

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,
SEPTEMBER 9, 2004, 7:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Election of Chairman and Vice-Chairman
4. Recognition of Visitors or Delegations
5. Audience Participation
6. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of August 12, 2004, with any additions/corrections necessary (Attachments 6a)

The following items are recommended for approval:

- Overnight and/or 150 mile field trips for JCHS (availability of school buses for those requesting buses will be determined by Mr. Gentry, Transportation Supervisor (Attachment 6b)
 - Salary Schedule for Maintenance personnel and mechanics (Attachment 6c)
 - Vocational expenditures to Learning Labs for \$19,899.60 and to LJ Technical Systems, Inc. for \$18,778.70. (Both companies are single source suppliers for Tennessee and do not necessitate bidding.) (Attachment 6d)
 - Certification of Compliance for the Tennessee School Nutrition Standards Act for SY 2004-2005 (Attachment 6e)
 - Application for Participation and Management Plan for the Child and Adult Care Food Program (CACFP). This program reimburses Head Start centers meals and snacks. (Attachment 6f)
 - Grant contract with Tennessee Department of Human Services for child and adult nutrition programs (Attachment 6g)
 - Contracts for Lewis and Associates, P.C. to audit the Student Activity Funds and USDA Procedures for the fiscal year ending June 30, 2005, amount \$7,700.00 (Attachment 6h)
 - Extended Contract Program Proposal for SY 2004-05 (Executive Agreement 8-26-04)
 - Student Survey for Grades 7 and 11 for Safe Schools/Healthy Students Evaluation Plan (Parent permission will be required and the survey will be administered again in year 3 of the grant.) (Attachment 6i)
 - Contract with Lucia Herman as English Language Learner Consultant at \$10 per hour (Attachment 6j)
 - Contract with Frontier Health for a qualified Prevention and Early Intervention Counselor, amount \$\$27,500.00 (Attachment 6k)
 - Contract with Deanna Snyder as an Accelerated Math Consulting Teacher, amount \$500 (Attachment 6l)
7. Report from Student Board Member – Cory Wilson
 8. Award bid to Steve Ward and Associates, amount \$21,032 for bleachers for Laurel gym and \$78,727 for bleachers for Johnson County Middle School (Attachment 8)
 9. Award bid to C. R. Electric Company, amount \$23,000 for fire alarm replacement at Johnson County Vocational School (Attachment 9)
 10. Review Section I, School Board Operation of Board Policy
 11. TSBA Convention
 - Select delegates and alternates
 - Number attending Leadership Conference
 - Number attending Convention
 13. Presentation – School Nutrition Program
 14. Report on Mountain City Elementary Paving – Bill Gentry, Inspector
 15. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools

Leaves

- Carol Horne -Leave without pay September 29 through October 7th
- Lester Dunn - Extension of medical leave from August 28th until September 28th
- Evelyn Ainsworth – professional leave beginning Sept. 7, 2004 – December 2004

Transfers

- RoseEdda Snyder from 60% Head Start Family Resource Specialist to 50% Head Start Family Resource Specialist and 50% Special Education Assistant at Laurel Elementary
- Jane Campbell from custodian at Doe to custodian at Laurel
- Betty Cook from custodian at RCE to custodian at Doe

Hires

- Myrtle Brown as care giver for Kid's Country Child Care
 - Melissa Steele as Special Education assistant at Roan Creek Elementary
 - Janice McCloud and Kathy Souder as substitute school food service employees
 - Melissa Taylor as custodian at Roan Creek Elementary
 - Laura Weaver Tinch as part-time instructional assistant at Roan Creek Elementary
 - Dorothy Harmon as drama teacher/reading/language arts teacher at RCE
 - Patience Pollard as full time bus driver
 - Kimberly Shoun as substitute custodian
 - David Shepherd and Justin Bishop as volunteer coaches in football – unpaid positions
 - Technology Site Coordinators for 04-05 SY
 - Teri Angel, JCHS
 - Lonna Smith, JCMS
 - Julie Dunn & Gay Miller, MCE
 - Anne Timbs & Randy Brown, RCE
 - Cheri Long, Doe
 - Teresa Cunningham, Laurel
 - Jane Winters, Shady
2. Fall District Meeting – Dobbys-Bennett High School, September 13, 2004 at 4:30 p.m.
Leave Central Office at 3:15 p.m.
 3. Retreat – September 11, 2004 at Mountain City Elementary School
Time
Agenda Items:
 - Five Year Plan
 - Director Evaluation
 - Board Self-Assessment
 4. ESC Report (Attachment Info #4)
 5. JCHS Sports Schedules (Info #5)
 6. The state has ruled on the appeal for Roan Creek Elementary and that school will be taken off of the “High Priority” list. It was a mistake.
 7. Director's Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

Addendum

1. Approve Certification of Compliance with TCA for adoption of textbooks for 2004-2005 school year (Attachment #1)

Information Items:

1. Personnel decisions made by Director of Schools:
 - Hires
 - James Tracy Dugger as substitute bus driver
 - Wanda Brown as substitute bus driver
 - Adam Forrester as substitute bus driver
 - Michael Stanley as substitute custodian
 - Ray Mast as substitute custodian
 - Leaves
 - Drema Arnold – ½ day leave without pay
 - Julie Dugger – 2 days of unpaid leave

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The meeting was called to order by the chairman, Mr. Gambill. The roll was called with

all members present: Mr. Buckles, Mr. Carlton, Mr. Gregg, Ms. Stout, Mr. Gambill, and Cory Wilson, student board member. Audrey Reece, Recorder.

After a moment of silence, Mr. Carlton led in the Pledge to the American Flag.

3. At this time, Mr. Gambill turned the meeting over to the Director of Schools, Minnie Miller, for the election of chairman for 2004-2005. Ms. Miller called for nominations.

Mr. Buckles nominated Kenneth Gregg for chairman. A motion was made by Howard Carlton and seconded by Bill Gambill that nominations cease and Kenneth Gregg be elected by acclamation. Motion passed by unanimous show of hands.

Ms. Miller then turned the meeting over to the new chairman, Mr. Gregg. Mr. Gregg called for nominations for vice-chairman.

Howard Carlton was nominated by Sharon Stout and Gerald Buckles was nominated by Bill Gambill. Mr. Gambill then made a motion that nominations cease. Mr. Gregg asked for a show of hands vote for Mr. Carlton and then for Mr. Buckles. Mr. Carlton got 3 votes and Mr. Buckles 2 votes. Mr. Carlton is the vice-chairman.

- 4-5. Mr. Gregg recognized the administrators and any visitors who were present. There was no one in the audience who wished to address the board.

6. Consent Agenda

Mr. Gregg gave board members a few minutes to look over the consent agenda and see if anyone wanted to pull an item off for individual discussion. There was one comment made for clarification about buses for field trips but no one wanted anything pulled off for discussion. Mr. Gregg asked for a motion.

A motion was made by Mr. Carlton, seconded by Mr. Buckles and passed by unanimous roll call vote to approve the consent agenda as presented and recommended.

7. Report of Student Board Member – Cory Wilson

- Longhorns 2 and 0 – 2 shutouts
- Volleyball team – first place in division
- Tomorrow night game at Hampton – confident it will be #3
- New traffic system at JCHS effective Monday
- This week is Suicide Prevention and Awareness Week – SADD took initiative in activities going on at JCHS
- All wellness classes saw a play presented by ETSU

8. After discussion and recommendation, a motion was made by Mr. Carlton, seconded by Mr. Gambill, and passed by unanimous roll call vote to award the bid to Steve Ward and Associates, amount \$21,032, for bleachers for Laurel gym and \$78,727 for bleachers for Johnson County Middle School and to reject the other two bids as incomplete bids because there were no bid bonds available at time of bid opening. Both amounts awarded to Ward & Associates were under budget.

9. After comments and recommendation, a motion was made by Mr. Gambill, seconded by Mr. Buckles, and passed by unanimous roll call vote to award the bid to C. R. Electric Company, amount \$23,000 for fire alarm replacement at Johnson County Vocational School. The following points were brought out by Mr. Shanks.

- Work will be done from 3 p.m. to 7 a.m.
- No work will be done during school hours
- Some work may be done on week-ends

10. Review of Section I, School Board Operations, of Board Policy – It was unanimously agreed by board members that there were no changes to be made in this section of Board Policy at this time. No official action was taken.

11. TSBA Convention:

All members indicated that they will go to the convention. Mr. Carlton and Mr. Gambill will be going to Leadership Conference, Mr. Buckles will not go to this, and Ms. Stout and Mr. Gregg are to let Audrey know if they want to go.

Mr. Gregg asked for volunteers to be delegates for voting at the Delegate Assembly during the Convention. Mr. Carlton, Mr. Gambill, and Mr. Gregg volunteered to be delegates. Mr. Buckles and Ms. Stout will be alternates.

12. A presentation on School Nutrition Program was scheduled to be presented by Elaine Moore, Food Service Director. Due to a problem with the computer, she was unable to make the Power Point presentation. It will be re-scheduled for next meeting.
13. Mr. Bill Gentry gave a report on the Mountain City Elementary paving project:
 - Started off good
 - Has come to a halt
 - No materials
 - Rain
 - Problems with road
 - Traffic situation pretty good
 - Tom Shanks explained problem with road – wet, poor soil, but progressing o.k.

ACTION TAKEN ON ADDENDUM ITEMS

1. A motion was made by Mr. Buckles, seconded by Ms. Stout, to approve Certification of Compliance with TCA for adoption of textbooks for 2004-2005 school year. Motion carried by unanimous roll call vote.

Ms. Miller then went over some of the information items, e.g.

- Fall District Meeting
- Board Retreat
 - Had board members fill out a form about what they want to discuss during retreat
- Roan Creek Elementary off the “High Priority” list – it was a mistake

Director’s Report – Ms. Miller commented on the following:

- Thanks to Margaret Wallace and Dr. David Timbs for doing the work on the appeal for Roan Creek
- ADM is up 16 students from beginning of last year and up 32 students from end of last year
- ADM by School – Doe is up 19, Roan Creek is up 8, JCMS is up 21, Laurel is down by 11, MCE is down by 20, Shady is down by 2, and JCHS is exactly the same
- Budget has been approved by Comptroller’s office and amendments will be made next month
- New grant funded – Morris and Jill – Congratulations – Doe Elementary \$75,000 over the next three years – lot of art, music, etc.
- Praise for football team and volleyball team – football is undefeated – big rival Hampton Friday night, then two home games, Homecoming is Sept. 24th, and volleyball has only lost 1 game, in a tournament in Chattanooga now
- Insurance forms – dental and MetLife

Mr. Buckles – nothing to bring up

Ms. Stout

- Congratulations to football and volleyball teams

Mr. Gambill

- Thanks to everyone for help during his term as chairman
- Congratulations to Mr. Gregg – wished him success

Mr. Carlton

- Ms. Miller, Dr. Bridgette Hackette and he will be presenting a program at TSBA on Tuesday morning – program to be about our Safe Schools/Healthy Children program and what is going on in Johnson County
- Banner Idea – maybe correlate the banner with the presentation – theme Together We Can
- Board agreed that this would be a good idea
- Ms. Miller and Dr. Timbs to get with high school students who are working on the banner
- Shirts for convention – suggests nice white dress shirts with logo, etc. on them (perhaps county logo of First Sunrise in Tennessee). Members to get neck/sleeve sizes to Audrey as soon as possible so Ms. Miller can get this taken care of.

Mr.Gregg

- Noticed staff and teachers attending football games – this makes players feel good – thanks for interest and attendance
- Football team doing an excellent job
- Remember flood victims in North Carolina
- Remember hurricane victims in Florida
- Thanks to everyone for their confidence in me
- Congratulations to Mr. Carlton as vice-chairman – he will be asked to chair a meeting in order to get some experience

There being no further business, a motion to adjourn was made. The meeting adjourned at 8:00 p.m.

_____ Director of Schools	_____ Chairman	_____ Vice-Chairman
_____ Member	_____ Member	_____ Member