

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,
APRIL 5, 2007, 7:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
 - Shaw & Shanks, construction projects
4. Audience Participation
5. **Consent Agenda**

Approval of Agenda

Approval of minutes of the regular meeting of March 8, 2007, with any additions/corrections necessary (Attachment 5a)

Approve the following amendments: (Attachment 5b)

General Purpose Court

Federal Court

Head Start Court

General Purpose Board

Federal Board

Approve the purchase of Microsoft Office 2007 licenses from Software Plus with a unit price not to exceed \$59.91 per license. The total purchase amount is not to exceed \$37,379.24 as covered by the Microsoft class action settlement (Attachment 5c)

Approve selection of Harcourt Trophies as reading textbook for PreK-5 for 2007-2008 through 2012-2013 school year. (Attachment 5d)

Approve renewing the Adult Education contract with the State of Tennessee Department of Labor and Workforce Development, Division of Adult Education, for the approximate amount of \$130,000.00 for 2007-2008.

Approve taking JCHS theater arts students (and any parents who wish to go) to New York for a Broadway and Arts field trip (in lieu of them going to the State Thespian Conference in Memphis this year) (Attachment 5e)

Approve a group of 5th graders from Laurel Elementary participating in the We the People Project Citizen State Competitive Showcase in Nashville on May 11-14, 2007 (along with the students from Doe and JCMS who were approved at last meeting) (Attachment 5f)

Approve four students, chaperones and teacher from Doe Elementary School attending the Tennessee Social Studies Summit in Nashville on May 6-7. The students have been asked to present Foundations of Democracy at this summit. No cost to system, students or school. (Attachment 5g)

Approve request for extended utilization of vehicle with twelve years of service (Attachment 5h)

6. Report of Student Board Member – Megan Motsinger
7. Authorize Shaw & Shanks, Architects to begin Phase I of the JCMS renovation/expansion Project (this is to include bid documents, fire marshal approval, etc.) (Attachment #7)
8. Approve change order for kitchen renovation – food service equipment item numbers 11, 5, 38 and 41. Tim Shaw will have the complete change order on Thursday night.
9. The Director of Schools recommends that tenure be granted to the following teachers:

Garry Ferry	Elva (Taffy) Dugger
Kathy McCulloch	Paula Stewart
Daniel McEwen	Amy Woodall
Summer Eller	

10. Appoint a board negotiating team from the system management team. The following are recommended: Dr. David Timbs, Chief Spokesperson
Debra Wilcox
Lorie Murray
Mischelle Simcox
Board member representative
11. Second and final reading of new board policy # 2.403-Personal Property Sales, and Revisions to board policies 2.702-Inventories, 3.205-Security, 3.300-Equipment and Supplies Management, and 5.305-Family and Medical Leave (Attachment # 10)
12. Approve list of Summer Jobs to be done by inmate labor during the summer of 2007 (Attachment #11)
13. Approve purchase of Grasshopper Model 227/61 zero-turn mower – amount \$5,887.00 (Attachment #12)
14. Approve purchase of HVAC system for storage building/”classroom addition” at JCHS (Attachment #13)
15. Mountain City Elementary Update – Gay Triplett
16. Budget Update – Russell Robinson
17. Any other matters which may duly come before the Board for official action

Information Items:

1. Director’s Report
2. Personnel hired by the Director of Schools for the 2007-2008 school year (Attachment Info #2)
3. Retirements/resignations effective end of 2006-2007 school year (Attachment Info #3)
4. Letter to Dr. Mark Elgart requesting district accreditation be scheduled for September 28-October 1, 2008 (Attachment Info #4)
5. Personnel decisions made by Director of Schools

Hires

- Laurel Panther Den Child Care employees: Teresa Cunningham, Director; Heather Robinson, Bookkeeper; Carol Peterson, Debbie Dickens, Susie Taylor as caretakers
- Chris McElraft – caregiver in Kids’ Corral Childcare at RCE
- Substitute teachers: Delaina Arnold, Marcia Carducci, Judy Jordan, Kimberly Lewis, Billie Jo McFadden, Marcia Meadows, Billy Ward, Michelle Swafford, Ruth Warren
- Gary Eggers – part-time (seasonal) grounds maintenance
- Billy Ward – part-time substitute materials clerk

Leaves

- Wendy Henley – maternity leave May 7, 2007 through September 4, 2007
- Debra Arnold – 2 half-days unpaid leave – March 12-13, 2007
- Ilene Kennedy-Hartman – medical leave using sick leave, personal leave and unpaid leave
- Kathryn James – extension of unpaid medical leave for February 26 through March 28, 2007
- Tammy Farrow – 2 days of unpaid leave – March 28, 2007 and April 13, 2007
- Lois Farley – 5 days of unpaid leave – March 20-26, 2007
- Melissa Stanley – 1 day of unpaid leave – March 1, 2007
- Linda Thompson – 4 days unpaid leave – March 13-15 and March 19, 2007
- Bobby Wallace – 10 days medical leave beginning April 5th
- Tanya Anderson – unpaid leave for Friday, March 30, 2007

Retirement

- Jerry Carpenter – from position as Technology Coordinator effective April 13, 2007

Resignations

- Belinda Reece – part-time GEAR UP counselor – effective April 6, 2007
- Nicole Elliott – Special Education assistant at Doe – effective end of 2006-2007 school year
- LaTrisha Hook – instructional assistant at Roan Creek Elementary School

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

Action taken on agenda items

- 1-2. The meeting was called to order by the chairman, Mr. Carlton. The roll was called with all members present: Mr. Buckles, Mr. Gambill, Mr. Gregg, Ms. Stout, Mr. Carlton, and Ms. Motsinger, student member. Audrey Reece, recorder.

After a moment of silence, Mr. Gregg led in the pledge to the American flag.

3. Recognition of Visitors or Delegations.

Tim Shaw and Tom Shanks were present to give updates on the building projects in progress.

Central Office Roof

- Finished – project complete
- Passed around pictures – before and after views
- Morristown Roofing
- Final pay request ready
- No change orders except one for credit back

Mountain City Gymnasium

- Contracts awarded to Landmark
- Will start mid-May
- Doing shop drawings
- Got windows and bleachers ordered

Laurel – Shady Valley

- Facilities committee met and looked at possibilities

JCMS

- Contractor to meet with facilities committee
- Showed site plan
- Recommend reconsideration of alternative road – where originally planned will be cost prohibitive – don't think that one is going to work
- Assigned classes to rooms on plan
- Doing geotechnical work this week-end – from first couple of holes, everything looked real good
- Mr. Woodring – will meet our needs for next 10 years – recommend we go ahead with bid to see if costs come in as projected
- Discussed ball figures of doing Phase I vs. doing a whole new school – cost could jump from \$5-6 million to \$12.5 million – cost jumps every 5-10 years
- Mr. Gregg asked about where they would go to expand JCHS if it becomes necessary
- If eventually a new middle school is built, the present middle school could be used as high school expansion
- Mr. Woodring recommended again that we go ahead and bid the project – just for the 8 new classrooms – not the inside renovation – that would be Phase II. A motion was made by Mr. Buckles, seconded by Mr. Gambill and passed by roll call vote as follows to go ahead and let bids for Phase I and see what figures they were dealing with:
Mr. Buckles, yes
Mr. Gambill, yes
Mr. Gregg, no
Ms. Stout, no
Mr. Carlton, yes

At this time, Mr. Carlton went to numbers 7 and 8 on the agenda, so that Mr. Shaw and Mr. Shanks could finish up and leave if they wished to.

7. A motion was made by Mr. Buckles, seconded by Mr. Gambill, to authorize Shaw & Shanks to begin Phase I of the JCMS renovation/expansion project (this is to include bid documents, fire marshal approval, etc.) The motion carried by the following roll call

vote:

- Mr. Buckles, yes
- Mr. Gambill, yes
- Mr. Gregg, no
- Ms. Stout, no
- Mr. Carlton, yes

8. Approve change order for kitchen renovation – food service equipment item numbers 11, 5, 38 and 41. Mr. Shaw did not have the complete change order so this item was tabled until the next meeting.
5. Mr. Carlton went back to the consent agenda. A motion was made by Mr. Gregg, seconded by Mr. Buckles, and carried by unanimous roll call vote to approve the consent agenda as presented. This includes the following amendments.

General Purpose Court

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind. Schools		\$1,070.55		
44170	Misc. Refunds		\$4,186.30		
44520	Insurance Recovery		\$8,647.22		
			\$13,904.07		
The above revenue was receipted and deposited with the trustee and is being amended into the following appropriate line items: 43570 Receipts from Individual Schools \$1,070.55 includes \$608.00 field trip expenses, \$78.72 Sam's Club purchases, \$38.23 extra custodial services, \$345.60 substitute pay;					
44170 Misc. Refunds \$4,186.30 includes \$138.70 refund on order, \$1,000.00 sale of bus, \$400.00 rebate in					
LEAPs program, and \$2647.60 Diane Osborne's Workers Comp; and 44520 Insurance Recovery \$8,647.22					
includes \$2,630.28 for ESC lightning damage, \$2,555.75 for burglary at school bus garage, \$2,708.19 damage to bus #42, and \$753.00 damage to ESC fence.					
71100-429	Instr. Supplies/Mats.	\$143,824.72	\$138.70		\$143,963.42
71100-722	Instr. Equipment	\$70,686.90	\$2,414.85		\$73,101.75
71200-195	Substitute Teachers	\$6,999.30	\$2,433.24		\$9,432.54
71200-201	Social Security	\$47,649.44	\$150.86		\$47,800.30
71200-210	Unemployment Comp.	\$1,343.45	\$13.87		\$1,357.32
71200-212	Employer Medicare	\$11,146.57	\$35.29		\$11,181.86
71300-198	Substitute Teachers	\$8,267.50	\$321.00		\$8,588.50
71300-201	Social Security	\$44,004.91	\$19.92		\$44,024.83
71300-212	Employer Medicare	\$10,292.22	\$4.68		\$10,296.90
72130-499	Other Supp/Materials	\$148,340.50	\$400.00		\$148,740.50
72130-599	Other Charges	\$30,883.00	\$215.43		\$31,098.43
72310-513	Workers Comp. Ins.	\$111,211.32	\$16.38		\$111,227.70
72310-599	Other Charges	\$4,500.00	\$500.00		\$5,000.00
72320-599	Other Charges	\$4,553.61	\$78.72		\$4,632.33
72610-166	Custodial Personnel	\$314,125.17	\$30.48		\$314,155.65
72610-201	Social Security	\$22,921.15	\$1.89		\$22,923.04
72610-204	State Retirement	\$40,776.96	\$3.37		\$40,780.33
72610-212	Employer Medicare	\$5,360.88	\$0.45		\$5,361.33
72620-499	Other Supp/Materials	\$75,045.88	\$753.00		\$75,798.88
72710-146	Bus Drivers	\$223,975.00	\$553.00		\$224,528.00
72710-412	Diesel Fuel	\$120,086.13	\$55.00		\$120,141.13
72710-453	Vehicle Parts	\$49,704.90	\$2,208.19		\$51,913.09
72710-499	Other Supp/Materials	\$5,500.00	\$2,555.75		\$8,055.75
72710-729	Transp. Equipment	\$29,523.00	\$1,000.00		\$30,523.00
			\$13,904.07		
46990	Other State Revenue	\$-	\$37,380.00		\$37,380.00
71100-429	Inst. Supplies/Mats.	\$143,824.72	\$37,380.00		\$181,204.72
(Funds from the Microsoft Class Action settlement for the purchase of software)					
43581	Community Service Fees	\$70,000.00	\$4,000.00		\$74,000.00
73300-189	Other Salaries/Wages	\$66,557.00	\$3,370.00		\$69,927.00
73300-201	Social Security	\$4,127.00	\$209.00		\$4,336.00
73300-204	State Retirement	\$7,190.00	\$372.00		\$7,562.00
73300-212	Employer Medicare	\$965.00	\$49.00		\$1,014.00
(Funds for the Laurel School Age Child Care program as provided through funding with Action Coalition)					
46520	School Food Service	\$15,000.00		\$667.00	\$14,333.00
73100-354	Transp. Other Than Students	\$300.00		\$150.00	\$150.00
73100-355	Travel	\$1,150.00		\$200.00	\$950.00
73100-399	Other Contr. Services	\$225.00		\$150.00	\$75.00

73100-499	Other Supplies/Mats.	\$1,000.00		\$167.00	\$833.00
(Reconciliation of school food service match with revenue and expenses)					
Prepared by: Audrey Reece & Russell Robinson					

Federal Court

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
142-39000-102	UNDESIGNATED FUND BALANCE	\$2,168.10		\$2,168.10	\$0.00
71100-429-102	INSTRUCTIONAL SUPPLIES	\$4,866.00	\$2,168.10		\$7,034.10
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	TOTAL TITLE I 07-01	\$7,034.10	\$2,168.10	\$2,168.10	\$7,034.10
71100-207-202	MEDICAL INSURANCE	\$8,119.00	\$5,511.68		\$13,630.68
72210-524-202	INSERVICE/STAFF DEVELOPMENT	\$12,025.00	\$937.82		\$12,962.82
99100-590-202	TRANSFERS TO OTHER FUNDS	\$7,066.00		\$6,449.50	\$616.50
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	TOTALS TITLE II PART A 07-01	\$27,210.00	\$6,449.50	\$6,449.50	\$27,210.00
71200-207-902	MEDICAL INSURANCE	\$59,697.00		\$3,644.65	\$56,052.35
72710-207-902	MEDICAL INSURANCE	\$7,685.00	\$3,644.65		\$11,329.65
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	TOTALS IDEA 07-01	\$67,382.00	\$3,644.65	\$3,644.65	\$67,382.00
TITLE I 07-01: WARRENTS FROM PREVIOUS PROJECT YEARS THAT ARE REQUIRED TO BE REMOVED FROM ACCOUNTING RECORDS AND RETURNED TO THE CURRENT YEAR PROJECT AS UNDESIGNATED SURPLUS. (AUDIT RECOMMENDATION)					
TITLE II PART A 07-01: REALLOCATION OF MEDICAL INSURANCE FUNDS AS AN OPERATING TRANSFER TO GENERAL PURPOSE SCHOOL DUE TO CHANGES IN PERSONNEL AND MEDICAL BENEFITS COVERAGE.					
IDEA 07-01: ADDITIONAL FUNDS TO COVER MEDICAL INSURANCE PREMIUMS					

Head Start Court

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
121-39000	UNDESIGNATED FUND BALANCE	\$721.13		\$721.13	\$0.00
71100-429	INSTRUCTIONAL SUPPLIES	\$5,500.00	\$721.13		\$6,221.13
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	TOTAL TITLE I 07-01	\$6,221.13	\$721.13	\$721.13	\$6,221.13
WARRENTS FROM PREVIOUS PROJECT YEARS THAT ARE REQUIRED TO BE REMOVED FROM ACCOUNTING RECORDS AND RETURNED TO THE CURRENT YEAR PROJECT AS UNDESIGNATED SURPLUS. (AUDIT RECOMMENDATION)					

General Purpose Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71300-198	NON-CERTIFIED SUBSTITUTES	\$8,000.00	\$4,000.00		\$12,000.00
71300-207	MEDICAL INSURANCE	\$92,227.00		\$4,000.00	\$88,227.00
72120-413	DRUGS AND MEDICAL SUPPLIES	\$5,000.00	\$2,256.00		\$7,256.00

72120-499	OTHER SUPPLIES & MATERIALS	\$4,000.00		\$900.00	\$3,100.00
72120-599	OTHER CHARGES	\$500.00		\$500.00	\$0.00
72120-735	HEALTH EQUIPMENT	\$2,500.00		\$856.00	\$1,644.00
72230-207	MEDICAL INSURANCE	\$4,060.00	\$1,520.00		\$5,580.00
72230-355	TRAVEL	\$3,413.00		\$1,520.00	\$1,893.00
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	TOTALS	\$119,700.00	\$7,776.00	\$7,776.00	\$119,700.00
MISC. MONTHLY LINE ITEM CLEAN-UP					

Federal Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-102	EDUCATIONAL ASSISTANTS	\$180,266.00		\$12,391.17	\$167,874.83
71100-207-102	MEDICAL INSURANCE	\$35,328.00	\$12,391.17		\$47,719.17
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	TOTALS TITLE I 07-01	\$215,594.00	\$12,391.17	\$12,391.17	\$215,594.00
72210-196-202	INSERVICE TRAINING	\$5,000.00	\$2,500.00		\$7,500.00
72210-201-202	SOCIAL SECURITY	\$310.00	\$155.00		\$465.00
72210-204-202	STATE RETIREMENT	\$153.00	\$153.00		\$306.00
72210-212-202	EMPLOYER MEDICARE	\$36.00	\$36.00		\$72.00
72210-524-202	INSERVICE/STAFF DEVELOPMENT	\$12,025.00		\$2,844.00	\$9,181.00
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	TOTALS TITLE II PART A 07-01	\$17,524.00	\$2,844.00	\$2,844.00	\$17,524.00
72130-499-413	OTHER SUPPLIES & MATERIALS	\$8,158.34		\$1,196.53	\$6,961.81
72130-790-413	OTHER EQUIPMENT	\$3,241.66	\$1,196.53		\$4,438.19
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	TOTALS GEAR-UP 07-01	\$11,400.00	\$1,196.53	\$1,196.53	\$11,400.00
71200-163-902	EDUCATIONAL ASSISTANTS	\$230,734.00		\$25,000.00	\$205,734.00
71200-198-902	NON-CERTIFIED SUBSTITUTES	\$5,000.00	\$5,000.00		\$10,000.00
71200-399-902	OTHER CONTRACTED SERVICES	\$1,000.00	\$20,000.00		\$21,000.00
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	TOTALS IDEA 07-01	\$236,734.00	\$25,000.00	\$25,000.00	\$236,734.00
72210-355-921	TRAVEL	\$363.60		\$68.57	\$295.03
72210-499-921	OTHER SUPPLIES & MATERIALS	\$1,000.00	\$68.57		\$1,068.57
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	TOTAL SS/HS 06-21	\$1,363.60	\$68.57	\$68.57	\$1,363.60
MONTHLY MISC. LINE-ITEM CLEAN-UP					

- Report on SCOPE
 - ACT Workshop – March 31st at JCHS
 - FFA Convention – received Superior Chapter rating and State Gold Chapter Award
 - Junior Day at ETSU
 - JCHS Band participating in All-State Band Competition in Nashville April 11-14
 - National Honor Society Induction Ceremony – April 20th – 6 p.m.
 - National Honor Society Initiation Ceremony – April 25th – 9 a.m.
 - Freshman Orientation Night – April 26th – 6 p.m.
 - JCHS prom – April 28th
 - Presidential Academic Excellence Awards – JCHS – April 30 – 7 p.m.
 - JCHS Players – Tina McGuire – Romeo and Juliet – Heritage Hall – May 4 and 5
 - Senior Honors Day – May 7th at 9 a.m.
 - Yearbooks will be distributed on May 7th
 - Graduation for Class of 2007 – May 12th at 10 a.m.
 - TCAP Testing Dates:
 - Grades 1-8 – April 18-24
 - High School End of Course Testing
 - English 9 – April 25
 - US History & Physical Science – April 26
 - Makeups – April 27
 - High School Gateway Testing
 - Algebra I – May 1
 - English 10 – May 2
 - Biology – May 3
 - Make ups – May 4
 - GEAR UP report
9. Upon recommendation of Mr. Woodring, a motion was made by Mr. Gregg, seconded by Ms. Stout and passed by unanimous roll call vote to grant tenure to the following teachers: Garry Ferry, Kathy McCulloch, Daniel McEwen, Summer Eller, Elva (Taffy) Dugger, Paula Stewart, and Amy Woodall.
 10. The following were appointed as board negotiating team.
David Timbs, Chief Spokesperson
Debra Wilcox
Lorie Murray
Mischelle Simcox
Mr. Gregg was asked and agreed to be the board member representative on the negotiating team. A motion was made by Mr. Gambill, seconded by Mr. Buckles, and passed by unanimous roll call vote to appoint this negotiating team.
 11. A motion was made by Mr. Gambill, seconded by Mr. Gregg, and passed by unanimous roll call vote to approve on second and final reading the new board policy #2.403 – Personal Property Sales, and revisions to board policies
2.702 – Inventories
3.205 – Security
3.300 – Equipment and Supplies Management
5.305- Family and Medical Leave
 12. After brief comments by Mr. Woodring, a motion was made by Mr. Buckles, seconded by Ms. Stout and passed by unanimous roll call vote to approve the list of summer jobs to be done by inmate labor during the summer of 2007.
 13. A motion was made by Mr. Gregg, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve the purchase of a Grasshopper Model 227/61 zero turn mower in the amount of \$5,887.00 (state bid price).
 14. A motion was made by Mr. Buckles, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve the purchase of an HVAC system for the storage building/ “classroom addition” at JCHS – cost \$13,629.
 15. Ms. Gay Triplett, Principal at Mountain City Elementary, gave a PowerPoint presentation update on the programs and progress at Mountain City Elementary.
 16. Russell Robinson, Finance Coordinator, gave a budget update – expense only – too early

for revenue – 68.36% expended – on target for the 3rd quarter.

17. Mr. Carlton congratulated Dr. David Timbs on being appointed to serve on the City Council and congratulated Kevin Parsons on his election as city mayor.

Director's Report – Mr. Woodring commented on the following:

- Congratulations to Kevin Parsons
- Personnel hired for 07-08 school year
- Retirements/resignations
- District accreditation set for 10-1-08
- Science Fair at ETSU today
- Gerald Sebring at RCE won \$100
- Brittany Steagall at Shady Valley won \$100
- JCHS graduation May 12, at 10 a.m.
- Thanks to Mr. Bishop and inmates for paint and removal of pipes on building – have received a lot of compliments on this
- Ms. Betty Brown has been invited to be in Nashville on Thursday, April 12th to participate in and speak at the First Lady's "Help America's Youth Initiative"

Mr. Gambill

- Congratulations to Dr. Timbs and Kevin Parsons on their appointment/election
- Congratulations to Betty Brown on her honor

Mr. Buckles

- Congratulations to Kevin and Dr. Timbs
- Impressed with Science Fair at ETSU

Ms. Stout

- Echo congratulations to Dr. Timbs, Kevin Parsons and Betty Brown

Mr. Gregg

- Congratulations to Dr. Timbs, Kevin Parsons, and Betty Brown
- Thanks to Gay Triplett for a fine presentation

Mr. Carlton

- Congratulations to Gay Triplett on her presentation
- Thanks to Ms. Uhl at ESC
- Science Fair at JCMS – Fantastic
- Thanks to Mr. Woodring for a great-looking Central Office – have received a lot of compliments on the way it looks

Mr. Woodring commented that May 16th is the last day of school.

There being no further business, the meeting adjourned at 8:15 p.m.

Director of Schools

Chairman

Vice-Chairman

Member

Member

Member