

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION, APRIL 7, 2005, 7:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. Audience Participation
5. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of March 10, 2005, with any additions/corrections necessary (Attachment 5a)

Approve following amendments (Attachment 5b)

General Purpose Court
General Purpose Board
Federal Projects Court
Federal Projects Board

Approve policy to establish an Occupational Safety and Health Program, devise rules and regulations, and to provide for a director and the implementation of such a program (Attachment 5c)

Approve textbook adoption for 2005-2006 school year (Attachment 5d)

Change 50% teaching position at Shady to 64%, retroactive to beginning of year (Executive Agreement 3-30-05)

Approve following contracts with other school systems or agencies to provide evaluation services (Sandi Fisher) for their grants. Amounts will be paid to the Johnson County Board of Education for her services: (Executive Agreement 3-30-05)

Clinch Powell - \$4,000

Johnson City Board of Education - \$9,000

Boys to Men/Girlfriends - \$6,000 Evaluation and Assistant
\$3,050 Rent for office space

6. Report from Student Board Member – Cory Wilson
7. Update on grandstands and other projects – Shaw & Shanks Architects
8. The following teachers are recommended for employment and the granting of tenure (Attachment #8)
9. Approve Policy # 5.602 – Staff Time Schedules – on final reading
10. Change time of May Board meeting to 6:00 in order to attend baccalaureate service at 7:30
Set date for June Board meeting
Set date for Board Retreat
11. Any other matters which may duly come before the Board for official action

Information Items:

1. Director's Report
2. Personnel decisions made by Director of Schools

Hires

- David Bentley as full-time bus driver
- Steve Story and Mark Humphrey assigned as interim Junior Varsity coaches for the remainder of the 2005 season
- Andrea Michelle Cooke to work after school in the CCLCP program at Doe Elementary
- Robin Fletcher as part-time instructional assistant at Shady Valley Elementary
- Sandi Fisher as grant writer and evaluator

Increase of Work Time

- Kathy Motsinger – increase time worked from 10 months 3 weeks to 11 months

Leaves

- Judy Reece – ½ day leave without pay on March 14, 2005
- Barbara Howard – extension of medical leave until April 15th
- Teresa Robbins – unpaid leave for March 8-11
- Doris Pratt – extension of medical leave until May 13th
- Norma Sutherland – one day unpaid leave for April 11, 2005

Resignation

- Ann Rupard from JCVS as secretary/bookkeeper
- Virginia Eggers as Special Education attendant at Roan Creek Elementary

Retirement

- Michael H. Smith – teacher at JCHS

3. Personnel hired by the Director of Schools for the 2005-2006 school year (Attachment Info #3)
4. Summer Projects (Attachment Info #4)
5. Employee Survey Results on Extended Day: 360 to continue extended day, 16 opposed
6. We will be requesting bids for replacement of carpet at JCMS for the board to award the bid at the May meeting.

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

Addendum

1. Allow Peters General Contractors to withdraw their bid for the football grandstand improvements without taking their 5% bid bond
2. Consider the approval of W. A. Taylor Construction Company, Inc.’s bid of \$305,000 on the football grandstand improvements
3. If the bid in #2 is awarded, approve amending \$246,000 from reserves to building improvements
4. Approve Intergovernmental Agreement to participate in the Tennessee School Boards Unemployment Compensation Trust

ACTION TAKEN ON AGENDA/ADDENDUM ITEMS

- 1-2. The Johnson County Board of Education met in regular session at 7:00 p.m. on Thursday, April 7, 2005 in the Board Room. The chairman, Mr. Gregg, called the meeting to order. The roll was called with all members present as follows: Mr. Buckles, Mr. Carlton, Mr. Gambill, Ms. Stout, and Mr. Gregg. Cory Wilson, student board member was absent. Audrey Reece, recorder.

After a moment of silence, Ms. Stout led in the Pledge to the American Flag.

- 3-4. There were no visitors or delegations present, and no one in the audience who wished to address the board.

5. Consent agenda

Mr. Gregg asked if any member had an item on the consent agenda they wished pulled off

for individual discussion. Ms. Miller had a brief explanation about the item concerning changing the teaching position at Shady Valley from 50% to 64%. No one else had any questions, so Mr. Gregg asked for a motion. A motion was made by Mr. Buckles, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve the consent agenda as presented and recommended. This included the following amendments:

General Purpose Court

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind. Schools		\$2,077.57		
44170	Misc. Refunds		\$834.37		
44520	Insurance Recovery		\$5,203.21		

44570	Contributions & Gifts		\$1,500.00		
47990	Other Direct Fed. Rev.		\$15,664.82		
			\$25,279.97		
NOTE: The above revenue was collected and amended into the appropriate revenue accounts and Expenditure lines as indicated: 43570 Receipts from Individual Schools \$2,077.57 included \$713.82 Substitute pay reimbursement, \$840.75 reimbursement for first grade tests, and \$523.00 field trip expenses; 44170 Misc. Refunds \$834.37 included \$50.00 repair to damaged table, \$40.00 for damaged textbook, \$520.00 for para pro testing, \$51.03 employment taxes overpayment, \$64.24 payment for extra work for security guards, and \$109.10 hotel overpayment; 44520 Insurance Recovery \$5,203.21 included \$1,607.00 for repair to MCE gazebo and \$3,596.21 for bus repairs; 44570 Contributions and Gifts \$1,500.00 was for Tarr Scholarship; and 47990 Other Direct Federal Revenue \$15,664.82 was e-rate refund.					
71100-195	Substitute Teachers	\$73,058.50	\$102.00		\$73,160.50
71100-201	Social Security	\$284,364.75	\$6.33		\$284,371.08
71100-207	Medical Insurance	\$420,276.00	\$51.03		\$420,327.03
71100-212	Employer Medicare	\$66,502.99	\$1.48		\$66,504.47
71100-449	Textbooks	\$110,000.00	\$40.00		\$110,040.00
71150-499	Other Supplies/Mats.	\$492.00	\$50.00		\$542.00
71300-195	Substitute Teachers	\$8,200.00	\$561.00		\$8,761.00
71300-201	Social Security	\$41,509.40	\$34.79		\$41,544.19
71300-212	Employer Medicare	\$9,706.76	\$8.22		\$9,714.98
72130-322	Evaluation & Testing	\$6,000.00	\$840.75		\$6,840.75
72130-599	Other Charges	\$40,308.00	\$1,500.00		\$41,808.00
7210-599	Other Charges	\$1,679.00	\$520.00		\$2,199.00
72210-790	Other Equipment	\$52,915.72	\$15,664.82		\$68,580.54
72410-524	Staff Development	\$5,300.00	\$109.10		\$5,409.10
72610-160	Guards	\$31,453.76	\$54.70		\$31,508.46
72610-201	Social Security	\$21,972.98	\$3.39		\$21,976.37
72610-204	State Retirement	\$34,690.28	\$5.36		\$34,695.64
72610-212	Employer Medicare	\$5,139.41	\$0.79		\$5,140.20
72710-146	Bus Drivers	\$231,305.80	\$370.00		\$231,675.80
72710-412	Diesel Fuel	\$60,462.96	\$153.00		\$60,615.96
72710-453	Vehicle Parts	\$56,901.70	\$3,596.21		\$60,497.91
76100-799	Other Capital Outlay	\$64,256.00	\$1,607.00		\$65,863.00
			\$25,279.97		\$25,279.97
71600-189	Other Salaries/Wages	\$4,225.00		\$1,400.00	\$2,825.00
72260-162	Clerical Personnel	\$1,800.00	\$200.00		\$2,000.00
72260-524	Staff Development	\$3,821.00	\$1,200.00		\$5,021.00
	(Misc. line item clean-up)		\$1,400.00	\$1,400.00	
71100-399	Other Contr. Services	\$19,629.33		\$1,000.00	\$18,629.33
72320-399	Other Contr. Services	\$4,000.00		\$250.00	\$3,750.00
72410-399	Other Contr. Services	\$8,500.00		\$2,000.00	\$6,500.00
82130-610	Principal on Capt. Leases	\$21,329.66	\$2,200.00		\$23,529.66
82230-611	Interest on Capt. Leases	\$6,400.00	\$1,050.00		\$7,450.00
			\$3,250.00	\$3,250.00	
(Correction of budgeting error)					
43541	Contract for Adm. Services with Other LEAs		\$4,280.00		\$4,280.00
72130-189	Other Salaries & Wages		\$3,117.00		\$3,117.00
72130-201	Social Security	\$6,606.93	\$194.00		\$6,800.93
72130-204	State Retirement	\$5,861.99	\$306.00		\$6,167.99
72130-207	Medical Insurance	\$10,302.00	\$594.00		\$10,896.00
72130-210	Unemployment Comp.	\$135.00	\$23.00		\$158.00
72130-212	Employer Medicare	\$1,546.17	\$46.00		\$1,592.17
			\$4,280.00		
(Revenue from contracts with Johnson City Schools and the Clinch-Powell Education Cooperative for evaluator services (Sandi Fisher) amended to appropriate revenue and expenditure lines)					
Prepared by: Audrey Reece, Lead Bookkeeper and Russell Robinson, Finance Coordinator					

General Purpose Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71300-448	T & I MATERIALS	\$28,392.00	\$15,000.00		\$43,392.00
71300-730	INSTRUCTIONAL EQUIPMENT	\$38,201.00		\$15,000.00	\$23,201.00

72120-355	TRAVEL	\$500.00	\$500.00		\$1,000.00
72120-735	HEALTH EQUIPMENT	\$19,855.00		\$500.00	\$19,355.00
73300-210	UNEMPLOYMENT COMPENSATION	\$274.00	\$200.00		\$474.00
73300-524	INSERVICE/STAFF DEVELOPMENT	\$1,000.00		\$200.00	\$800.00
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	TOTALS	\$88,222.00	\$15,700.00	\$15,700.00	\$88,222.00
MONTHLY MISC. LINE ITEM CLEAN-UP					

Federal Court

ACCOUNT		ORIGINAL			AMENDED
NUMBER	ACCOUNT DESCRIPTION	BUDGET	INCREASE	DECREASE	BUDGET
71200-207-130	MEDICAL INSURANCE	\$43,655.00		\$2,500.00	\$41,155.00
72710-207-130	MEDICAL INSURANCE	\$5,804.00	\$2,500.00		\$8,304.00
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	TOTALS IDEA 05-01	\$49,459.00	\$2,500.00	\$2,500.00	\$49,459.00
44170-190	MISC. REFUNDS	\$0.00	\$875.00		\$875.00
71100-429-190	INSTRUCTIONAL MATERIALS	\$46,664.00	\$875.00		\$47,539.00
71100-722-190	INSTRUCTIONAL EQUIPMENT	\$7,700.00	\$13,993.18		\$21,693.18
72210-196-190	INSERVICE STIPENDS	\$14,500.00		\$7,205.70	\$7,294.30
72210-201-190	SOCIAL SECURITY	\$899.00		\$446.75	\$452.25
72210-204-190	STATE RETIREMENT	\$798.00		\$463.11	\$334.89
72210-210-190	UNEMPLOYMENT COMPENSATION	\$42.00		\$7.98	\$34.02
72210-212-190	EMPLOYER MEDICARE	\$211.00		\$104.47	\$106.53
72210-432-190	LIBRARY BOOKS	\$20,347.64		\$347.64	\$20,000.00
72210-524-190	INSERVICE/STAFF DEVELOPMENT	\$7,528.36		\$5,403.53	\$2,124.83
72310-513-190	WORKER'S COMPENSATION	\$71.00		\$35.00	\$36.00
99100-590-190	TRANSFERS TO OTHER FUNDS	\$1,239.00	\$21.00		\$1,260.00
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	TOTALS CSRD 05-01	\$53,336.00	\$14,014.18	\$14,014.18	\$53,336.00
72130-189-200	OTHER SALARIES AND WAGES	\$0.00	\$9,179.00		\$9,179.00
72130-201-200	SOCIAL SECURITY	\$0.00	\$570.00		\$570.00
72130-204-200	STATE RETIREMENT	\$0.00	\$586.00		\$586.00
72130-207-200	MEDICAL INSURANCE	\$0.00	\$714.00		\$714.00
72130-210-200	UNEMPLOYMENT COMPENSATION	\$0.00	\$66.00		\$66.00
72130-212-200	EMPLOYER MEDICARE	\$0.00	\$134.00		\$134.00
72210-399-200	OTHER CONTRACTED SERVICES	\$41,000.00		\$11,249.00	\$29,751.00
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	TOTALS SS/HS 05-01	\$41,000.00	\$11,249.00	\$11,249.00	\$41,000.00
IDEA 05-01: ADDITIONAL FUNDS FOR MEDICAL INSURANCE					

CSR D 05-01: REFUND FOR UNUSED STAFF DEVELOPMENT INSERVICE AND TO PREPARE					
FOR PROJECT CLOSURE					
SS/HS 05-01: RECLASSIFICATION OF EXPENDITURE ITEMS FOR THE SAFE SCHOOLS PROGRAM EVALUATOR AND RESEARCH ASSISTANT					

Federal Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-110	EDUCATIONAL ASSISTANTS	\$153,373.00		\$6,000.00	\$147,373.00
71100-195-110	SUBSTITUTE TEACHERS	\$12,000.00	\$6,000.00		\$18,000.00
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	TOTALS TITLE I 05-01	\$165,373.00	\$6,000.00	\$6,000.00	\$165,373.00
71200-163-130	EDUCATIONAL ASSISTANTS	\$208,799.00		\$5,000.00	\$203,799.00
71200-195-130	SUBSTITUTE TEACHERS	\$8,000.00	\$5,000.00		\$13,000.00
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	TOTAL IDEA 05-01	\$216,799.00	\$5,000.00	\$5,000.00	\$216,799.00
71100-116-140	TEACHERS	\$121,996.00		\$2,500.00	\$119,496.00
71100-207-140	MEDICAL INSURANCE	\$11,490.00	\$2,500.00		\$13,990.00
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	TOTALS TITLE II PART A 05-01	\$133,486.00	\$2,500.00	\$2,500.00	\$133,486.00
71100-429-190	INSTRUCTIONAL SUPPLIES	\$46,664.00		\$37,526.82	\$9,137.18
71100-722-190	INSTRUCTIONAL EQUIPMENT	\$7,700.00	\$37,526.82		\$45,226.82
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	TOTAL CSR D 05-01	\$54,364.00	\$37,526.82	\$37,526.82	\$54,364.00
MISC. MONTHLY LINE ITEM CLEAN-UP					

6. Report from student board member – Cory Wilson – Cory was absent and alternate Student board member, Meredith Wachs, gave the report.
 - Cory working – already scheduled to work before meeting date was changed
 - They had a good time at SCOPE – very educational, good meeting
 - Baseball, softball, track and tennis doing very well at JCHS
 - ACT will be given at JCHS next week
 - Candice Motsinger – observing to decide if she wants to run for student board member for next year
7. Update on grandstands and other projects – Shaw & Shanks Architects

Mr. Gregg said since three of the items on the addendum concerned this project, they would do those items at this time.

Doe Roof Repair – pre bid

- Bids will be opened 2 weeks from today
- Roofing consultant was at the pre-bid meeting
- Spent a lot of time after the meeting documenting statistics

JCHS Grandstands

Mr. Shanks read a letter he had sent to Ms. Miller concerning this project. Peters General Contractors had made a mistake in their bid. Mr. Shanks said it was an honest mistake and that he recommended they be allowed to withdraw their bid without the board taking their 5% bid bond.

He also recommended that the board approve W. A. Taylor Construction Company, Inc.'s bid of \$305,000. He gave each board member an itemized budget on Taylor's bid and went over it, talking about things that could be pulled off and done locally. He then gave them a budget for using prefabricated aluminum and discussed this.

His recommendation was that the board either withdraw all bids and start over or they allow Peters General Construction to withdraw their bid and then go with the bid from W. A. Taylor Construction Company, Inc. He also said that if board employees or inmates did some of the work, there wouldn't be a warranty. He recommends that W. A. Taylor do the complete project instead of employees or inmate labor doing some.

Ms. Miller commented that if they don't do something tonight, she doesn't think they can have the project completed by the beginning of the fall football season. After a lengthy discussion, it was decided that the decision they had to make was whether to go with concrete or aluminum since they were basically the same price.

They also discussed item #3, which involved amending \$246,000 from reserves to building improvements to put enough money into the operating budget to pay for this project.

A motion was made by Mr. Gambill, seconded by Ms. Stout, and passed by unanimous roll call vote to allow Peters General Contractors to withdraw their bid for the football grandstand improvements without taking their 5% bid bond, and to approve W. A. Taylor Construction Company, Inc.'s bid of \$305,000 on said football grandstand improvements.

These were items 1 and 2 on the addendum.

Ms. Miller then asked that they approve item #3 – the amendment to bring money out of reserves to pay on this project. A motion was made by Mr. Carlton, seconded by Mr. Gambill, and passed by unanimous roll call vote, to approve amending \$246,000 from reserves to building improvements. This was item number 3 on the addendum.

General Purpose Court Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
34290	OTHER EDUCATION RESERVES	\$1,123,123.00		\$246,000.00	\$877,123.00
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	TOTALS	\$1,123,123.00	\$0.00	\$246,000.00	\$877,123.00
76100-707	BUILDING IMPROVEMENTS	\$366,138.00	\$246,000.00		\$612,138.00
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	TOTALS	\$366,138.00	\$246,000.00	\$0.00	\$612,138.00

ADDITIONAL FUNDS FOR THE REPLACEMENT OF THE FOOTBALL GRANDSTANDS AT JOHNSON COUNTY HIGH SCHOOL

At this time, Mr. Gregg said since there was only one other item on the addendum, if no one had any objections, he would just go ahead and finish the addendum before going back to the agenda.

- After lengthy explanation and discussion, a motion was made by Mr. Gambill, seconded by Ms. Stout and passed by unanimous roll call vote to approve the Intergovernmental Agreement to participate in the Tennessee School Boards Unemployment Trust.

After a brief break, Mr. Gregg went back to the Agenda.

- A motion was made by Mr. Carlton, seconded by Mr. Buckles, and passed by unanimous roll call vote to grant tenure to the following teachers:

Pamela Billingsley	James Humphrey
Rebecca Boyd	Donna Kerley
Whitney Colson	Dana Stafford
Tracy Dugger	Anthony Troutman

Dr. Bridgette Hackett

Eunice “Kate” Werner

9. A motion was made by Mr. Carlton, seconded by Ms. Stout, and passed by unanimous roll call vote to approve Board Policy 5.602 – Staff Time Schedules – on final reading.

10. The following items were set/changed by unanimous agreement of the board:

The time for the May board meeting was changed to 6:00 p.m. in order to attend baccalaureate service at 7:30 p.m.

The June board meeting was set for June 2nd at 7:00 p.m.

The Board Retreat was set for Saturday, June 18th – place to be announced later

Director of Schools Report – Ms. Miller commented on the following items:

- Personnel for 2005-2006 school year
- Employee survey on extended day – 360 for and 16 against
- Going to replace carpet at JCMS this summer – will be letting bids
- Shady Valley SACS review – Tuesday – breakfast
- Direct Deposit starts July 1 – volunteer basis only
- Doe Roof Repair bid opening on 21st
- Special Education Option 6 monitoring tomorrow
- Imagination Library – Russell Robinson gave report
- Interviews for Transportation Supervisor will be Monday morning – had 5 applicants but 2 dropped out – have 3 interviews scheduled
- TCAP tournament at RCE – 4-15 at 1:00 p.m.

Mr. Buckles – nothing to bring up

Ms. Stout – nothing to bring up

Mr. Gambill – thanks for the new name tags, and thanks for the cards sent to his parents during their illnesses

Mr. Carlton – nothing to bring up

A motion was made and seconded and the meeting adjourned at 8:55 p.m.

_____ Director of Schools	_____ Chairman	_____ Vice-Chairman
_____ Member	_____ Member	_____ Member