; 44170 Misc. Refunds \$13,800.35 included \$6.00 for copies, \$211.39 reimbursement for custodial/security services, \$25.80 reimbursement on uniform rental, \$12,368.51 refund from TSBA Unemployment Trust, \$52.00 field trip expense, \$280.00 para pro test fees, \$156.15 for scrap metal, and \$700.50 for refunds on staff development/travel expenses; **44520 Insurance Recovery \$4,901.70 was for damage to school bus; 44530 Sale of Equipment \$30,605.00 was for sale of surplus equipment; and 47990 Other Direct Federal Revenue \$14,915.72 was an e-rate refund.**

71100-195	Substitute Teachers	\$72,625.00	\$382.50		\$73,007.50
71100-201	Social Security	\$284,337.85	\$23.73		\$284,361.58
71100-212	Employer Medicare	\$66,496.67	\$5.58		\$66,502.25
71100-399	Other Cont. Services	\$20,330.47	\$242.28		\$20,572.75
71100-429	Inst. Supplies/Materials	\$141,818.44	\$60.12		\$141,878.56
71300-599	Other Charges	\$10,378.00	\$5,427.35		\$15,805.35
72210-355	Travel	\$6,000.00	\$0.50		\$6,000.50
72210-524	Inservice/Staff Dev.	\$15,000.00	\$400.00		\$15,400.00
72210-599	Other Charges	\$1,399.00	\$280.00		\$1,679.00
72210-790	Other Equipment	\$38,000.00	\$14,915.72		\$52,915.72
72310-513	Work. Comp. Ins.	\$94,941.00	\$12,368.51		\$107,309.51
72310-599	Other Charges	\$13,300.00	\$1,184.77		\$14,484.77
72320-599	Other Charges	\$4,010.51	\$376.54		\$4,387.05
72410-524	Inservice/Staff Dev.	\$5,000.00	\$300.00		\$5,300.00
72510-105	Supervisor/Director	\$34,736.00	\$76.36		\$34,812.36
72510-201	Social Security	\$5,522.00	\$4.73		\$5,526.73
72510-204	State Retirement	\$8,719.00	\$7.48		\$8,726.48
72510-212	Employer Medicare	\$1,292.00	\$1.11		\$1,293.11
72610-160	Guards	\$31,410.00	\$43.76		\$31,453.76
72610-201	Social Security	\$21,970.27	\$2.71		\$21,972.98
72610-204	State Retirement	\$34,686.00	\$4.28		\$34,690.28
72610-212	Employer Medicare	\$5,138.77	\$0.64		\$5,139.41
72610-166	Custodial Personnel	\$290,753.73	\$160.00		\$290,913.73
72620-167	Maint. Personnel	\$85,461.00	\$126.50		\$85,587.50

72620-201	Social Security	\$5,299.00	\$7.84		\$5,306.84
72620-204	State Retirement	\$8,367.00	\$12.38		\$8,379.38
72620-212	Employer Medicare	\$1,240.00	\$1.83		\$1,241.83
72620-717	Maint. Equipment	\$5,853.65	\$11,538.94		\$17,392.59
72710-105	Supervisor	\$38,014.00	\$135.79		\$38,149.79
72710-142	Mechanics	\$65,961.00	\$246.74		\$66,207.74
72710-146	Bus Drivers	\$230,942.65	\$37.00		\$230,979.65
72710-201	Social Security	\$21,930.00	\$23.72		\$21,953.72
72710-204	State Retirement	\$34,627.00	\$37.45		\$34,664.45
72710-212	Employer Medicare	\$5,129.00	\$5.55		\$5,134.55
72710-351	Rentals	\$6,109.65	\$25.80		\$6,135.45
72710-412	Diesel Fuel	\$60,334.96	\$15.00		\$60,349.96
72710-453	Vehicle Parts	\$52,000.00	\$4,901.70		\$56,901.70
72710-729	Transp. Equipment	\$36,800.00	\$11,382.78		\$48,182.78
99100-590	Transfer to Other Funds	\$-	\$539.83		\$539.83
			\$65,307.52		

Prepared by: Audrey Reece, Lead Bookkeeper

Federal Projects Court Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
47141-110	TITLE I GRANTS TO STATES	\$709,524.00		\$24,285.00	\$685,239.00
71100-163-110	EDUCATIONAL ASSISTANTS	\$179,944.00		\$20,371.00	\$159,573.00
71100-201-110	SOCIAL SECURITY	\$25,661.00		\$1,263.00	\$24,398.00
71100-204-110	STATE RETIREMENT	\$30,898.00		\$1,994.00	\$28,904.00
71100-212-110	EMPLOYER MEDICARE	\$6,001.00		\$295.00	\$5,706.00
72310-513-110	WORKER'S COMPENSATION	\$2,645.00		\$100.00	\$2,545.00
99100-590-110	TRANSFERS TO OTHER FUNDS	\$7,650.00		\$262.00	\$7,388.00
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	TOTALS TITLE I 05-01	\$252,799.00	\$0.00	\$24,285.00	\$228,514.00
39000-111	UNDESIGNATED FUND BALANCE	\$109,582.54	\$23,707.00		\$133,289.54
71100-116-111	TEACHERS	\$84.71		\$84.71	\$0.00
71100-163-111	EDUCATIONAL ASSISTANTS	\$1.89		\$1.89	\$0.00
71100-195-111	SUBSTITUTE TEACHERS	\$2,835.80		\$15.05	\$2,820.75
71100-201-111	SOCIAL SECURITY	\$182.82		\$10.43	\$172.39
71100-204-111	STATE RETIREMENT	\$42.28		\$34.79	\$7.49
71100-207-111	MEDICAL INSURANCE	\$616.34		\$340.54	\$275.80
71100-210-111	UNEMPLOYMENT COMPENSATION	\$52.25		\$32.22	\$20.03
71100-212-111	EMPLOYER MEDICARE	\$121.83		\$81.54	\$40.29
71100-429-111	INSTRUCTIONAL MATERIALS	\$38,553.55		\$2,386.37	\$36,167.18
71100-722-111	INSTRUCTIONAL EQUIPMENT	\$42,794.95		\$992.52	\$41,802.43
72130-123-111	GUIDANCE PERSONNEL	\$330.59		\$330.59	\$0.00
72130-189-111	OTHER SALARIES AND WAGES	\$9.04		\$9.04	\$0.00
72130-201-111	SOCIAL SECURITY	\$707.60		\$707.60	\$0.00
72130-204-111	STATE RETIREMENT	\$334.21		\$334.21	\$0.00
72130-207-111	MEDICAL INSURANCE	\$13.52		\$13.52	\$0.00
72130-210-111	UNEMPLOYMENT COMPENSATION	\$16.67		\$16.67	\$0.00
72130-212-111	EMPLOYER MEDICARE	\$80.26		\$80.26	\$0.00
72130-499-111	OTHER SUPPLIES AND MATERIALS	\$9,707.61		\$9,299.95	\$407.66
72130-599-	OTHER CHARGES	\$530.00		\$0.08	\$529.92

111					
72210-105-111	SUPERVISOR	\$277.52		\$277.52	\$0.00
72210-161-111	SECRETARY(S)	\$308.00		\$308.00	\$0.00
72210-189-111	OTHER SALARIES AND WAGES	\$0.96		\$0.96	\$0.00
72210-196-111	INSERVICE TRAINING	\$385.68		\$385.68	\$0.00
72210-201-111	SOCIAL SECURITY	\$85.92		\$85.92	\$0.00
72210-204-111	STATE RETIREMENT	\$83.58		\$83.58	\$0.00
72210-207-111	MEDICAL INSURANCE	\$583.85		\$583.85	\$0.00
72210-210-111	UNEMPLOYMENT COMPENSATION	\$38.78		\$38.78	\$0.00
72210-212-111	EMPLOYER MEDICARE	\$21.52		\$21.52	\$0.00
72210-355-111	TRAVEL	\$934.88		\$934.88	\$0.00
72210-399-111	OTHER CONTRACTED SERVICES	\$487.25		\$487.25	\$0.00
72210-499-111	OTHER SUPPLIES AND MATERIALS	\$500.00		\$500.00	\$0.00
72210-524-111	INSERVICE/STAFF DEVELOPMENT	\$5,958.65		\$2,951.93	\$3,006.72
72620-336-111	MAINTENANCE/REPAIRS TO EQUIP	\$300.00		\$300.00	\$0.00
99100-590-111	TRANSFERS TO OTHER FUNDS	\$10,787.00		\$1,975.15	\$8,811.85
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	TOTALS TITLE I 04-01	\$227,352.05	\$23,707.00	\$23,707.00	\$227,352.05
49800-120	OPERATING TRANSFERS	\$0.00	\$24,285.00		\$24,285.00
71100-163-120	EDUCATIONAL ASSISTANTS	\$80,938.00	\$20,371.00		\$101,309.00
71100-201-120	SOCIAL SECURITY	\$5,018.00	\$1,263.00		\$6,281.00
71100-204-120	STATE RETIREMENT	\$7,580.00	\$1,994.00		\$9,574.00
71100-212-120	EMPLOYER MEDICARE	\$1,174.00	\$295.00		\$1,469.00
72310-513-120	WORKER'S COMPENSATION	\$400.00	\$100.00		\$500.00
99100-590-120	TRANSFERS TO OTHER FUNDS	\$1,222.00	\$262.00		\$1,484.00
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	TOTALS TITLE I 04-21	\$96,332.00	\$24,285.00	\$0.00	\$120,617.00
47189-145	EISENHOWER PROF DEV GRANTS	\$21,040.00		\$1,336.00	\$19,704.00
71100-722-145	INSTRUCTIONAL EQUIPMENT	\$15,780.00		\$1,002.00	\$14,778.00
72210-524-145	INSERVICE/STAFF DEVELOPMENT	\$4,412.75		\$334.00	\$4,078.75
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	TOTALS TITLE II PART D 05-01	\$20,192.75	\$0.00	\$1,336.00	\$18,856.75
TITLE I 05-01: REDUCTION IN APPROPRIATIONS TO REFLECT THE TRANSFER TO THE TITLE I 04-21 CARRYOVER BUDGET.					
TITLE I 04-01: DECREASE THE APPROPRIATIONS TO REFLECT THE TRANSFER TO THE TITLE I 04-21 CARRYOVER BUDGET.					
TITLE I 04-21: INCREASE IN APPROPRIATIONS TO REFLECT THE TRANSFER FROM THE TITLE I 04-01 BUDGET.					
TITLE II PART D 05-01: ADJUSTMENT IN ESTIMATED ALLOCATION TO THE FINAL ALLOCATION RECEIVED FROM THE STATE.					

Head Start Court Amendment #3

Account #	Description	Original Budget	Decrease	Increase	Amended Budget
71100116	Teachers	\$179,933.00		\$2,721.00	\$182,654.00
71100163	Educational Assistants	\$55,533.00	\$6,580.00		\$48,953.00
71100195	Substitute Teachers	\$3,500.00		\$5,822.00	\$9,322.00
71100499	Other Supplies	\$3,000.00		\$10,000.00	\$13,000.00
71100599	Other Charges	\$510.00		\$10,000.00	\$10,510.00
71200163	Educational Assistants	\$9,352.00	\$9,352.00		\$-
71200201	Social Security	\$580.00	\$580.00		\$-
71200204	State Retirement	\$505.00	\$505.00		\$-
71200210	Unemployment Compensation	\$42.00	\$42.00		\$-
71200212	Employer Medicare	\$136.00	\$136.00		\$-
72110130	Social Workers	\$54,009.00	\$10,065.00		\$43,944.00
72110189	Other Salaries and Wages	\$3,349.00	\$2,143.00		\$1,206.00
72110201	Social Security	\$13,932.00	\$1,290.00		\$12,642.00
72110204	State Retirement	\$3,095.00		\$300.00	\$3,395.00
72110207	Medical Insurance	\$11,794.00		\$3,320.00	\$15,114.00
72110499	Other Supplies	\$1,000.00		\$366.00	\$1,366.00
72120131	Medical Personnel	\$6,005.00	\$593.00		\$5,412.00
72120204	State Retirement	\$203.00		\$219.00	\$422.00
72120207	Medical Insurance	\$638.00	\$638.00		\$-
72120413	Drugs and Supplies	\$1,000.00		\$2,405.00	\$2,405.00
72210105	Supervisor/Director	\$47,951.00		\$1,036.00	\$48,987.00
72210204	State Retirement	\$1,626.00		\$571.00	\$2,197.00
72210207	Medical Insurance	\$4,568.00		\$493.00	\$5,061.00
72210210	Unemployment Compensation	\$43.00		\$7.00	\$50.00
72210355	Travel	\$3,000.00	\$713.00		\$2,287.00
72410307	Communication	\$500.00		\$180.00	\$680.00
72710146	Bus Drivers	\$15,068.00		\$1,500.00	\$16,568.00
72710201	Social Security	\$759.00		\$240.00	\$999.00
72710204	State Retirement	\$660.00		\$307.00	\$967.00
72710207	Medical Insurance	\$2,521.00		\$142.00	\$2,663.00
72710210	Unemployment Compensation	\$73.00		\$8.00	\$81.00
72710212	Employer Medicare	\$178.00		\$60.00	\$238.00
72710729	Transportation Equipment	\$114,655.00	\$7,060.00		\$107,595.00
			\$39,697.00	\$39,697.00	
	Total				
Cleaning up for end of year budget					

8. Report from student board member – Cory Wilson
 - Lot going on at JCHS
 - Christmas play – had 104+ in attendance on Friday
 - Cory in play
 - Teen board in Christmas parade
 - 80 students went to Samaritan’s Purse
 - In middle of basketball season
 - Gateway testing going on now
 - New semester starts on Monday
 - Past graduates coming to talk with seniors next week

9. Update on Doe Roof Repair – Architect Tim Shaw was present and commented on the following points in his presentation:
 - Case in hands of courts in Knoxville
 - Papers served on contractor
 - Have received response – acknowledgement for receipt of papers
 - Next step is to take depositions
 - Have requested a jury trial in Johnson County
 - Have received 3 estimates on doing the roof repairs in the last couple of months – several good ideas as to how to do repairs – average cost is \$75,000 per estimate
 - Required to take public bids on work
 - Will do our best to see that we get someone very good to do these repairs

- Recommend doing this work next summer to save money – cut down on crane time
- Still some leaks
- Waiting to hear from Mr. Alt on next move

Ms. Miller commented that she felt Mr. Alt is doing a good job and that he is willing to come to Johnson County and meet with the board any time they need him to do so. She said she feels positive we will be successful in getting our money back.

10. Discussion of needed renovations to JCHS kitchen – Tim Shaw, Architect
- Last spring, they got together with Ms. Miller, Elaine Moore and the JCHS kitchen staff
 - Gathered a wish list
 - Needs a new face lift
 - Not optimally functional
 - What they propose to do is to employ Food Design of Charlotte to work on a preliminary design for the kitchen, come up with a list of needed equipment
 - They will make two trips and their fee is \$7,500
 - Coolers need attention

Ms. Miller commented that she and Elaine have talked and that Elaine has been in touch with her supervisor in Nashville to see if she will be able to pay this \$7500 fee from her budget. She has found that she can pay for this study out of her budget and can buy equipment from her budget, but she cannot pay for the renovation from her budget.

Ms. Brown, principal of JCHS, asked that she not lose any of her commons area space in the renovation process.

After discussion, a motion was made by Mr. Buckles, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve Shaw & Shanks and Food Design of Charlotte doing the study on the renovation of the JCHS kitchen in the amount of \$7500.

11. JCHS Grandstand Improvement Project – There was general discussion of this project and Ms. Miller commented on the following points were discussed:
- Talked with bleacher companies at TSBA Convention
 - Talked with Morris Woodring
 - Talked with Shaw & Shanks
 - Recommendation is to go with Option B – a little more expensive, but will last a lot longer
 - If approved, next step will be to design and budget, bring these back to the board and then go to the bidding process
 - There was some discussion of using inmate labor and liability issues concerning this

After the discussion, a motion was made by Mr. Gambill, seconded by Mr. Buckles, and passed by unanimous roll call vote to go with Option B and for Shaw & Shanks to start the design and budget process.

Shady Valley – Tom Shanks

- Windows complete
- Minor punch list
- Very few minor issues to deal with
- Substantially complete
- Main portion of roof completed
- 2 HVAC unit curbs replaced

Laurel Bleachers – Tom Shanks

- Scheduled to remove old bleachers week after Christmas
- New ones to be installed that same week

JCMS Bleachers – Tom Shanks

- Delayed a little bit to get past the basketball season
- Scheduled to arrive 4th week in January
- Go right into installation
- Should be finished late January – early February

12. Dr. David Timbs did a brief presentation on the System Report Card. He said he and Ms. Miller were pleased with what they saw on the report card. He gave each Board member a handout containing individual school report cards, and a spreadsheet on the system

report. He went over the spreadsheet and asked if any board member had a question. No one had any questions so he said if they needed to know something, to give him or Ms. Miller a call.

13. After brief explanation, the date for the January 2005 board meeting was changed to January 6th. Ms. Stout will be out of town on the regular meeting date.

At this time, Mr. Gregg went to Ms. Miller for the Director's Report. She commented on the following items in her report:

- Was at Shady Valley today – one day last week Shady had 70 students in attendance
- Big computer give-away today at Neva – She asked Mr. Carpenter to comment – he said people carried the surplus computers away by truck and van loads
- Congratulations to Laurel Elementary – Ms. Cunningham and her staff and students – SACS/CASI accreditation visit – got good report and are recommended for accreditation
- RCE and Doe to go to Atlanta this week-end to officially accept their accreditation from SACS/CASI
- Proud of Lindsey DeBord and Cory Lester – excellent job at TSBA Convention
- Gave each board member a copy of the letter she sent to all employees
- Merry Christmas and Happy New Year

Bill Gentry invited all board members to come to the school bus garage at 8:00 a.m. on Friday, December 17th for a Christmas breakfast.

Mr. Gambill – nothing to bring up

Mr. Stout – nothing to bring up – Merry Christmas and Happy New Year

Mr. Buckles – Merry Christmas and Happy New Year

Meredith Wachs – alternate student board member –

- Congratulations to Lindsey and Cory
- Looking forward to Christmas break

Mr. Gregg

- Merry Christmas
- Congratulations on good report card
- Thanks to personnel for a good year and thank God for the safety we have had
- Remember our troops

Cory Wilson – Merry Christmas

There being no further business, a motion was made by Mr. Buckles to adjourn. The meeting was adjourned at 7:20 p.m.

Director of Schools

Chairman

Vice-Chairman

Member

Member

Member