

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION, AUGUST 8, 2002, 7:00 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Presentation of plaque to Alison Wachs, 2001-2002 Student Board Member
4. Recognition of Visitors or Delegations
5. Audience Participation
6. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of July 8, 2002 and the special called meeting of July 22, 2002, with any additions/corrections necessary (Attachments 6a)

Approve grant application for Rural Health Outreach funds. \$200,000 is requested to address needs in rural health over the next three years. (Attachment 6b)

Approve trip request from Julian Crews, JCMS history teacher, to take eighth grade students to Washington, D. C. – tentatively scheduled for second week in May (Attachment 6c)

Approve lease agreement with Xerox for copy machine for JCHS Library – amount \$188.01 per month (Attachment 6d)

Approve lease agreement with GE Capital for copy machine for Roan Creek Elementary – amount \$98.01 per month (Attachment 6e)

Approve lease agreement with GE Capital for copy machine for Mountain City Elementary – amount \$98.01 per month (Attachment 6f)

Approve contract with Bobbie Jo Brooks to process and check free and reduced lunch applications for 2002-2003 at a maximum cost of \$750 (Attachment 6g)

7. Update on construction projects – Shaw & Shanks Architects
 - Roan Creek Elementary
 - JCMS Roof
 - Vocational Masonry Shop
 - Shady Valley
8. Appoint the following people as Management Personnel for the purpose of negotiations: Morris Woodring, David Timbs, Debra Wilcox
9. Approve alternative school guidelines for the Extended Services Center (Attachment 9)
10. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by the Director of Schools
 - Resignations
 - Rebecca Gentry as caregiver at the Early Childhood Development Center
 - Linda Kelley as ISS instructor at JCHS
 - Teresa Calhoun as teacher at Doe Elementary
 - Leave of Absence
 - Medical leave of absence for Vanessa Nelson – one year – August 1, 2002 to June 30, 2003
 - Transfers
 - Donna Sargent from teacher at JCMS to teacher at JCHS
 - Emogene South from assistant principal at JCMS to principal at JCMS
 - Melissa Isaacs from part-time to full-time child care giver at Early Childhood Development Center
 - Lorie Murray from Head Start teacher to Head Start director to fill in during Vanessa Nelson's medical leave

- Elections
 - Robin Hale as teacher/coach at JCHS
 - James Humphrey as computer repair instructor at JCVS
 - Lois Jolly as part-time (60%) elementary music teacher at Doe & Shady
 - John Mink as substitute custodian
 - Michael Allen Bursztyn as bus driver
 - Mary Ann May as bus driver
 - Robert Andrew Coppinger as bus driver
 - William Davis as substitute bus driver

Director's Report:

- 2002 TSBA Fall District Meeting – Hancock County High School – Sneedville – September 16th – 4:30 – 8:30 p.m.

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

ADDENDUM

1. Approve DHA Committee Pool for 2002-2003 as follows:

John Mast	Willie Hammons
Emogene South	David Timbs
Gay Triplett	Pat Verplank
Margaret Wallace	Debra Wilcox
2. Approve contract with ABC Speech Therapy for speech therapy services for 2002-2003 school year (Attachment #2)
3. Approve personal services contract with Doug Cornett to do monthly water sampling at Shady Valley Elementary for 2002-2003 – cost \$220 per month (Attachment #3)
4. Approve contract with Frontier Health, Inc. for counseling services for 2002-2003 school year – cost \$55,000.00 to be paid from School/Court/Community Partnership Grant (Attachment #4)
5. Approve Head Start Board Amendment No. 1 (Attachment #5)
6. Resignation of Dick Grayson from Johnson County Board of Education (Attachment #6)
7. School Board Academy Dates/Sites for 2002-2003 school year (Attachment #7)
8. Student Board Member Report – Sally Mast

Information Items:

1. Personnel Decisions Made by Director of Schools
 - Resignations
 - Herbie Adams as agriculture teacher at JCVS (effective 8-26 or when a suitable replacement is found – whichever is first)
 - Elections
 - Donna Kerley as Head Start teacher at Mountain City (filling in during Vanessa Nelson's medical leave)
 - Substitute teachers for 2002-2003 (list attached) (Attachment Info #1)
 - Pamela Billingsley as Media Center Specialist at JCMS (pending Tennessee certification)
 - Nicholas Jackson as 7-12 music assistant
 - Dana Stafford as assistant principal at JCMS
 - Bridgette Hackett as assistant principal at Mountain City Elementary
 - Tim Roberts as residential construction teacher at Vocational School
 - Rebecca Boyd as teacher/coach at JCMS
 - Pamela Smith as Special Education teacher at JCHS
 - Christopher Mullins as Adult Education Family Literacy Instructor

- Tony Troutman as Special Education teacher at Extended Services Center
 - Billie Blevins as receptionist/assistant at Extended Services Center
 - Patricia Burchette as educational assistant at Mountain City Elementary
 - Karen Bishop as ISS assistant at JCHS
 - Denise Campbell as Special Education instructional assistant at JCHS
 - Phillip Nave as Special Education attendant/assistant at Roan Creek Elementary
 - Christie Atwood as Special Education attendant in the Head Start program at Roan Creek Elementary
 - Holly Eller as Head Start assistant and bus monitor
 - Leaves of Absence
 - Leave without pay - Judy Eckard – September 5 to September 17
 - Leave without pay from Laurel portion of Kim Tolliver’s special education position for 2002-2003 (approval contingent on finding qualified applicant to fill Laurel portion of position)
 - Extension of leave of absence without pay for Cathy Sutherland – special education assistant at Roan Creek Elementary
 - Transfers
 - Ron Manuel from principal at Mountain City Elementary to keyboarding teacher at JCMS as per request from Mr. Manuel
 - Peggy Baertels from teacher at JCMS to teacher at Doe Elementary
 - Gay Triplett from assistant principal at Mountain City Elementary to principal at Mountain City Elementary
2. Copy of article from Tennessee School Boards Association Journal, Summer 2002 issue (Attachment Info #2)
 3. Please bring your current Board Policy Handbooks in to Audrey for updating
 4. Select date for Appreciation Dinner for Mr. Grayson and Mr. Taylor
 5. Program for systemwide inservice for August 12th at Roan Creek – Board Members invited (Attachment Info #5)
 6. The budget committee of the county commission has approved all budgets and the Director of Accounts and Budgets has published the necessary information concerning the adoption of the budget. The county commission can vote on the budget on the 20th of August or anytime thereafter. The exact date has not been set at this time.

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The meeting was called to order by the chairman, Mr. Grayson. The roll was called with all members present: Mr. Gambill, Mr. Gregg, Ms. Stout, Mr. Taylor, Mr. Grayson, and Ms. Sally Mast, student member. Audrey Reece, Recorder.

Mr. Taylor led the group in prayer and Ms. Stout led in the pledge to the American Flag.

3. Mr. Grayson presented a plaque of appreciation to the 2001-2002 student board member, Alison Wachs.

- 4-5. Audience Participation:

Ms. Jana Jones with the Johnson County Arts Council and Voices of Appalachia was present and made a presentation to the board about what the Arts Council did last year for the students in Johnson County and what is currently happening or going to happen this year. She gave each board member some literature including a Council budget, a flyer about a children’s play The Jungle Book which they are doing at Roan Creek on August 23rd, and an information sheet about a Johnson City Area Arts Council grant that is available for Johnson County if the board is interested in applying for it.

Ms. Lorie Murray, the new Head Start Director, read a letter from Vanessa Nelson who is on medical leave for a year from her position as Head Start Director. The letter expressed Ms. Nelson’s thanks and appreciation for the prayers, help, etc. she has received during her illness.

Laura Weaver Tinch wanted to know if personnel records were public records. Ms. Miller told her they were. She asked how she saw one and Ms. Miller told

her to come by the Central Office and ask to see the one she was interested in. Ms. Miller told her that she would be allowed to look at the record in the presence of an employee, not alone. She asked how she could find out what hiring practices/qualifications were in effect for different positions and Ms. Miller told her she just needed to come by Central Office and ask.

6. Consent Agenda

Mr. Grayson asked if any member had any item on the consent agenda he/she wanted pulled off for individual discussion. Getting no response, he asked for a motion to approve the entire consent agenda at once. A motion was made by Mr. Gregg, seconded by Mr. Taylor, and passed by unanimous roll call vote to approve the entire consent agenda as recommended.

7. Update on construction projects – Shaw & Shanks Architects

Roan Creek Elementary – Tim Shaw

- Comments about the Sunday grand opening showed people to be pleased and proud of the new building
- Children running around – that’s what it’s all about
- Thanked the Board for the opportunity to work with them on this project
- Still picking up rock and planting grass
- Paving – have taken a position on what is acceptable and what is not
- Basically all but done
- Erosion control around the sediment ponds needs to be taken care of
- Humidity problems getting adjusted

JCMS Roof – Tom Shanks

- Library section – complete
- Classroom section – 90% complete
- Gym section – 3-4 day job – hope to be done by time school begins
- On schedule and progressing well
- Metal work not finished
- Goal is to be completely finished by first of September

Vocational Masonry Shop – Tom Shanks

- Did get fire marshal’s approval
- Documents have been delivered to Board offices
- Work is ready to begin when Board chooses to do it
- Our part done until construction starts and then we will oversee that

Shady Valley – Tom Shanks

- Engineers have been on site, looked at spring, and have had lot of contact with fire marshal regarding the sprinkler system
- Everything going smoothly now
- Going ahead and preparing the sprinkler drawings for the fire marshal
- Final documents will be to fire marshal by first of October
- Met with Kelly Vance this morning – a very productive meeting

8. A motion was made by Mr. Gambill, seconded by Mr. Taylor to appoint the following people as Management Personnel for the purpose of negotiations: Morris Woodring, David Timbs, Debra Wilcox, Kenneth Gregg, Board representative and Sharon Stout, Board alternate.

9. After explanation and discussion, a motion was made by Mr. Gregg, seconded by Ms. Stout, to approve the alternative school guidelines for the Extended Services Center as presented and recommended by the Director of Schools. The motion passed by unanimous roll call vote.

ACTION TAKEN ON ADDENDUM ITEMS

1. A motion was made by Mr. Gambill, seconded by Ms. Stout and passed by

unanimous right hand vote to approve DHA Committee Pool for 2002-2003 as follows:

John Mast	Willie Hammons
Emogene South	David Timbs
Gay Triplett	Pat Verplank
Margaret Wallace	Debra Wilcox

2. A motion was made by Ms. Stout, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve the contract with ABC Speech Therapy for speech therapy services for 2002-2003 school year.
3. A motion was made by Mr. Taylor, seconded by Mr. Gregg, and passed by unanimous roll call vote to approve the personal services contract with Doug Cornett to do monthly water sampling at Shady Valley Elementary for 2002-2003 – cost \$220 per month.
4. A motion was made by Mr. Gambill, seconded by Ms. Stout, and passed by unanimous roll call vote to approve the contract with Frontier Health for counseling services for 2002-2003 school year – cost \$55,000.00 to be paid from School/Court/Community Partnership Grant.
5. A motion was made by Mr. Gregg, seconded by Mr. Gambill, and approved by unanimous roll call vote to approve Head Start Board Amendment No. 1 as follows:

Head Start Board Amendment #1

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
71100163	Educational Assistants	\$58,271.00		\$2,000.00	\$56,271.00
71100195	Substitute Teachers	\$3,000.00	\$2,000.00		\$5,000.00
71100399	Other Contracted Services	\$4,500.00		\$2,250.00	\$2,250.00
71100499	Other Supplies and Materials	\$3,000.00	\$1,500.00		\$4,500.00
71100599	Other Charges	\$2,000.00	\$750.00		\$2,750.00
72110130	Social Workers	\$37,407.00		\$18,000.00	\$19,407.00
72110189	Other Salaries & Wages	\$17,938.00	\$18,000.00		\$35,938.00
72120399	Other Contracted Services	\$1,000.00	\$500.00		\$1,500.00
72120413	Drugs and Medical Supplies	\$1,000.00		\$500.00	\$500.00
72210499	Other Supplies and Materials	\$600.00		\$500.00	\$100.00
72210599	Other Charges	\$2,543.00	\$500.00		\$3,043.00
	TOTAL		\$23,250.00	\$23,250.00	
Cost was more than anticipated					

6. Ms. Miller read a letter of resignation from Dick Grayson from his position on the Board of Education. No action was needed on this item. Ms. Miller commented that Mr. Grayson had been on the Board for 28 years and he was going to be missed, along with Mr. Taylor who has been on the Board for 4 years.
7. School Board Academy Dates/Sites for 2002-2003. Ms. Miller explained that the Board members need to be thinking about what sessions they are going to attend and get registered for them. They can register themselves on-line or let Audrey know what sessions and she will register for them. TSBA will send a complete catalog at the end of the month and copies will be made for all members
8. Student Board Member Report – Sally Mast
 - Excited about going back to school
 - Gave each board member a student hand book for 2002-2003
 - Congratulated Mr. Grayson on his win for County Executive
 - Have enjoyed working with Mr. Grayson and Mr. Taylor
 - Wished them good luck

At this time Ms. Miller gave her director's report.

- Personnel items on agenda and addendum – will not go over these

- 2002 TSBA Fall District Meeting – Hancock County High School – Sneedville – September 16th – 4:30 – 8:30 p.m. Need to let Audrey know who is going so registration can be sent in.
- Read two items from copy of article from Tennessee School Boards Journal
- Reminded Board members to bring Board Policy Handbooks in to Audrey for updating – new policies are now ready to be put in books
- Privilege to serve with board members Mr. Taylor and Mr. Grayson – Mr. Taylor for 4 years and Mr. Grayson for 28 years – can't thank you enough. Board Appreciation dinner date set for Thursday, August 29th. Will get back to board members with place and time.
- Invited Board members to attend systemwide inservice at Roan Creek Elementary on Monday, August 12th
- Update on status of budget

Mr. Taylor

- Expressed appreciation for being allowed to serve on the Board
- Consider other board members good friends
- Have had agreements and disagreements but always worked things out for the best interest of the children
- Hope to have been a small bit of the “positive” for this school system
- Tremendous staff
- Congratulated Mr. Grayson
- Asked that someone continue to do the radio report

Mr. Gregg

- Enjoyed serving on the Board with Mr. Taylor and Mr. Grayson

Mr. Gambill

- Been a pleasure to serve on the Board with Mr. Taylor and Mr. Grayson – especially Mr. Grayson and want to wish him the best
- Mr. Taylor has always been a friend and have enjoyed serving with him on this board along with Mr. Gregg and Ms. Stout
- New school – students moving to this school – school hopping – should not allow this

Ms. Miller commented that she agreed with Mr. Gambill on this issue and that if the Board would support her in this, she would develop an administrative policy that says that once school has started and been in session for one week, students will not be allowed to move from one school to another unless parents move from one location to another or unless there are extenuating circumstances, in which case the parent has to come to her for a decision.

Mr. Gambill made a motion that the Board approve this administrative policy. The motion was seconded by Mr. Taylor and passed by unanimous right hand vote.

Ms. Stout

- Been a pleasure serving on the Board with Mr. Taylor and Mr. Grayson – will miss them both

Mr. Grayson

- 28 years ago didn't know how it would end – knew eventually would be over
- Have been blessed by serving on Board of Education for 28 years and being fortunate enough to not miss a meeting
- Tomorrow is last day of work at DHS
- Really, really rewarding 28 years
- Grateful for the opportunity
- Thanked Mr. Taylor

After his comments, Mr. Grayson received a standing ovation from the audience and Mrs. Miller commented that the ovation was also for Mr. Taylor.

There being no further business, Mr. Taylor made a motion that the meeting adjourn. The meeting adjourned at 8:40 p.m.

Director of Schools

Chairman

Vice-Chairman

Member

Member

Member