

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION
February 14, 2013

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations/Audience Participation
4. Presentation - Caroline Hurt, Director of Carter and Johnson County Health Departments
5. **Consent Agenda**
 - Approval of Agenda
 - Approval of minutes of the regular meeting of January 10, 2013, with any additions/corrections necessary (Attachment 5a)
 - Approve the following amendments (Attachment 5b):
 - General Purpose Court
 - Head Start Board (Calendar)
 - General Purpose Board
 - Federal Projects Board
 - Approve GEAR-UP Budget for the remainder of the 2012 – 2013 Fiscal Year (Attachment 5c)
 - Approve changing February 18, 2013, President’s Day, from a holiday to an instructional day. (Ex. Ag. 02/08/2013)
6. Report of Student Board Member – Jacob McGlamery
7. Approve Johnson County High School Graduation for May 18, 2013 at 10:00 a.m.
8. Approve the purchase of a Lanier MP 301SPF with paper feed unit type PB1040 for the Johnson County Schools Bus Garage from Saratoga Technologies, Inc. in the amount of \$2,548.82. (Attachment 8)
 - Review Board Policy Section 5 – Personnel (see on-line policy)
9. First reading of TSBA recommended changes to the following board policies (Attachment 10):
 - Policy 3.202 – Emergency Preparedness Plan
 - Policy 5.113 – In-Service and Professional Learning Opportunities
 - Policy 6.201 – Compulsory Attendance Ages
10. Approve the proposed school calendar for Johnson County Schools for the 2013-2014 school year. (Attachment 11)
11. Approve the following change to the 2012-2013 School Calendar: dismiss at 11:30 a.m. on March 28, 2013
12. Approve the purchase of 840 cases of paper from Xerox Corporation at the cost of \$27.50 per case for a total amount of \$23,100.00. (Attachment 13)
13. Budget Update – Russell Robinson
14. Any other matters which may duly come before the Board for official action

Information Items

1. Director’s Report
 - Pre-School/Head Start/Kindergarten Registration (Information 1)
 - Safety Update (Information 2)
 - TSBA Day on the Hill – February 20, 2013
 - Days missed as of February 8, 2013 – 12 days

- No Tenure Candidates
2. Personnel decisions made by the Director of Schools:
- Hires
Aundrea Potter – Johnson County Middle School Substitute ISS Assistant, effective February 11, 2013
Jill Voorting – Substitute 1:1 SE Attendant for remainder of 2012-2013 school year for Doe Elementary School
Elizabeth Russell – Early Childhood Development Center Assistant, effective January 7, 2013
2012-2013 Substitute Teachers – Janet Brooks, Lynn Cooke, Austin Datz III, Sarah Davis, Tyler Fenner, Debra Garland, William “Bill” Heck, Christina Key, Susan Kiley, Annette Lowe, Jonathan Murray, Schasta Phillips, Priscilla Pleasant, TaNeia Roark, Melissa Roe, Devin Shaw, Leon Skaggs, Carol Smith, Danny Williams, Vincent Winters and Sarah Wright
2012-2013 Substitute Custodians – Janet Brooks, Jonathan Murray, Melissa Roe, Leon Skaggs and Carol Smith
Bethany Warden – 2012-2013 Substitute nurse
Carol Liberstein – Substitute for Kathy Greever while on medical leave, effective February 1, 2013
- Leaves
Kenny Icenhour – Medical leave January 7, 2013 through January 14, 2013
Jahala Thomason – Unpaid leave February 11, 2013 through February 15, 2013
Debbie Swift – Extend medical leave through December 31, 2012
Betsy Casey – Extend medical leave through January 31, 2013
Charles Lentz – Unpaid leave February 20, 2013 through February 22, 2013
Kathy Greever – Family Medical Leave January 29, 2013 thru April 2, 2013
- Resignations
Janet Brooks – Johnson County Middle School Assistant, effective February 8, 2013
- Volunteer
Erin Miller – Johnson County Middle School Girls Softball, effective January 24, 2013

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

Action taken on Agenda Items

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, February 14, 2013. The chairman, Mr. Buckles, called the meeting to order. The Pledge of Allegiance was led by Mr. Woodring.
2. The roll was called with all members present: Mr. Buckles, Mr. Carlton, Mr. Dunn, Mr. Gambill, Mr. Long and Jacob McGlamery, Student Board Member. Tina Lipford, recorder.
3. No visitors or audience participation.
4. A very informative presentation was given by Ms. Caroline Hurt, Director of Carter and Johnson County Health Departments.

5. A motion was made by Mr. Long, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments:

General Purpose Court

| ACCOUNT NUMBER | DESCRIPTION | ORIGINAL BUDGET | INCREASE | DECREASE | AMENDED BUDGET |
|----------------|----------------------------------|---------------------|---------------------|---------------|---------------------|
| 141-43570 | RECEIPTS FROM INDIVIDUAL SCHOOLS | \$8,532.96 | \$364.92 | | \$8,897.88 |
| 141-44160 | E-RATE FUNDING | \$19,404.16 | \$17,363.76 | | \$36,767.92 |
| 141-44170 | MISC. REFUNDS | \$10,135.12 | \$2,096.03 | | \$12,231.15 |
| 141-44550 | RESALE OF MATERIALS T & I | \$0.00 | \$157,225.00 | | \$157,225.00 |
| 141-44570 | CONTRIBUTIONS AND GIFTS | \$0.00 | \$3,000.00 | | \$3,000.00 |
| 141-49800 | TRANSFERS IN | \$80,624.54 | \$3,774.40 | | \$84,398.94 |
| | | \$118,696.78 | \$183,824.11 | \$0.00 | \$302,520.89 |

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$364.92: SUBSTITUTE TEACHER EXPENSE REIMBURSEMENT.

44160 E-RATE FUNDING: \$17,363.76: E-RATE REIMBURSEMENT #1 FY 2012-2013 FOR TELECOM SERVICES.

44170 MISC. REFUNDS: \$2,096.03: \$11.00 JURY DUTY; \$145.94 LEASE PAYMENT REFUND; \$29.75 HOTEL EXPENSE REFUND; \$152.39 TELEPHONE EXPENSE REIMBURSEMENT; \$1,249.45 RENTAL EXPENSE REIMBURSEMENT AND \$507.50 TOBACCO TRANSITION PAYMENT FOR CALENDAR YEAR 2012.

44550 RESALE OF MATERIALS T & I: \$157,225.00: PROCEEDS OF SALE OF VOCATIONAL SUBDIVISION HOUSE

44570 CONTRIBUTIONS AND GIFTS: \$3,000.00: PROCEEDS FOR HEALTHER SCHOOLS CHALLENGE

49800 TRANSFERS IN: \$3,774.40 : \$69.00 FIELDTRIP EXPENSE REIMBURSEMENT AND \$3,705.40 UNEMPLOYMENT COMPENSATION 2ND QUARTER REIMBURSEMENT (\$1,116.72 CENTRAL CAFETERIA), (\$2,173.19 FEDERAL PROJECTS) AND (\$415.49 HEAD START).

| | | | | | |
|-----------|-----------------------------------|--------------|----------|--|--------------|
| 71100-198 | NON-CERTIFIED SUBSTITUTE TEACHERS | \$89,843.36 | \$350.00 | | \$90,193.36 |
| 71100-201 | SOCIAL SECURITY | \$308,412.85 | \$21.01 | | \$308,433.86 |
| 71100-212 | EMPLOYER MEDICARE | \$72,128.40 | \$4.91 | | \$72,133.31 |
| 71100- | OPERATING LEASE | \$20,804.00 | \$145.94 | | \$20,949.94 |

| | | | | | |
|-----------|-----------------------------|-----------------------|---------------------|---------------|-----------------------|
| 330 | PAYMENTS | | | | |
| 71300-448 | T & I MATERIALS | \$97,335.32 | \$157,732.50 | | \$255,067.82 |
| 72120-599 | OTHER CHARGES | \$10,025.00 | \$3,000.00 | | \$13,025.00 |
| 72210-524 | INSERVICE/STAFF DEVELOPMENT | \$17,882.52 | \$29.75 | | \$17,912.27 |
| 72210-790 | OTHER EQUIPMENT | \$24,404.16 | \$17,363.76 | | \$41,767.92 |
| 72310-210 | UNEMPLOYMENT COMPESNATION | \$1,253.51 | \$3,705.40 | | \$4,958.91 |
| 72320-307 | COMMUNICATION | \$42,919.50 | \$729.74 | | \$43,649.24 |
| 72610-415 | ELECTRICTY | \$500,318.53 | \$577.38 | | \$500,895.91 |
| 72610-454 | WATER/SEWER | \$37,400.00 | \$94.72 | | \$37,494.72 |
| 72710-146 | BUS DRIVERS | \$234,867.00 | \$47.00 | | \$234,914.00 |
| 72710-412 | DIESEL FUEL | \$148,638.00 | \$22.00 | | \$148,660.00 |
| | TOTALS | \$1,606,232.15 | \$183,824.11 | \$0.00 | \$1,790,056.26 |
| 141-34555 | OTHER EDUCTIONAL RESERVES | \$2,344,482.00 | | \$23,000.00 | \$2,321,482.00 |
| 72610-499 | OTHER SALARIES AND WAGES | \$11,500.00 | \$11,000.00 | | \$22,500.00 |
| 72610-720 | PLANT OPERATION EQUIPMENT | \$16,000.00 | \$12,000.00 | | \$28,000.00 |
| | TOTAL | \$27,500.00 | \$23,000.00 | \$0.00 | \$50,500.00 |

(ADDITIONAL FUNDS FROM RESERVES TO COVER HVAC INSTALLATIONS AT CENTRAL OFFICE, EXTENDED SERVICES CENTER AND JOHNSON COUNTY VOCATIONAL SCHOOL.)

Head Start Board (Calendar)

JOHNSON COUNTY BOARD OF EDUCATION
HEAD START FUND (CALENDAR)
BOARD AMENDMENT
DECEMBER 31, 2012

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL | | | AMENDED |
|----------------|-------------------------|--------------------|-----------------|-----------------|--------------------|
| | | BUDGET | INCREASE | DECREASE | BUDGET |
| 121-71100-207 | MEDICAL INSURANCE | \$52,024.38 | \$307.08 | | \$52,331.46 |
| 121-71100-429 | INSTRUCTIONAL MATERIALS | \$9,692.35 | | \$307.08 | \$9,385.27 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS | \$61,716.73 | \$307.08 | \$307.08 | \$61,716.73 |

END OF YEAR CLEAN-UP

General Purpose Board

JOHNSON COUNTY BOARD OF EDUCATION
 GENERAL PURPOSE SCHOOL FUND
 BOARD AMENDMENT
 FEBRUARY 14, 2013

| ACCOUNT | | ORIGINAL | | | AMENDED |
|-----------|-----------------------------|-----------------------|--------------------|--------------------|-----------------------|
| NUMBER | ACCOUNT DESCRIPTION | BUDGET | INCREASE | DECREASE | BUDGET |
| 71100-116 | TEACHERS | \$4,582,680.00 | | \$5,110.00 | \$4,577,570.00 |
| 71100-189 | OTHER SALARIES AND WAGES | \$0.00 | \$5,110.00 | | \$5,110.00 |
| 71200-195 | CERTIFIED SUBSTITUTES | \$4,237.51 | \$593.25 | | \$4,830.76 |
| 71200-198 | NON-CERTIFIED SUBSTITUTES | \$21,070.76 | | \$593.25 | \$20,477.51 |
| 71300-189 | OTHER SALARIES AND WAGES | \$92,215.00 | | \$8,000.00 | \$84,215.00 |
| 71300-198 | NON-CERTIFIED SUBSTITUTES | \$16,799.00 | \$8,000.00 | | \$24,799.00 |
| 72220-355 | TRAVEL | \$5,000.00 | \$2,500.00 | | \$7,500.00 |
| 72220-499 | OTHER SUPPLIES/MATERIALS | \$3,000.00 | | \$2,500.00 | \$500.00 |
| 72810-355 | TRAVEL | \$250.00 | \$250.00 | | \$500.00 |
| 72810-524 | INSERVICE/STAFF DEVELOPMENT | \$1,500.00 | | \$250.00 | \$1,250.00 |
| 71300-429 | INSTRUCTIONAL MATERIALS | \$7,500.00 | | \$528.00 | \$6,972.00 |
| 71300-599 | OTHER CHARGES | \$5,000.00 | \$528.00 | | \$5,528.00 |
| | | | | | |
| | TOTALS | \$4,739,252.27 | \$16,981.25 | \$16,981.25 | \$4,739,252.27 |

MISC. MONTHLY LINE ITEM CLEAN-UP

Federal Projects Board

JOHNSON COUNTY BOARD OF EDUCATION
 FEDERAL PROJECTS FUND
 BOARD AMENDMENT
 FEBRUARY 14, 2013

| ACCOUNT | | ORIGINAL | | | AMENDED |
|---------------|-------------------------------|--------------------|-----------------|-----------------|--------------------|
| NUMBER | ACCOUNT DESCRIPTION | BUDGET | INCREASE | DECREASE | BUDGET |
| 72210-207-582 | MEDICAL INSURANCE | \$0.00 | \$500.00 | | \$500.00 |
| 72210-524-582 | INSERVICE/STAFF DEVELOPMENT | \$99,316.19 | | \$500.00 | \$98,816.19 |
| | | ----- | ----- | ----- | ----- |
| | TOTALS RACE TO THE TOP | \$99,316.19 | \$500.00 | \$500.00 | \$99,316.19 |

MISC. MONTHLY LINE ITEM CLEAN-UP

6. Report of Student Board Member – Jacob McGlamery
 - Basketball district tournament tonight in Elizabethton
 - The local scholarship day will be held on Tuesday, February 19, 2013
7. A motion was made by Mr. Gambill, seconded by Mr. Carlton, and carried by unanimous roll call vote to approve Johnson County High School Graduation for May 18, 2013 at 10:00 a.m.
8. Following an explanation by Mr. Woodring, a motion was made by Mr. Carlton, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the purchase of a Lanier MP 301SPF copier with paper feed unit type PB1040 for the Johnson County Schools Bus Garage from Saratoga Technologies, Inc. in the amount of \$2,548.82.
9. No suggested changes to Board Policy Section 5 – Personnel
10. First reading of TSBA recommended changes to the following board policies:
 - Policy 3.202 – Emergency Preparedness Plan
 - Policy 5.113 – In-Service and Professional Learning Opportunities
 - Policy 6.201 – Compulsory Attendance Ages
11. Following an explanation by Mr. Woodring, a motion was made by Mr. Carlton, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the proposed school calendar for Johnson County Schools for the 2013-2014 school year.
12. A motion was made by Mr. Dunn, seconded by Mr. Long, and carried by unanimous roll call vote to approve the following change to the 2012-2013 School Calendar: dismiss at 11:30 a.m. on March 28, 2013, following an explanation by Mr. Woodring.
13. A motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve the purchase of 840 cases of paper from Xerox Corporation at the cost of \$27.50 per case for a total amount of \$23,100.00.
14. A budget update was given by Ms. Tina Lipford.

Information Items

- Pre-School/Head Start/Kindergarten Registration information was given
- Safety Update included a completed list, a list of things that can be completed in the summer, and a list of additional suggestions.
- TSBA Day-on-the-Hill will be held on Wednesday, February 20, 2013
- 13 days have been missed as of today (February 14, 2013)
- We have no tenure candidates this year

Mr. Gambill thanked everyone for the gifts for School Board Appreciation Week.

Mr. Long also expressed a thank you for the gifts.

Mr. Dunn thanked the staff and Caroline Hurt for making sure that our students received the flu vaccination. He also thanked everyone for the gifts.

Mr. Carlton stated that the Johnson County Middle School Boys Basketball Team is undefeated.

Mr. Buckles said that he appreciates the gifts.

Mr. Carlton made a motion, seconded by Mr. Dunn, that the meeting adjourn. There being no further business the meeting adjourned at 6:34 p.m.

Director of Schools

Chairman

Vice-Chairman

Member

Member

Member