

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION  
February 12, 2009

**Agenda**

1. Call to Order
2. Roll Call
3. Board of Distinction Presentation – Kathy Bruce Hall
4. Recognition of Visitors or Delegations
  - Audience Participation
5. **Consent Agenda**
  - Approval of Agenda
  - Approval of minutes of the regular meeting of January 8, 2009, with any additions/corrections necessary (Attachment 5a)
  - Approve the following amendments (Attachment 5b):
    - General Purpose Court
    - Federal Projects Court
    - General Purpose Board
    - Federal Projects Board
  - Approve overnight fieldtrip for Laurel Elementary School 5<sup>th</sup> grade students to attend the Project Citizen Competition in Nashville, May 11, 2009 through May 13, 2009 (Attachment 5c)
  - Approve overnight fieldtrip for Student School Board Representatives to attend the SCOPE Conference in Nashville, March 12, 2009 through March 13, 2009 (Attachment 5d)
6. Report of Student Board Member – Erica Hittinger
7. Approve sale of CTE house to Amanda Yates and Daniel Greer for \$165,000 + closing costs (estimated at \$5,073.93) (Attachment 7)
8. Second and final reading of TSBA recommended changes to the following board policy (Attachment 8):
  - Foreign Exchange Students – Policy 6.502
9. Presentation of tenure candidates' portfolios – principals and/or instructional supervisors
10. Approve the purchase of three (3) 72 passenger school buses in the amount of \$71,095.80 per unit for a total of \$213,287.40 from Cumberland International Trucks, Inc. (Attachment 10)
11. Review Board Policy Section 5 – Personnel
12. Approve the proposed school calendar for Johnson County Schools for the 2009-2010 school year (Attachment 12)
13. Approve the revised Internet Acceptable Use Policy (Attachment 13)
14. Approve dissolution of Upper East Tennessee Cooperative (Attachment 14)
15. Approve payment of invoice for Doe Roof Litigation: Ridenour's Counter Suit in the amount of \$5,617.94 (Attachment 15)
16. Approve moving Johnson County High School's Driver Education Class to summer term (funded by the 21<sup>st</sup> Century Grant) – Mischelle Simcox/Lisa Arnold
17. Accept the Student Activity Fund and U.S.D.A. Procedures audit for the period ending June 30, 2008. (Attachment 17)
18. Budget Update – Russell Robinson

19. Any other matters which may duly come before the Board for official action

**Information Items**

1. Director's Report

- TSSE Members (Information 1)
- Congratulations Doe Elementary, Mountain City Elementary and Shady Valley Elementary for scoring in the top 10% in the state on TCAP for 2007-2008 and for making AYP for the past two years (Information 2)
- Board Retreat – February 21, 2009 – 7:45 a.m. (Information 3)
- Head Start / Pre K – December & January (Information 4)
- TSBA Day on the Hill – February 23 & 24
- Board Meeting time change: March 12 – 7:00 p.m.
- Tenure Candidates' Reception – March 12 – 6:15 p.m.
- Days missed as of February 6, 2009 (14 days)

2. Personnel decisions made by the Director of Schools:

Hires

Gary Lipham – Substitute Bus Driver 2008-2009 School Year

Jackie Stephenson – Substitute Teacher January 12, 2009 through January 30, 2009

Raquel Manuel – Roan Creek Kids Corral Effective January 6, 2009

Michelle Swafford – Roan Creek Kids Corral Effective January 6, 2009

Linda Woodring – Substitute Teacher 2008-2009 School Year

Leaves

Pam Billiot – Unpaid Medical Leave December 15, 2008 through February 24, 2009

Sandra Cook – Unpaid Medical Leave February 9, 2009 through March 23, 2009

Jahala Thomason – Unpaid Leave February 9, 2009 through February 13, 2009

Angela Long – Medical Leave January 23, 2009 through February 9, 2009

Charles Morefield – Unpaid Leave January 21, 2009 through January 23, 2009

Carol Stout – Medical Leave January 12, 2009 through January 30, 2009

Linda Fletcher – Unpaid Leave January 12, 2009 through January 16, 2009

Diane Osborne – Unpaid Leave Friday, March 13, 2009

Jean McEwen – Unpaid Leave December 12, 2008 through January 31, 2009

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

**Action taken on Agenda Items**

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, February 12, 2009. The chairman, Mr. Carlton called the meeting to order.
2. The roll was called with all members present: Mr. Buckles, Mr. Gambill, Mr. Gregg, Ms Parsons, Mr. Carlton, and student board member, Erica Hittinger. Tina Lipford, recorder.
3. Kathy Bruce Hall presented the Johnson County Board of Education a plaque for receiving the Board of Distinction Award. Ms. Hall stated that there were about 135

boards across the state and only 30 or 40 of these boards receive the Board of Distinction. After the presentation Mr. Carlton took a moment to read a letter from AdvancEd.

4. No visitors or delegations were recognized and no audience participation.
5. A motion was made by Mr. Buckles, seconded by Mr. Gambill and carried by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments:

General Purpose Court

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
43513	TUTION - SUMMER SCHOOL	\$0.00	\$796.00		\$796.00
43570	REC. FROM IND. SCHOOLS	\$27,736.30	\$2,536.22		\$30,272.52
44170	MISC. REFUNDS	\$3,785.63	\$819.37		\$4,605.00
44570	CONTRIBUTIONS AND GIFTS	\$11,028.12	\$100.00		\$11,128.12
47990	OTHER DIRECT FEDERAL	\$9,179.93	\$9,078.29		\$18,258.22
49800	OPERATING TRANSFERS	\$42,267.26	\$116.00		\$42,383.26
		\$93,997.24	\$13,445.88	\$0.00	\$106,647.12

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

**43513 TUTION - SUMMER SCHOOL: \$796.00:** PRIOR YEAR AMOUNT DUE FROM DOE ELEMENTARY SCHOOL.

**43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$2,536.22:** \$461.22 SAMS CLUB EXPENSE REIMBURSEMENT, \$750.00 SUPPLIES AND MATERIALS EXPENSE, \$1,325.00 FIELDTRIP EXPENSE REIMBURSEMENT.

**44170 MISC. REFUNDS: \$819.37:** \$24.95 REIMBURSEMENT LOST TEXTBOOK, \$62.00 JURY DUTY \$224.92 SUPPLIES AND MATERIALS EXPENSE REIMBURSEMENT, \$507.50 TOBACCO TRANSITION PAYMENT.

**47990: OTHER DIRECT FEDERAL REVENUE: \$9,078.29:** ERATE REIMBURSEMENT 1ST QUARTER 2008-2009 FISCAL YEAR.

**49800 OPERATING TRANSFERS: \$116.00:** FIELDTRIP EXPENSE REIMBURSEMENT FROM HEAD START.

71100-429	INSTRUCTIONAL SUPPLIES	\$142,000.00	\$796.00		\$142,796.00
71100-449	TEXTBOOKS	\$110,000.00	\$24.95		\$110,024.95
71100-599	OTHER CHARGES	\$2,128.12	\$100.00		\$2,228.12
71200-163	EDUCATIONAL ASSISTANTS	\$11,732.00	\$40.00		\$11,772.00
71300-448	T & I CONSTRUCTION MATERIALS	\$41,902.00	\$507.50		\$42,409.50
72210-129	LIBRARIANS	\$238,011.00	\$11.00		\$238,022.00

72210-162	CLERICAL PERSONNEL	\$17,206.00	\$11.00		\$17,217.00
72210-790	OTHER EQUIPMENT	\$19,179.93	\$9,078.29		\$28,258.22
72320-599	OTHER CHARGES	\$7,073.31	\$461.22		\$7,534.53
72620-499	OTHER SUPPLIES & MATERIALS	\$76,134.11	\$974.92		\$77,109.03
72710-146	BUS DRIVERS	\$233,283.00	\$835.00		\$234,118.00
72710-412	DIESEL FUEL	\$151,748.00	\$606.00		\$152,354.00
	<b>TOTALS</b>	<b>\$1,050,397.47</b>	<b>\$13,445.88</b>	<b>\$0.00</b>	<b>\$1,063,843.35</b>
46550	DRIVERS EDUCATION	\$0.00	\$1,220.00		\$1,220.00
71100-429	INSTRUCTIONAL MATERIALS	\$142,000.00	\$1,220.00		\$143,220.00
	<b>TOTALS</b>	<b>\$142,000.00</b>	<b>\$1,220.00</b>	<b>\$0.00</b>	<b>\$143,220.00</b>

FUNDS FROM THE STATE FOR DRIVERS EDUCATION.

Federal Projects Court

JOHNSON COUNTY BOARD OF EDUCATION  
FEDERAL PROJECTS FUND  
COURT AMENDMENT

FEBRUARY 12, 2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET			AMENDED BUDGET
		BUDGET	INCREASE	DECREASE	BUDGET
72130-355-413	TRAVEL	\$7,058.00		\$2,000.00	\$5,058.00
72210-524-413	INSERVICE/STAFF DEVELOPMENT	\$6,000.00	\$2,000.00		\$8,000.00
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	<b>TOTALS GEAR-UP 09-01</b>	<b>\$13,058.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$13,058.00</b>

ADDITIONAL STAFF DEVELOPMENT TRAVEL FUNDS TO COVER REQUIRED PROGRAM TRAVEL BY THE TENNESSEE HIGHER EDUCATION COMMISSION.

General Purpose Board

JOHNSON COUNTY BOARD OF EDUCATION  
GENERAL PURPOSE SCHOOL FUND  
BOARD AMENDMENT

FEBRUARY 12, 2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72215-355	TRAVEL	\$250.00	\$250.00		\$500.00
72215-524	INSERVICE/STAFF DEVELOPMENT	\$250.00		\$250.00	\$0.00
73400-429	INSTRUCTIONAL MATERIALS	\$8,306.54		\$2,500.00	\$5,806.54
73400-524	INSERVICE/STAFF DEVELOPMENT	\$6,000.00	\$2,500.00		\$8,500.00
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	<b>TOTALS</b>	<b>\$14,806.54</b>	<b>\$2,750.00</b>	<b>\$2,750.00</b>	<b>\$14,806.54</b>

MISC. MONTHLY LINE-ITEM CLEAN UP.

Federal Projects Board

JOHNSON COUNTY BOARD OF EDUCATION  
FEDERAL PROJECTS FUND  
BOARD AMENDMENT

FEBRUARY 12, 2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72210-355-102	TRAVEL	\$250.00	\$500.00		\$750.00
72210-524-102	INSERVICE/STAFF DEVELOPMENT	\$7,000.00		\$500.00	\$6,500.00
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	<b>TOTALS TITLE I 09-01</b>	<b>\$7,250.00</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$7,250.00</b>
72210-196-232	INSERVICE TRAINING	\$2,000.00		\$526.00	\$1,474.00
72210-201-232	SOCIAL SECURITY	\$124.00		\$33.00	\$91.00
72210-204-232	STATE RETIREMENT	\$123.00		\$34.00	\$89.00
72210-212-232	EMPLOYER MEDICARE	\$29.00		\$7.00	\$22.00

72210-524-232	INSERVICE/STAFF DEVELOPMENT	\$1,163.00	\$600.00		\$1,763.00
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	<b>TOTALS TITLE II PART D 09-01</b>	<b>\$3,439.00</b>	<b>\$600.00</b>	<b>\$600.00</b>	<b>\$3,439.00</b>
72210-207-413	MEDICAL INSURANCE	\$4,717.00		\$1.27	\$4,715.73
72210-210-413	UNEMPLOYMENT COMPENSATION	\$36.00	\$1.27		\$37.27
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	<b>TOTALS GEAR-UP 09-01</b>	<b>\$4,753.00</b>	<b>\$1.27</b>	<b>\$1.27</b>	<b>\$4,753.00</b>

MONTHLY MISC. LINE-ITEM CLEAN UP.

6. Report of Student Board Member – Erica Hittinger

- On February 12<sup>th</sup> the East Tennessee Foundation visited JCHS and held an assembly. All seniors were given applications for the East Tennessee Foundation Scholarship and the importance of applying for financial aid was discussed.
- All juniors participated in a writing assessment on Tuesday, February 10, 2009
- Midterm Progress Reports are scheduled to go home on February 17<sup>th</sup> and a Parent Council Meeting will be held in the commons area at 6:00 p.m.
- There will be a Financial Aid meeting for seniors and their parents on February 19<sup>th</sup>.
- The new CTE house is underway.
- The JCHS Skills Club will be traveling to Sullivan North, Northeast State Community College, and Davey Crockett High School to compete in competitions.
- Senior night at JCHS will be Monday, February 16<sup>th</sup>.
- All juniors are invited to attend a career fair at ETSU on March 4, 2009 to speak to financial aid directors and ETSU staff.
- Saturday school is scheduled for February 21, 2009.
- The Teen Board is sponsoring a Valentine’s Day Dance in the commons area for high school students only.
- JCHS attendance has risen to 94%.
- Mrs. Arnold is stressing the importance of no fighting and bullying. If a student is involved in a fight they will go directly to the sheriff’s office and be charged with assault.

7. Following a brief explanation by Mr. Woodring, Mr. Tim Roberts and Mr. George Triplett, Mr. Gambill made a motion, seconded by Ms. Parsons, and passed by unanimous roll call vote to approve the sale of the CTE house to Amanda Yates and Daniel Greer for \$165,000 + closing costs (estimated at \$5,073.93).

8. Mr. Buckles made a motion, seconded by Mr. Gregg, and passed by unanimous roll call vote to approve the second and final reading of TSBA recommended changes to Board Policy 6.502 – Foreign Exchange Students.
9. A presentation by the Instructional Supervisors and Principals was made and portfolios of tenure candidates were presented to the Board.
10. A motion was made by Mr. Gregg, seconded by Ms. Parsons and passed by unanimous roll call vote to approve the purchase of three 72 passenger school buses in the amount of \$71,095.80 per unit for a total of \$213,287.40 from Cumberland International Trucks, Inc,
11. Review of Board Policy Section 5 – Personnel – no suggested changes
12. A motion was made by Ms. Parsons, seconded by Mr. Gambill, and approved by unanimous roll call vote to approve the proposed school calendar for Johnson County Schools for the 2009-2010 school year.
13. Following a brief explanation by Mr. Robert Sutherland a motion was made by Mr. Gregg, seconded by Mr. Buckles, and approved by unanimous roll call vote to approve the revised Internet Acceptable Use Policy.
14. Following a brief explanation by Mr. Woodring a motion was made by Mr. Gambill, seconded by Mr. Buckles, and approved by unanimous roll call vote to approve the dissolution of the Upper East Tennessee Cooperative.
15. Following a brief discussion by the Board, Mr. Carlton made a motion, seconded by Ms. Parsons, and approved by a four to one vote to approve payment of invoice for Doe Roof Litigation: Ridenour’s Counter Suit in the amount of \$5,617.94. The vote was as follows: Mr. Buckles – yes, Mr. Gambill – yes, Mr. Gregg – no, Ms. Parsons – yes, Mr. Carlton – yes
16. After a brief explanation by Ms. Mischelle Simcox a motion was made by Mr. Gambill, seconded by Mr. Buckles, and approved by unanimous roll call vote to approve moving Johnson County High School’s Driver Education Class to summer term.
17. Following a brief explanation by Mr. Robinson a motion was made by Mr. Gregg, seconded by Ms. Parsons, and passed by unanimous roll call vote to accept the Student Activity Fund and U.S.D.A. procedures audit for the period ending June 30, 2008.
18. Mr. Robinson gave a brief budget update and handed out the monthly financial report.

#### **Action Taken on Addendum Items**

1. A motion was made by Mr. Gregg, seconded by Mr. Gambill and passed by unanimous roll call vote to approve the 2008-2009 School Calendar change – February 16, 2009 to a school day.
2. After a brief explanation by Mr. Woodring a motion was made by Mr. Buckles, seconded by Ms. Parsons and passed by unanimous roll call vote to approve splitting the cost of a new garbage truck with Johnson County Government.

At this point Mr. Carlton returned to the agenda and asked Mr. Woodring for the Director’s Report.

Mr. Woodring mentioned the following items:

- Congratulations to Doe Elementary, Mountain City Elementary and Shady Valley Elementary for scoring in the top 10% in the state on TCAP for 2007-2008 and for making AYP for the past two years
- The Board Retreat will be at Mountain City Elementary on February 21<sup>st</sup> beginning at 7:45 a.m.
- TSBA Day on the Hill February 23 & 24. Will attend a meeting with legislators at 9:30 a.m. on the 24<sup>th</sup>
- The next Board Meeting will be at 7:00 p.m.
- Visiting Mountain City Elementary on Tuesday, February 17<sup>th</sup>
- 14 days of school have been missed for inclement weather through February 12<sup>th</sup>
- Tenure Candidates Reception will be in the conference room March 12, 2009 at 6:15 p.m.

Mr. Gambill had no comments.

Mr. Buckles commended the three schools for scoring in the top 10% on TCAP and for making AYP for the past two years.

Ms. Parsons thanked everyone for the cards for School Board Appreciation Week and also commended Mountain City Elementary, Shady Valley Elementary and Doe Elementary.

Mr. Gregg also commended the three schools, asked that everyone keep the people in Kentucky in their prayers, recognized the great job that the student board member is doing and was glad that everyone still has a positive attitude.

Mr. Carlton commented that these three schools were state ranked and that he appreciated everyone's hard work.

The meeting adjourned at 7:20 p.m.

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Director of Schools

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Chairman

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Vice-Chairman

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Member

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Member

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Member