

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,  
MARCH 11, 2004, 6:00 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. Audience Participation
5. **Consent Agenda**  
Approval of Agenda

Approval of minutes of the regular meeting of February 12, 2004 and the special called meeting of February 19, 2004 with any additions/corrections necessary (Attachments 5a)

Approve the following amendments (Attachment 5b)

- General Purpose Court
- General Purpose Board
- Federal Projects Court
- Federal Projects Board

Approve FFA legislative visit in Nashville (overnight trip) for March 23-24, 2004 for 6-8 students and chaperone/s (Attachment 5c)

Approve VICA Club (Auto/Construction/Computer) overnight trip to Knoxville to participate in the state VICA contest April 18-21 – 4 students, 3 chaperones (Attachment 5d)

Approve change order #1 to T & C Wholesale in the amount of \$3,212.00. This is for purchase of additional library seating for JCHS (Attachment 5e)

Award the following bid for Point of Sale hardware and software for the cafeterias meal counting system for all cafeteria serving lines to Schoolhouse Software, Inc. Eastern Regional Office, Kingsport, TN in the amount of \$28,813 for all serving lines plus the central office package including Free and Reduced and Daily Sales. (Bid recommended by the committee – Bill Gambill, Minnie Miller, Russell Robinson, Jerry Carpenter, Elaine Moore, Rosalee Thomas. Central Cafeteria Funds will be used for these expenditures) (Attachment 5f)

Approve contract between the Tennessee Department of Education and the Board of Education for Direct Medical Services Billing Program (Executive Agreement 2/19/04) (Attachment 5g)

Approve resolution regarding No Child Left Behind (Attachment 5h)

6. Report from Student Board Member – Megan Grindstaff
7. Update on Construction Projects – Shaw & Shanks, Architects PC
8. Accept dollar amount as settlement for continuing obligation of contractor to provide warranty services into the future under the Doe school contract
9. Presentation on Safe Schools Grant – Morris Woodring and Bridgette Hackett
10. Letter from Lowell R. Fritts (son of former superintendent Ross Fritts) (Attachment #10)
11. Approve school calendar for 2004-2005 (Attachment #11)
12. Any other matters which may duly come before the Board for official action

**Information Items:**

1. Personnel decisions made by Director of Schools

Hires

- Greg Ray Jenkins and Justin Dean Roark – students – to work in Aqua Center 2 hours per day
- Timothy James Roberts as substitute bus driver
- Warlo Hampton as bus driver
- Sheila Howell as special education bus driver during Carl Swift's medical leave
- Kathy "Taffy" Dugger as substitute teacher (student teacher at Doe)
- Amy Williams as substitute custodian

Leaves

- Lois Jolly – unpaid medical leave
- Angela Brown – unpaid medical leave for period of up to 8 weeks
- Carl Swift – Unpaid medical leave for period of up to 8 weeks beginning 2-26-04
- John Mink – unpaid medical leave through end of 03-04 school year
- Howard Courtner – unpaid leave of absence October 11-15, 2004 (04-05 school year)
- Cindy Pass – unpaid medical leave through end of 03-04 school year
- Jan Dayton – unpaid leave of absence for March 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup>
- Kate Werner – unpaid medical leave for March 5<sup>th</sup> – March 10<sup>th</sup>
- Donda Plyler – unpaid leave for April 5<sup>th</sup>
- Pam Arnold – unpaid medical leave for February 23<sup>rd</sup>

2. ESC Report
3. Director’s Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

**ACTION TAKEN ON AGENDA ITEMS**

- 1-2. The chairman, Mr. Gambill, called the meeting to order. The roll was called with all members present: Mr. Buckles, Mr. Carlton, Mr. Gregg, Ms. Stout, Mr. Gambill, and Ms. Grindstaff, student member. Audrey Reece, Recorder.
- 3-4. Mr. Gambill welcomed the teachers up for tenure to the meeting and any other visitors who were present. There was no one in the audience who wished to address the board.
5. Consent Agenda – Mr. Gambill said that one item – the request from the FFA for approval of a trip to Nashville on March 23-24 – should be removed from the consent agenda. He said they had decided not to take this trip.

He asked if any member had any other item they wished pulled off consent for individual consideration. Getting no response, he asked for a motion of approval for the consent agenda. A motion was made by Ms. Stout, seconded by Mr. Gregg, and approved by unanimous roll call vote to approve the consent agenda as recommended. This includes the following amendments.

General Purpose Court Amendment

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind. Schools		\$1,471.65		
43583	TBI Background Fees		\$144.00		
44170	Misc. Refunds		\$214.80		
47590	Other Fed. Thru State		\$6,552.53		
			<b>\$8,382.98</b>		
<p>Note: The above revenue was collected and amended into revenue as indicated and into the following expenditure lines: 43570 Rec. from Ind. Schools \$1,471.65 included \$350.00 reimbursement on rugs at JCHS, \$360.00 field trip expense reimbursement, \$546.33 excess copy reimbursement, and \$215.32 substitute reimbursement; 43583 TBI Background Fees \$144.00 was for fingerprints for new employees; <b>44170 Misc. Refunds \$214.80 \$47.00 reimbursement from court for teachers on jury duty, \$25.80</b> reimbursement on uniform rental, \$22.00 refund on materials order, and \$120.00 custodial services for primary election; 47590 Other Federal Through State \$6,552.53 was Aqua Center Processing Plant reimbursement.</p>					
71100-195	Substitute Teachers	\$68,400.00	\$235.00		\$68,635.00
71100-201	Social Security	\$270,065.27	\$12.40		\$270,077.67
71100-212	Employer Medicare	\$63,391.69	\$2.92		\$63,394.61
71100-399	Other Contr. Services	\$20,749.58	\$397.75		\$21,147.33
71100-429	Instr. Supp/Materials	\$145,377.66	\$22.00		\$145,399.66
71150-399	Other Contr. Services	\$14,617.60	\$107.10		\$14,724.70
71200-195	Substitute Teachers	\$20,024.00	\$12.00		\$20,036.00
72310-533	Crim. Inv. Of Applicants	\$4,000.00	\$144.00		\$4,144.00
72410-399	Other Contr. Services	\$10,042.73	\$41.48		\$10,084.21
72610-166	Custodial Personnel	\$270,261.66	\$120.00		\$270,381.66
72610-410	Custodial Supplies	\$50,000.00	\$350.00		\$50,350.00
72710-146	Bus Drivers	\$211,554.00	\$264.00		\$211,818.00
72710-351	Rentals	\$6,141.90	\$25.80		\$6,167.70
72710-412	Diesel Fuel	\$55,250.00	\$96.00		\$55,346.00
76100-707	Bldg. Improvements	\$256,789.86	\$5,911.03		\$262,700.89
76100-799	Other Capital Outlay	\$68,403.14	\$641.50		\$69,044.64
			<b>\$8,382.98</b>		<b>\$8,382.98</b>

71600-116	Teachers	\$77,209.00		\$3,600.00	\$73,609.00
72260-105	Supervisor/Director	\$40,368.00	\$1,550.00		\$41,918.00
72260-524	Inservice/Staff Dev.	\$3,750.00	\$2,050.00		\$5,800.00
			<b>\$3,600.00</b>	<b>\$3,600.00</b>	
(Due to instruction time missed for snow, extra money in teacher salaries is being transferred to staff development and director's salary line items which are underbudgeted.)					
Prepared by: Audrey Reece, Lead Bookkeeper					

### General Purpose Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71150-195	SUBSTITUTE TEACHERS	\$3,000.00	\$500.00		\$3,500.00
71150-201	SOCIAL SECURITY	\$7,486.00	\$31.00		\$7,517.00
71150-210	UNEMPLOYMENT COMPENSATION	\$174.00	\$42.00		\$216.00
71150-212	EMPLOYER MEDICARE	\$1,756.00	\$8.00		\$1,764.00
71150-399	OTHER CONTRACTED SERVICES	\$14,617.60		\$581.00	\$14,036.60
72120-413	DRUGS/MEDICAL SUPPLIES	\$2,000.00	\$1,500.00		\$3,500.00
72120-524	INSERVICE/STAFF DEVELOPMENT	\$1,500.00		\$750.00	\$750.00
72120-599	OTHER CHARGES	\$1,500.00		\$750.00	\$750.00
72130-201	SOCIAL SECURITY	\$1,054.00	\$184.00		\$1,238.00
72130-204	STATE RETIREMENT	\$821.00	\$160.00		\$981.00
72130-212	EMPLOYER MEDICARE	\$247.00	\$43.00		\$290.00
72130-299	OTHER FRINGE BENEFITS	\$22,500.00		\$2,347.00	\$20,153.00
72130-355	TRAVEL	\$500.00		\$500.00	\$0.00
72130-399	OTHER CONTRACTED SERVICES	\$3,500.00		\$1,000.00	\$2,500.00
72130-499	OTHER SUPPLIES/MATERIALS	\$500.00		\$500.00	\$0.00
72130-524	INSERVICE/STAFF DEVELOPMENT	\$8,500.00	\$1,000.00		\$9,500.00
72210-499	OTHER SUPPLIES/MATERIALS	\$1,700.00		\$500.00	\$1,200.00
72210-524	INSERVICE/STAFF DEVELOPMENT	\$500.00	\$500.00		\$1,000.00
72310-191	BOARD & COMMITTEE FEES	\$9,000.00	\$2,960.00		\$11,960.00
72710-499	OTHER SUPPLIES/MATERIALS	\$2,000.00	\$500.00		\$2,500.00
72710-599	OTHER CHARGES	\$5,162.00		\$500.00	\$4,662.00
73100-336	REPAIRS/MAINTENANCE TO EQUIP	\$500.00	\$194.00		\$694.00
73100-399	OTHER CONTRACTED SERVICES	\$500.00		\$194.00	\$306.00
73300-790	OTHER EQUIPMENT	\$3,205.00	\$32.00		\$3,237.00
73300-599	OTHER CHARGES	\$6,000.00		\$32.00	\$5,968.00
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	<b>TOTALS</b>	<b>\$98,222.60</b>	<b>\$7,654.00</b>	<b>\$7,654.00</b>	<b>\$98,222.60</b>
MONTHLY LINE ITEM CLEANUP					

### Federal Projects Court

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-131	EDUCATIONAL ASSISTANTS	\$202,574.00		\$1,329.00	\$201,245.00
72710-146-131	BUS DRIVERS	\$22,647.00	\$513.00		\$23,160.00
72710-201-131	SOCIAL SECURITY	\$1,404.00	\$32.00		\$1,436.00
72710-204-131	STATE RETIREMENT	\$1,221.00	\$28.00		\$1,249.00
72710-207-131	MEDICAL INSURANCE	\$5,020.00	\$734.00		\$5,754.00
72710-212-131	EMPLOYERS MEDICARE	\$329.00	\$8.00		\$337.00

72710-599-131	OTHER CHARGES	\$612.00	\$14.00		\$626.00
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	<b>TOTALS IDEA 04-01</b>	<b>\$233,807.00</b>	<b>\$1,329.00</b>	<b>\$1,329.00</b>	<b>\$233,807.00</b>
CORRECTION OF BUDGET ERROR FOR SALARIES AND BENEFITS					

Federal Projects Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-110	EDUCATIONAL ASSISTANTS	\$152,820.00		\$11,000.00	\$141,820.00
71100-722-110	REGULAR INSTRUCTIONAL EQUIP	\$10,000.00	\$11,000.00		\$21,000.00
72130-123-110	GUIDANCE PERSONNEL	\$80,763.00		\$42.00	\$80,721.00
72130-210-110	UNEMPLOYMENT COMPENSATION	\$105.00	\$42.00		\$147.00
72210-196-110	INSERVICE TRAINING	\$2,500.00	\$500.00		\$3,000.00
72210-201-110	SOCIAL SECURITY	\$2,366.00	\$31.00		\$2,397.00
72210-204-110	STATE RETIREMENT	\$1,540.00	\$17.00		\$1,557.00
72210-212-110	EMPLOYER MEDICARE	\$554.00	\$8.00		\$562.00
72210-524-110	INSERVICE/STAFF DEVELOPMENT	\$14,158.00		\$556.00	\$13,602.00
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	<b>TOTAL TITLE I 04-01</b>	<b>\$264,806.00</b>	<b>\$11,598.00</b>	<b>\$11,598.00</b>	<b>\$264,806.00</b>
71100-201-121	SOCIAL SECURITY	\$5,398.00		\$56.92	\$5,341.08
71100-204-121	STATE RETIREMENT	\$4,396.00		\$135.04	\$4,260.96
71100-207-121	MEDICAL INSURANCE	\$10,000.00	\$427.76		\$10,427.76
71100-210-121	UNEMPLOYMENT COMPENSATION	\$714.00		\$220.91	\$493.09
71100-212-121	EMPLOYER MEDICARE	\$1,264.00		\$14.89	\$1,249.11
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	<b>TOTALS TITLE I 03-21</b>	<b>\$21,772.00</b>	<b>\$427.76</b>	<b>\$427.76</b>	<b>\$21,772.00</b>
71200-429-131	INSTRUCTIONAL MATERIALS	\$30,782.00		\$1,670.00	\$29,112.00
71200-725-131	SPECIAL EDUCATION EQUIPMENT	\$0.00	\$1,670.00		\$1,670.00
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	<b>TOTALS IDEA 04-01</b>	<b>\$30,782.00</b>	<b>\$1,670.00</b>	<b>\$1,670.00</b>	<b>\$30,782.00</b>
72210-196-146	INSERVICE STIPENDS	\$0.00	\$3,483.00		\$3,483.00
72210-201-146	SOCIAL SECURITY	\$0.00	\$216.00		\$216.00
72210-204-146	STATE RETIREMENT	\$0.00	\$118.00		\$118.00
72210-212-146	EMPLOYERS MEDICARE	\$0.00	\$50.00		\$50.00
72210-524-146	INSERVICE/STAFF DEVELOPMENT	\$4,924.00		\$3,867.00	\$1,057.00
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	<b>TOTALS TITLE II PART D 04-01</b>	<b>\$4,924.00</b>	<b>\$3,867.00</b>	<b>\$3,867.00</b>	<b>\$4,924.00</b>
71300-429-180	INSTRUCTIONAL MATERIALS	\$38,764.14		\$3,319.04	\$35,445.10
71300-730-180	VOCATIONAL INSTRUCTION EQUIP	\$39,235.86	\$3,319.04		\$42,554.90
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	<b>TOTALS CARL PERKINS 04-01</b>	<b>\$78,000.00</b>	<b>\$3,319.04</b>	<b>\$3,319.04</b>	<b>\$78,000.00</b>

72210-432-196	LIBRARY BOOK/MEDIA	\$6,000.00	\$2.41		\$6,002.41
72210-437-196	PERIODICALS	\$2,500.00		\$2.41	\$2,497.59
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71100-429-201	INSTRUCTIONAL MATERIALS	\$5,000.00		\$1,091.13	\$3,908.87
71100-722-201	REGULAR INSTRUCTION EQUIP	\$0.00	\$1,091.13		\$1,091.13
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	<b>TOTALS SS/HS 04-01</b>	<b>\$5,000.00</b>	<b>\$1,091.13</b>	<b>\$1,091.13</b>	<b>\$5,000.00</b>
72210-196-210	INSERVICE STIPENDS	\$0.00	\$5,000.00		\$5,000.00
72210-201-210	SOCIAL SECURITY	\$0.00	\$310.00		\$310.00
72210-204-210	STATE RETIREMENT	\$0.00	\$170.00		\$170.00
72210-212-210	EMPLOYER MEDICARE	\$0.00	\$73.00		\$73.00
72210-524-210	INSERVICE/STAFF DEVELOPMENT	\$20,946.00		\$5,553.00	\$15,393.00
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	<b>TOTALS TITLE II A 03-21</b>	<b>\$20,946.00</b>	<b>\$5,553.00</b>	<b>\$5,553.00</b>	<b>\$20,946.00</b>
MONTHLY LINE-ITEM CLEAN-UP					

6. Report from Student Board Member – Megan Grindstaff
  - Spring sports starting – baseball, softball, tennis and track
  - Students placed in competition – will go on to Nationals
  - Cory and Megan going to SCOPE in Nashville
  
7. Update on Construction Projects – Shaw & Shanks, Architects

Paint Booth – Tom Shanks

- Fire marshal not going to approve
- Not a UL listed paint booth
- Some options are:
  - Have UL come in and test after assembled –
  - Purchase a UL assembled paint booth
- Maybe put booth outside
- Fire alarm system will require upgrade

Ms. Miller commented on this:

- Mr. Hammons is aware of this and is looking into options – going to pursue what is possible to do
- Fire alarm system upgrade – we are going to have to do this – will be fairly expensive – will let you know more when I know more
- Morris Woodring commented that Kelly Vance recommends we get an architect involved in this project
- Ms. Miller said we are not going to do anything until we get this recommendation in writing.

Masonry Shop – Tom Shanks

- Pretty much done
- Kelly Vance inspected – fire alarms, intercoms completed
- Issued a certificate of occupancy
- Lot of little loose ends ongoing
- Usable, occupied, fully approved by fire marshal

HVAC – Tom Shanks

- Fire marshal approval received yesterday – no glitches
- Ready to go to bid – bid date of 4-13 – will change if necessary
- Need to set work session to analyze bids as soon as possible after that

#### Roof at Doe – Tom Shanks

- Meeting with owner representatives, attorneys, contractor, roof consultant and Shaw & Shanks on March 2<sup>nd</sup> – good discussion – not sure where it's going
- Ms. Miller commented that she doesn't have any new information since the meeting
- Ms. Miller mentioned Item #8 on the agenda – she said it was on there in case an amount could be reached by tonight – not been able to do so – will need to delete this item from agenda – may have to call a meeting to deal with this

#### Roan Creek Elementary – Tim Shaw

- Roof
- Meeting between owner, contractor, attorneys, bonding company
- Contractor worked 2-3 days before the meeting
- Have done work required on exterior face of roof
- Seems to be working pretty good
- Discussed a lot of things they haven't done yet
- Completed a letter giving them 2 weeks notice
- We are officially declaring them in default
- They have two weeks to come forward and satisfy the criteria – that letter will go out from the owner
- 7<sup>th</sup> year anniversary on this project

8. This item was pulled from the agenda – not ready at this time to deal with it.
9. Bridgette Hackett did a PowerPoint Presentation on the Safe Schools Grant. After the presentation, both Mr. Gambill and Ms. Miller complimented Ms. Hackett and her staff on the job they are doing in this program.
10. Ms. Miller said that each board member received a copy of the letter from Lowell Fritts with their agenda packet. She said she is not asking for any action to be taken on this but would like the members to give it some thought and come up with some ideas that would be appropriate to honor this request. She said they would discuss it at a later time.
11. After explanation by Mr. Miller and comments by Morris Woodring and David Timbs, and a lengthy discussion involving members of the audience (i.e. principals), a motion was made by Mr. Carlton and seconded by Ms. Stout to approve the school calendar for the 2004-2005 school year. The motion passed by roll call vote as follows:  
Mr. Buckles, no  
Mr. Carlton, yes  
Mr. Gregg, yes  
Mr. Stout, yes  
Mr. Gambill, yes

At this time, Mr. Gambill went to Ms. Miller for the Director's Report. In her report, Ms. Miller commented on the following items:

- 17 days missed for snow – one more day without effecting spring break
- Board Room renovations – thanks to Mr. Carlton's inmates, Jeff Motsinger and his vocational class at NECC, Morris Woodring, Bill Gentry, Barry Bishop and James Forrester, Jill Grayson and Denise Arnold, Jerry Carpenter, and Ted's Carpet
- Putting a plaque in new masonry shop giving credit to people who made contributions to shop – Scott Niswonger, General Shale, students

At this time, Mr. Gambill asked the teachers who are up for tenure to stand. He asked if any of the Board members had any questions for these teachers. The Board members complimented the teachers on their portfolios and thanked them for the work they are doing and will continue to do.

Mr. Gambill then went to the board members for any further items they wanted to bring up or discuss.

#### Ms. Grindstaff

- Love the new board room
- Thanks for allowing her to sit with the board – feeling of power

Mr. Carlton – nothing to bring up

Mr. Gregg said that when he (and the others) came on the board and first granted tenure, they had no idea what they were doing. They had names recommended to them. He said now (with

the portfolios and the teachers attending the meeting) they knew. He said he was honored to give these teachers tenure.

Ms. Stout

- Board room looks great
- Love color on walls

Mr. Buckles

- Board room looks great
- Big improvement

Ms. Miller

- Start budget procedure soon
- If board members have requests, get them to her or Russell Robinson
- Retirement rate going up
- Health insurance always goes up
- This will take more money

There being no further business, a motion was made by Mr. Gregg to adjourn the meeting. The meeting was adjourned at 7:25 p.m.

_____ Director of Schools	_____ Chairman	_____ Vice-Chairman
_____ Member	_____ Member	_____ Member