

**MINUTES OF MEETING OF JOHNSON COUNTY BOARD OF EDUCATION,  
REGULAR SESSION, MAY 8, 2003, 7:00 P.M.**

**Agenda**

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. Audience Participation
5. **Consent Agenda**  
Approval of Agenda

Approval of minutes of the regular meeting of April 10, 2003, with any additions/corrections necessary (Attachments 5a)

Approve the following amendments (Attachment 5b)

- General Purpose Court
- General Purpose Board
- Head Start Court Amendment #6

Approve the 2003-2004 RIF Program application (Attachment 5c)

Award the bid for the kitchen hood replacement at Johnson County High School in the amount of \$52,450.00 to Four Seasons Comfort, Inc. (Attachment 5d)

Approve Project CLEAR Literacy Grant for Doe Elementary School (Federal Funding) (Executive Agreement 4/28/03) (Attachment 5e)

Approve proposal from S&ME for asbestos consulting services for JCHS and Mountain City Elementary – total project cost \$9,200.00 (Executive Agreement 4-16-03) (Attachment 5f)

Approve Continuing Budget Resolution for 2002-2003 (Attachment 5g)

Approve field trip to Carowinds in Charlotte, NC for JCHS cheerleaders and sponsors for May 16, 2003 (Attachment 5h)

Approve contract with the Tennessee Department of Education for teacher mentoring grant funds in the amount of \$2,100 (Attachment 5i)

6. Report from Student Board Member – Sally Mast
7. Update on construction projects – Shaw & Shanks Architects
8. Approve Change Order #1 for Johnson County Middle School re-roofing project (Attachment #8)
9. Approve application for candidacy for SACS accreditation for Laurel Elementary School (Attachment #9)
10. Consider changing July Board meeting to July 15<sup>th</sup> or July 1<sup>st</sup>
11. Any other matters which may duly come before the Board for official action

**Information Items:**

1. Personnel decisions made by Director of Schools

**Hires**

- Alydia Ly'Don Arnold as substitute bus driver
- Camilla Osborne as assistant/bus monitor for Head Start program
- Sandy Ray as assistant/bus monitor for Head Start program
- Holly Eller as Head Start bus driver
- Billy Gambill – Maintenance/Mowing
- Ryan Arnold – Fast-Track GED summer class (Adult Education)
- Carol Russom – Fast-Track GED summer class (Adult Education)
- James T. Dugger – Agriculture teacher – JCVS

- Summer Food Service Employees: Kathy Crowder, Cafeteria Manager; Judy Wilson, Monitor; Full-time Cafeteria Employees: Mary Slempe, Kathy Garland; Half-time Cafeteria Employees: Teresa Robbins and Kathy Thomas
- Substitute employees for Summer Food Service Program: Ann Huyard, Mary Ann May, Anita Bentley, Linda Winebarger, and Dorothy Johnson

**Leaves**

- Dale Robinson – medical leave beginning May 8<sup>th</sup> for 6-8 weeks
- Brenda Johnson – 2 days unpaid leave – May 15<sup>th</sup> and 16<sup>th</sup>
- Phillip Nave – 1 day unpaid leave – April 17<sup>th</sup>
- Leonna Warren – medical leave from April 15<sup>th</sup> to May 7<sup>th</sup>
- Extension of Leonna Warren’s medical leave until end of school year

**Retirements**

- Beverly Weatherford – end of 02-03 school year

**Resignations**

- Amy Terrill effective May 2, 2003
- Lisa Tester, teacher at JCMS, effective June 1, 2003
- Patricia Kay Estep, special education teacher
- Cheryl Parker, school nurse, effective May 31<sup>st</sup>

**Personnel for 2003-2004 school year**

- Placement of certificated personnel and hiring and placement of education support personnel lists will be provided at the Board meeting
2. ESC Report (Attachment Info #2)
  3. Director’s Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

**ACTION TAKEN ON AGENDA ITEMS**

- 1-2. The chairman, Bill Gambill, called the meeting to order. The roll was called with all members present as follows: Mr. Buckles, Mr. Carlton, Mr. Gregg, Ms. Stout, Mr. Gambill, and Ms. Mast, student member. Audrey Reece, Recorder.

After a moment of silence, Mr. Gregg led in the Pledge to the American Flag.

- 3-4. There were no visitors or delegations in the audience who wished to address the Board.
5. Consent Agenda – Ms. Miller said that the Head Start Court Amendment needed to be pulled off the consent agenda because of an error. Mr. Gambill asked if board members had other items to pull off for individual discussion. Getting no further requests, he asked for a motion. A motion was made by Mr. Buckles, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve the consent agenda as presented with the exception of the Head Start Court Amendment.

Ms. Miller then explained that the Head Start Court amendment has an error – the revenue code and name were incorrect – should be 44170 – Miscellaneous Refunds. She gave each member a corrected copy of the amendment. A motion was made by Mr. Gregg, seconded by Ms. Stout and passed by unanimous roll call vote to approve the corrected Head Start Court Amendment #6.

The 3 amendments approved on the consent agenda follow:

**General Purpose Court Amendment**

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind. Schools		\$2,220.17		
44170	Misc. Refunds		\$335.51		
49800	Operating Transfers		\$3,608.91		
			<b>\$6,164.59</b>		

Note: The above revenue was collected and amended into revenue as indicated and into the following Expenditure lines: 43570 Rec. from Ind. Schools \$2,220.17 included \$100.00 reimbursement for field trip expense, \$339.13 reimbursement for substitute teachers, \$8.04 excess copy charges, and \$1773.00 Reimbursement for equipment ordered by a school through C/O; 44170 Misc. Refunds \$335.51 included \$49.50 reimbursement for unused meals for assistant inservice, \$193.76 substitute teacher reimbursement, \$60.00 reimbursement for custodial services, and \$32.25 reimbursement on uniform rental; 49800 Operating Transfers **\$3,608.91 was reimbursement for stipends paid through general purpose program.**

71100-116	Teachers	\$3,619,876.47	\$2,893.53		\$3,622,770.00
71100-163	Educ. Assistants	\$141,072.00	\$300.00		\$141,372.00
71100-195	Substitute Teachers	\$65,715.50	\$292.50		\$66,008.00
71100-201	Social Security	\$249,468.81	\$216.14		\$249,684.95
71100-204	State Retirement	\$137,100.39	\$75.40		\$137,175.79
71100-212	Medicare	\$58,539.95	\$89.40		\$58,629.35
71100-722	Reg. Inst. Equipment	\$53,558.75	\$1,773.00		\$55,331.75
71300-195	Substitute Teachers	\$7,607.50	\$202.50		\$7,810.00
71300-201	Social Security	\$40,572.67	\$12.56		\$40,585.23
71300-212	Medicare	\$9,490.84	\$2.97		\$9,493.81
72210-524	Inservice/Staff Dev.	\$26,916.00	\$49.50		\$26,965.50
72410-161	Secretary(s)	\$134,468.70	\$50.00		\$134,518.70
72410-201	Social Security	\$34,470.25	\$3.10		\$34,473.35
72410-204	State Retirement	\$21,579.62	\$2.70		\$21,582.32
72410-212	Medicare	\$8,062.10	\$1.00		\$8,063.10
72410-399	Other Contracted Serv.	\$9,630.20	\$8.04		\$9,638.24
72610-166	Custodial Personnel	\$258,972.05	\$53.00		\$259,025.05
72610-201	Social Security	\$19,088.22	\$3.38		\$19,091.60
72610-204	State Retirement	\$16,603.73	\$2.86		\$16,606.59
72610-212	Medicare	\$4,466.39	\$0.76		\$4,467.15
72710-146	Bus Drivers	\$193,777.80	\$70.00		\$193,847.80
72710-351	Rentals	\$6,251.55	\$32.25		\$6,283.80
72710-425	Gasoline	\$20,437.00	\$30.00		\$20,467.00
			<b>\$6,164.59</b>		
46750	Voc. Work Study	12,500.00		12,500.00	
46790	Other Vocational		12,500.00		\$12,500.00
(Correction of budget error. This amount is one-half of the allotted funds for the Jobs for Tennessee Graduates)					
Prepared by: Audrey Reece, Lead Bookkeeper					

General Purpose Board Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71150-195	SUBSTITUTE TEACHERS	\$3,000.00	\$1,000.00		\$4,000.00
71150-207	MEDICAL INSURANCE	\$11,610.00		\$1,100.00	\$10,510.00
71150-210	UNEMPLOYMENT COMPENSATION	\$180.00	\$100.00		\$280.00
71200-128	HOMEBOUND TEACHERS	\$2,000.00	\$5,000.00		\$7,000.00
71200-207	MEDICAL INSURANCE	\$58,655.00		\$2,000.00	\$56,655.00
71200-429	INSTRUCTIONAL MATERIALS	\$13,000.00		\$3,000.00	\$10,000.00
71300-195	SUBSTITUTE TEACHERS	\$7,607.50	\$2,000.00		\$9,607.50
71300-201	SOCIAL SECURITY	\$40,572.67	\$171.00		\$40,743.67
71300-212	EMPLOYER MEDICAL	\$9,490.84	\$29.00		\$9,519.84
71300-499	OTHER SUPPLIES/MATERIALS	\$5,000.00		\$2,200.00	\$2,800.00
72120-524	INSERVICE/STAFF DEVELOPMENT	\$1,500.00		\$1,000.00	\$500.00
72120-735	HEALTH EQUIPMENT	\$2,000.00	\$1,000.00		\$3,000.00
72310-189	OTHER SALARIES & WAGES	\$2,750.00	\$1,000.00		\$3,750.00
72310-191	BOARD/COMMITTEE MEMBER FEES	\$10,650.00		\$1,000.00	\$9,650.00
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		\$168,016.01	\$10,300.00	\$10,300.00	\$168,016.01
MONTHLY CLEAN-UP ADJUSTMENTS					

Head Start Court Amendment #6

Account Number	Description	Original Budget	Increase	Decrease	Amended Budget
44170	Miscellaneous Refunds	\$467,076.00	\$362.07		\$467,438.07

71100-429	Instructional Supplies	\$9,000.00	\$362.07		\$9,362.07
<b>This amendment brings a refund check back into revenue and expenditure lines.</b>					

6. Report from Student Board Member – Sally Mast
  - Lot going on at JCHS
  - Graduation May 31<sup>st</sup>
  - FFA Banquet – Friday evening – May 9<sup>th</sup>
  - This is last meeting as student board member – Megan Grindstaff will take over in June
  - Thanked Board for opportunity to serve as student board member – she feels she has contributed and has learned a lot – and had a great time doing it

7. Update on construction projects – Shaw & Shanks Architects – Tim Shaw

**Roan Creek Elementary**

- Environmental controls – heating/air conditioning
- Punch list – year end warranties
- Growth of grass

**Shady Valley**

- W. A. Taylor – contractor
- Doing shop drawings and submittals now
- Start work around first of June
- Pre construction meeting

**Vocational Masonry Shop**

- Continuing along pretty good
- Roof on block
- Poured concrete slab inside

**JCMS Re-Roofing**

- Paperwork to close out all but complete
- Went to # 8 on the agenda and explained the change order – allowance in contract for unforeseen conditions – no problems - \$1,033.16 to clean up – remainder will be a credit for the Board – approximately \$9,000.

8. Mr. Gambill if there was any further discussion before they voted on the change order. There being none, a motion was made by Mr. Gregg, seconded by Mr. Carlton, and passed by unanimous roll call vote to approve Change Order #1 for Johnson County Middle School re-roofing project.
9. Teresa Cunningham, new principal at Laurel Elementary, was present and requested approval of application for candidacy for SACS accreditation for Laurel Elementary. A motion was made by Mr. Carlton, seconded by Mr. Buckles, and passed by unanimous roll call vote to approve the application for SACS candidacy for Laurel. Ms. Miller commented that this would make JCHS, JCMS and MCE already accredited, Roan Creek, Doe and Laurel in the process, and the application for Shady Valley would come before the board within the next couple of months.
10. By mutual agreement of the Board and Ms. Miller, the July meeting of the Board was changed to July 15<sup>th</sup> at 7:00 p.m.

There being no further matters to bring before the Board, Mr. Gambill asked for the Director’s Report at this time. In her report, Ms. Miller mentioned the following:

- Gave a 2003-2004 personnel list to board members
- Johnson County Little League – request to construct bleachers at Mountain City Elementary baseball field and repair the bleachers at Shady Valley baseball field
- TSSE thinks the \$26.7 million salary equalization money for this year will pass with full support
- Attendance – meeting state goals in attendance
- Band concert changed to 5-20
- TSBA – Board policy on website – gave members a handout about this
- Administrative changes for next year:
  - Head Start Director – Lorie Murray

- Principal, Laurel Elementary – Teresa Cunningham
- Principal, Shady Valley Elementary – Jane Winters
- Assistant Principal, RCE – Richard Blevins
- Returning administrators:
  - Principal, JCMS – Emogene South
  - Principal, JCHS – Betty Brown
  - Principal, MCE – Gay Triplett
  - Principal, Doe – Lisa Arnold
  - Principal, RCE – Margaret Wallace
  - Vocational Director, JCVS – Willie Hammons

**Mr. Carlton**

- Welcome Teresa Cunningham
- Welcome Lorie Murray
- Complimented schools on the innovative programs they had on the Friday after Easter break so that kids would want to come to school

**Mr. Gregg**

- Thanked everyone for attending the board meetings
- Thanks for good job

**Ms. Stout**

- Thanks to Sally Mast – great job
- Remodeling of Board Room – need to set up committee meeting on this

**Mr. Buckles**

- Had opportunity to attend part of FFA Convention – very impressive

**Mr. Gambill**

- Cards of appreciation from C/O staff
- On behalf of Board, offered appreciation to C/O staff and other school site staff
- If any board member wants to sign a particular diploma, please contact Ms. Brown or Ms. Campbell at JCHS

There being no further business, a motion was made by Mr. Gregg and seconded by Ms. Stout to adjourn. The meeting adjourned at 7:50 p.m.

Director of Schools	Chairman	Vice-Chairman
Member	Member	Member