

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION, SEPTEMBER 11, 2003, 7:00 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Election of Chairman and Vice-Chairman
4. Recognition of Visitors or Delegations
5. Audience Participation
6. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of August 14, 2003, with any additions/corrections necessary (Attachments 6a)

Approval of overnight field trips for 2003-2004 school year (Attachment 6b)

Authorize the Director of Schools to sign all necessary documents for the purchase of the Lipford property (Executive Agreement 8/29/03)

Approve the following amendments: (Attachment 6c)

- Federal Projects Board
- Federal Projects Court
- Head Start Court #7

Authorize the Board Chairman and the Director of Schools to approve end-of-year clean-up amendments for Federal Projects

Approve the purchase of the electrical supplies for the JCHS girls' softball field lights to Stuart C. Irby Company in the amount of \$14,248. These supplies will be purchased through the Mountain Electric Cooperative (Executive Agreement 8-29-03) (Attachment 6d)

Approve contract with Town of Mountain City to provide an officer for morning and afternoon traffic at Mountain City Elementary (Executive Agreement 8/29/03) (Attachment 6e)

Approve Discipline Hearing Authority (DHA) Committee Pool for 2003-2004 as follows: Willie Hammons, John Mast, Emogene South, David Timbs, Gay Triplett, Pat Verplank, Margaret Wallace, Debra Wilcox (Executive Agreement 8/26/03)

Approve contract between Laurel Elementary and Pepsi Bottling to provide one vending machine at the school site. The school will receive a commission of 25% of all sales. (Attachment 6f)

Approve the contract to audit the School Activity Funds and U.S.D.A. Procedures for the fiscal year ending June 30, 2004 to Lewis and Associates, PC. The amount is not to exceed \$7,000. (Attachment 6g)

Approve FY 2003-2004 Safe Schools Application in the amount of \$17,189 (\$1,719 is local match) (Attachment 6h)

Approve Extended Contract Program Proposal for 2003-2004 school year (Attachment 6i)

Approve the application for Child and Adult Care Food Program from the Department of Human Services. Program supplies reimbursement for Head Start meals and snacks (Attachment 6j)

Approve Certification of Compliance with Tennessee School Nutrition Standards Act for school year 2003-2004 (Attachment 6k)

7. Report from Student Board Member – Megan Grindstaff
8. Update on construction projects – Shaw & Shanks Architects
9. Consideration of nominating Roan Creek Elementary as TSBA School of the Year
10. Report on No Child Left Behind – Johnson County Status
11. Approve purchase of an alignment machine and lift from American Tire Distributors for Vocational School – total cost \$37,563.40 (\$20,663.40 from Carl Perkins 04-01 federal funds and the remainder from general purpose vocational reserves) (American Tire Distributors had the only proposal which met the specifications.) (Attachment 11)
12. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools

Hires

- Sally Whitehead as Head Start teacher during Angie Miller’s maternity leave
- Jerry Greer as mechanic in transportation department while Dale Robinson is on leave
- Robyn Grayson as SACC worker at MCE
- Norma Sutherland, Beulah Grindstaff, Amber Brooks, Lisa Magzdiuk, Jean Walker, and Evelyn Ainsworth as SACC workers at RCE
- Substitute teachers: Beverly Weatherford, Wahntita Medina, Melinda Worley, Gina Hodge, Billy Gambill, Linda Kelly, Kristy Dugger,

Resignations

- Jennifer Brown as assistant at Roan Creek Elementary
- Amanda Smith as music teacher

Leaves

- Unpaid leave for Denise Campbell, SE Assistant at JCHS, from 10/20 – 10/23
- Unpaid leave for Diana Howard, Assistant at Shady Valley, for Oct. 21st, 22nd, 23rd and 27th.
- One-half day leave without pay for Jahala Thomason, assistant at MCE
- Medical leave for Lois Eastridge beginning August 18th for 6-8 weeks – leave without pay will begin on September 17th when Ms. Eastridge is out of sick leave
- Unpaid medical leave for Evelyn Cable from August 18th through November 3rd

2. Director’s Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

ADDENDUM

1. Approve the following contracts for 2003-2004: (Attachment #1)
 - Family Resource Center – amount \$13,186
 - CSRD Year Two – amount \$100,000
 - Adult Education – amount \$158,070.50
2. Approve 2003-2004 Class Size Policy for Special Education (Attachment #2)
3. Certification of Compliance with TCA that all students have been provided textbooks (Attachment #3)
4. Approve agreements with Dr. James M. (Mickey) Hatcher to serve as SACS Facilitator for Shady Valley Elementary and Laurel Elementary (Attachment #4)
5. Approve a personal services contract with Deanna Snyder to perform duties of

accelerated math consultant for Johnson County Schools. Total compensation for services will be no more than \$650 for 2003-2004 school year. (Attachment #5)

6. Discuss and/or approve Board Room renovation recommendations from Sharon Stout and Howard Carlton (Attachment #6)

Information Items:

1. ESC Report (Info #1)
2. Personnel Decisions Made by Director of Schools:

Hires

- Elizabeth McLeod as full time Instructional Assistant at RCE
- John Mast as part-time ParaPro tutor
- Wanda Payne as part-time ParaPro tutor
- Initia Osborne as substitute custodian
- Gina Hodge as part-time teacher, part-time instructional assistant at RCE
- Teachers to work Extended Contracts for 2003-2004 SY (Info # 2)

Transfers

- Bridgette Hackett from Assistant Principal at MCE to Project Administrator for SS/HS Grant

Leaves

- Medical leave for Lecia Walker – 4-6 weeks
- Extension of medical leave for Dale Robinson until March 2004

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The regular meeting of the Johnson County Board of Education was called to order at 7:00 p.m. on Thursday, September 11, 2003 by the chairman, Bill Gambill. The roll was called with all members present: Mr. Buckles, Mr. Carlton, Mr. Gambill, Mr. Gregg, Ms. Stout, and Ms. Grindstaff, student member. Audrey Reece, Recorder.
- 4-5. Mr. Gambill recognized visitors at the meeting and asked that if anyone wished to address the Board, they pick up a form and fill it out.
3. At this time, Mr. Gambill turned the meeting over to the Director of Schools, Minnie Miller, for the election of chairman. She asked for nominations. Bill Gambill was nominated by Mr. Gregg, and Howard Carlton was nominated by Ms. Stout. Mr. Buckles made a motion that nominations cease. Ms. Miller asked for a show of hands vote: Mr. Carlton got two votes (Stout and Carlton) and Mr. Gambill received three votes (Buckles, Gregg and Gambill). Mr. Gambill became the chairman for the 2003-2004 school year.

At this time, Mr. Gambill took over and asked for nominations for vice-chairman. Mr. Buckles nominated Mr. Gregg. There were no other nominations so Mr. Buckles made a motion that Mr. Gregg be elected by acclamation. Motion passed by unanimous show of hands. Mr. Gregg is vice-chairman for 2003-2004 school year.

6. Mr. Gambill asked if anyone had an item on consent agenda they wish pulled off for individual discussion. Mr. Gregg said he didn't want it pulled off, but he had a question about the contract with the town of Mountain City. After briefly discussing this item, Mr. Buckles made a motion that the entire consent agenda be approved as recommended. The motion was seconded by Mr. Gregg and passed by unanimous roll call vote. Consent agenda included the following amendments:

Federal Projects Board Amendment

ACCOUNT		ORIGINAL			AMENDED
NUMBER	ACCOUNT DESCRIPTION	BUDGET	INCREASE	DECREASE	BUDGET
71100-116-110	TEACHERS	\$156.58	\$2,850.00		\$3,006.58
71100-163-110	EDUCATIONAL ASSISTANTS	\$95,549.78		\$82,905.00	\$12,644.78
71100-399-110	OTHER CONTRACTED SERVICES	\$93.16	\$55.00		\$148.16
71100-722-110	INSTRUCTIONAL EQUIPMENT	\$1,768.49	\$80,000.00		\$81,768.49
72130-207-110	MEDICAL INSURANCE	\$3,721.32		\$2,500.00	\$1,221.32
72130-499-110	OTHER SUPPLIES/MATERIALS	\$6,000.72	\$2,500.00		\$8,500.72
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	TOTALS TITLE I 03-01	\$107,290.05	\$85,405.00	\$85,405.00	\$107,290.05
71200-163-130	EDUCATIONAL ASSISTANTS	\$29,000.00		\$2,292.38	\$26,707.62
71200-201-130	SOCIAL SECURITY	\$1,798.00		\$142.13	\$1,655.87
71200-204-130	STATE RETIREMENT	\$1,564.00		\$123.56	\$1,440.44
71200-207-130	MEDICAL INSURANCE	\$6,947.07		\$3,000.00	\$3,947.07
71200-210-130	UNEMPLOYMENT COMPENSATION	\$174.00		\$16.03	\$157.97
71200-212-130	EMPLOYER MEDICARE	\$421.02		\$33.24	\$387.78
71200-399-130	OTHER CONTRACTED SERVICES	\$853.32	\$91.68		\$945.00
71200-429-130	INSTRUCTIONAL SUPPLIES	\$20,342.92	\$5,515.66		\$25,858.58
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	TOTALS IDEA 03-01	\$61,100.33	\$5,607.34	\$5,607.34	\$61,100.33
71100-429-150	SUPPLIES/MATERIALS	\$214.08	\$733.42		\$947.50
71100-722-150	INSTRUCTIONAL EQUIPMENT	\$733.42		\$733.42	\$0.00
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	TOTAL TITLE V 03-01	\$947.50	\$733.42	\$733.42	\$947.50
71100-163-195	EDUCATIONAL ASSISTANTS	\$1,282.63		\$1,282.61	\$0.02
71100-201-195	SOCIAL SECURITY	\$83.53		\$83.53	\$0.00
71100-204-195	STATE RETIREMENT	\$225.04		\$225.04	\$0.00
71100-210-195	UNEMPLOYMENT COMPENSATION	\$6.74		\$6.74	\$0.00
71100-212-195	EMPLOYER MEDICARE	\$20.47		\$20.47	\$0.00
71100-429-195	SUPPLIES/MATERIALS	\$3,579.55	\$1,618.39		\$5,197.94
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	TOTALS REA GRANT 03-01	\$5,197.96	\$1,618.39	\$1,618.39	\$5,197.96
TITLE I 03-01: TO PREPARE FOR PROJECT CLOSURE AND REALLOCATE FUNDS TO EQUIPMENT TO AID IN THE PURCHASE OF 3 ADDITIONAL MOBILE COMPUTER LABS AT DOE, ROAN CREEK AND MOUNTAIN CITY ELEMENTARY.					
IDEA 03-01: TO PREPARE FOR PROJECT CLOSURE					
TITLE V 03-01: TO PREPARE FOR PROJECT CLOSURE					
REA GRANT 03-01: TO PREPARE FOR PROJECT CLOSURE					

Federal Projects Court Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
47145-160	SPECIAL ED PRESCHOOL GRANTS	\$17,025.00	\$1,781.00		\$18,806.00
71200-429-160	INSTRUCTIONAL SUPPLIES	\$6,798.00	\$1,747.00		\$8,545.00
99100-590-160	TRANSFERS TO OTHER FUNDS	\$324.00	\$34.00		\$358.00
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	TOTAL PRESCHOOL 03-01	\$7,122.00	\$1,781.00	\$0.00	\$8,903.00
47590-195	OTHER FEDERAL THRU STATE	\$179,590.02		\$0.02	\$179,590.00

71100-163-195	EDUCATIONAL ASSISTANTS	\$1,282.63		\$0.02	\$1,282.61
71100-429-195	INSTRUCTIONAL SUPPLIES	\$3,579.55	\$10,566.66		\$14,146.21
72210-308-195	CONSULTANTS	\$500.00		\$500.00	\$0.00
72210-432-195	LIBRARY BOOKS	\$20.04		\$20.04	\$0.00
72210-437-195	PERIODICALS	\$1,576.01		\$1,515.01	\$61.00
72210-524-195	INSERVICE/STAFF DEVELOPMENT	\$7,229.68		\$5,470.59	\$1,759.09
72310-513-195	WORKER'S COMPENSATION	\$67.00		\$67.00	\$0.00
72710-146-195	BUS DRIVERS	\$2,575.00		\$2,575.00	\$0.00
72710-201-195	SOCIAL SECURITY	\$160.00		\$160.00	\$0.00
72710-204-195	STATE RETIREMENT	\$139.00		\$139.00	\$0.00
72710-210-195	UNEMPLOYMENT COMPENSATION	\$16.00		\$16.00	\$0.00
72710-212-195	EMPLOYERS MEDICARE	\$38.00		\$38.00	\$0.00
99100-590-195	TRANSFERS TO OTHER FUNDS	\$3,484.00		\$66.00	\$3,418.00
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	TOTAL REA GRANT 03-01	\$20,666.91	\$10,566.66	\$10,566.66	\$20,666.91
PRESCHOOL 03-01: ADDITIONAL FUNDS RECEIVED FROM THE STATE.					
REA GRANT 03-01: CORRECTION OF REVENUE ESTIMATE AND TO PREPARE FOR PROJECT CLOSURE.					

Head Start Court Amendment #7

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
71100195	Substitute Teachers	\$3,000.00	\$2,885.91		\$5,885.91
71100499	Other Supplies & Materials	\$3,000.00	\$221.51		\$3,221.51
71100429	Instruction Supplies	\$9,000.00		\$221.51	\$8,778.49
72210105	Supervisor/Director	\$43,823.00	\$2,000.00		\$45,823.00
72210162	Clerical Personnel	\$5,064.00		\$5,064.00	\$-
72320307	Communication	\$800.00	\$100.00		
72410307	Communication	\$500.00		\$100.00	
72620336	Maintenance and Repair	\$-	\$178.09		\$178.09
	Total		\$5,385.51	\$5,385.51	

7. Report from student board member – Megan Grindstaff
 - Football game 2 and 0 – playing Hampton next week
 - Homecoming is October 3rd
 - Blood drive tomorrow if anyone would like to participate
 - Proud of new bathrooms at football field
 - JCHS made good list for NCLB – very proud of this

8. Update on construction projects – Tim Shaw

Shady Valley

- All but finished
- Doing close out package now
- Expect final pay request soon

Vocational Spray Paint Booth

- Finished with construction drawings
- Will take 10-12 weeks for fire marshal approval

Masonry Shop

- Brick work up

- Toilets and site work need to be completed

JCHS – HVAC

- Architects and engineers met with staff
- Doing legwork to develop program
- Will soon be able to give written proposal and ballpark estimate
- Would like to include JCMS roof as part of this project

RCE

- Still waiting on contractor
- Controls on HVAC system – still having trouble with these
- May have to re-program and re-set controls
- Man in Johnson City will come up and re-set for an hourly cost
- Suggest we train one of our people to do these re-sets and repairs

9. Ms. Miller asked if the Board wanted to nominate RCE as TSBA School of the Year. She said that it could prove costly if they used a professional photographer. She said the Vocational School can do the pictures and if we use our photos it will be much less expensive. She said the cost would be about \$4,000 if we use a professional photographer. The board was in agreement that she should go ahead and let the vocational school start working on this as a project for the kids and see if the photos are of the quality needed to make this nomination.

Ms. Miller said that since #10 on the agenda would take quite a while, Mr. Gambill might want to go ahead and do #11 since Mr. Hammons had people there to discuss this item.

11. Approve purchase of an alignment machine and lift from American Tire Distributors at a total cost of \$37,563.40 (\$20,663.40 from Carl Perkins 04-01 federal funds and the remainder from general purpose vocational reserves). Ms. Miller commented on the Carl Perkins money and what it was to be used for. Willie Hammons, John Holloway, auto mechanics teacher, David Campbell, mechanic for Mountain View Exxon, and Jerry Hopson with Hunter were present and explained the reasons for going with this particular machine. After discussion and questions, a motion was made by Mr. Carlton, seconded by Mr. Gregg, that the board approve the purchase of these machines from American Tire Distributors. The motion passed by unanimous roll call vote.
10. Mrs. Miller gave an in-depth explanation of the NCLB (No Child Left Behind) scores for the system and for each individual school. She said she felt it was important that the board members understand this because they would probably get questions from the community about it.

At this time, Mr. Gambill called for a 5-minute break. After the break, he went to the Addendum.

ACTION TAKEN ON ADDENDUM ITEMS

1. A motion was made by Mr. Buckles, seconded by Ms. Stout and passed by unanimous roll call vote to approve the following contracts for the 2003-2004 school year:
 - Family Resource Center - \$13,186
 - CSRD Year Two - \$100,000
 - Adult Education - \$158,070.50
2. After brief explanation, a motion was made by Mr. Buckles, seconded by Mr. Gregg and passed by unanimous show or right hands to approve the 2003-2004 Class Size Policy for Special Education.
3. A motion was made by Mr. Gregg, seconded by Mr. Buckles, and passed by unanimous show of right hands to approve certification of compliance with TCA that all students have been provided textbooks.
4. After brief explanation, a motion was made by Mr. Buckles, seconded by Mr. Carlton, and passed by unanimous show of right hands to approve agreements with Dr. James M. (Mickey) Hatcher to serve as SACS Facilitator for Shady Valley Elementary and Laurel Elementary.

5. A motion was made by Mr. Gregg, seconded by Ms. Stout, and passed by unanimous show of right hands to approve a personal services contract with Deanna Snyder to perform duties of accelerated math consultant for Johnson County Schools, total compensation for services to be no more than \$650 for the 2003-2004 school year.
6. After brief discussion of the renovations to the board room, it was decided that the Board needed to meet in work session to work out the details of this renovation. A work session was scheduled for October 7th at 7:00 p.m.

At this time Mr. Gambill asked for the Director's Report. Ms. Miller talked about the following items:

- Carol Stout winning an award
- Board Policy on web
- Budget summary financial statement
- Fall District Meeting
- Attendance – 95-97%
- Smooth Beginning of Year
- 9-26 –day out of school
- JCMS celebration dinner – 9/16 –6 p.m. in the Media Center
- Banner for TSBA
- Shirts for TSBA

Mr. Carlton

- Change board meeting time back to 6 p.m. when time changes in October – this the November meeting will be at 6 p.m.
- Thanks to Teen Board and Russell Love for excellent job at rodeo
- Thanks to Margaret Wallace and RCE staff – school looked fantastic – impressive on Monday night
- Proud of vocational presentation at TSBA meeting
- Appreciation to C/O staff

Mr. Gregg

- TSBA meeting – home cooked food – home raised food – praise for Elaine and her staff
- Thanks to everyone for work done for TSBA meeting
- Brick sculpture
- Come to football games – Johnson County is 2 and 0

Ms. Stout – nothing to bring up

Mr. Buckles

- Echo all things regarding the Fall District meeting
- FFA dinner on the 19th in JCHS commons area - \$7 per plate – 5:30 – 7:00 p.m. – auction at 7 p.m. – sponsored by FFA alumni – hope to set up a scholarship and to assist the FFA
- Hard-pressed to be at meetings by 6 p.m. – Mr. Carlton said they all had to make sacrifices in order to be at the meetings – all had jobs they had to work around. The time was not changed so Mr. Buckles said he would try to make it by 6 p.m.

Mr. Gambill

- Congratulate Teen Board – a super job
- Eastridge property – Ms. Miller said they would talk about this at another time

There being no further business, a motion was made by Mr. Gregg to adjourn the meeting at 9:10 p.m.

Director of Schools	Chairman	Vice-Chairman
Member	Member	Member