

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION  
April 11, 2013

**Agenda**

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations/Audience Participation
4. Mobile Unit Update PowerPoint Presentation – Michelle Goodbread, Physician Assistant
5. **Consent Agenda**
  - Approval of Agenda
  - Approval of minutes of the regular meeting of March 14, 2013, with any additions/corrections necessary (Attachment 5a)
  - Approve the following amendments: (Attachment 5b)
    - General Purpose Court
    - General Purpose Board
    - Federal Projects Board
  - Approve the Postage Meter Lease Agreement for Johnson County High School in the amount of \$61.00 per month for 60 months with Pitney Bowes Global Financial Services. (Attachment 5c)
  - Approve TSBA 2014 Membership Dues in the amount of \$5,139.00 (Attachment 5d)
6. Report of Student Board Member – Blake Robinson
7. Review Board Policy Section 6 – Students (See On-line Policy)
8. Approve list of summer jobs to be done by inmate labor during the summer of 2013. (Attachment 8)
9. Approve the renewal of the Adult Education Contract with the State of Tennessee, Department of Labor and Workforce Development, Division of Adult Education, for the approximate amount of \$160,000.00 for the fiscal year 2013-2014. This amount is to be administered by the Johnson County School System to serve Johnson and Carter County's Adult Education Programs.
10. Approve the adoption of textbooks. (Attachment 10)
11. Budget Update – Tina Lipford
12. Any other matters which may duly come before the Board for official action

**Information Items:**

1. **Director's Report**
  - May Dates (as of April 5, 2013 - based on no additional inclement weather)
    - May 2 – Budget Work Session at 5:00 p.m.
    - May 6 - Presidential Academic Excellence Awards at 6:00 p.m.
    - May 9 – May Board Meeting at 6:00 p.m.
    - May 18 – Graduation at 10:00 a.m.
    - May 20 – Last full day of school
    - May 21 – Teacher workday
    - May 22 – Last day of school (½ day)
  - June 17, 2013 – Board Retreat
  - Head Start/Pre K (Information 1)
2. Personnel decisions made by Director of Schools
  - Hires**  
Christina Key – 2012-2013 School Nutrition Substitute
  - Leaves**  
Dorothy Johnson – Unpaid leave, March 14, 2013  
Lane Ray Mast – Extend medical leave through April 10, 2013

Retirement

- Steven Billings – Laurel Elementary School Assistant, effective May 24, 2013
- Robyn Grayson – Mountain City Elementary School Teacher, effective at the end of the 2012-2013 school year
- Gay Miller – Mountain City Elementary School Special Education Teacher, effective at the end of the 2012-2013 school year
- Carol Horne – Mountain City Elementary School Teacher, effective at the end of the 2012-2013 school year
- Coralee Campbell – Roan Creek Elementary School Custodian, effective at the end of the 2012-2013 school year

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

Action taken on Agenda Items

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, April 11, 2013. The chairman, Mr. Buckles, called the meeting to order. The Pledge of Allegiance was led by Mr. Long.
2. The roll was called with four members present: Mr. Buckles, Mr. Carlton, Mr. Gambill, Mr. Long and Blake Robinson, Student Board Member. Tina Lipford, recorder.
3. No visitors or audience participation
4. A Mobile Unit Update PowerPoint Presentation was given by Michelle Goodbread, Physician Assistant.
5. A motion was made by Mr. Carlton, seconded by Mr. Long, and carried by unanimous roll call vote of members present to approve the consent agenda as presented and recommended. This includes the following amendments:  
General Purpose Court

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
141-43570	RECEIPTS FROM INDIVIDUAL SCHOOLS	\$11,259.02	\$16,945.55		\$28,204.57
141-44170	MISC. REFUNDS	\$12,367.11	\$4,764.30		\$17,131.41
141-44530	SALE OF EQUIPMENT	\$0.00	\$52.01		\$52.01
141-44570	CONTRIBUTIONS AND GIFTS	\$3,000.00	\$125.00		\$3,125.00
141-49700	INSURANCE RECOVERY	\$16,803.60	\$633.83		\$17,437.43
141-49800	TRANSFERS IN	\$86,491.64	\$1,503.02		\$87,994.66
		<b>\$129,921.37</b>	<b>\$24,023.71</b>	<b>\$0.00</b>	<b>\$153,945.08</b>

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

**43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$16,945.55:** \$121.64 SUBSTITUTE TEACHER EXPENSE REIMBURSEMENT, \$304.91 AFTERSCHOOL P/R EXPENSE REIMBURSEMENT, \$50.00 IPAD BREAKAGE REPLACEMENT FEES, \$600.00 BOYS ON THE MOVE REGISTRATION FEES, \$1,190.00 FIELDTRIP EXPENSE REIMBURSEMENT, \$104.00 VENDING SALES EXPENSE REIMBURSEMENT AND \$14,575.00 COPY PAPER

EXPENSE REIMBURSEMENT.

**44170 MISC. REFUNDS: \$4,764.30:** \$68.00 FIELDTRIP EXPENSE REIMBURSEMENT; \$36.55 FSA BALANCE SURRENDER PLAN YEAR 2012, \$119.00 VENDING MACHINE PROCEEDS, \$1,960.96 TRAVEL EXPENSE REIMBURSEMENT, \$1,237.50 COPY PAPER EXPENSE REIMBURSEMENT, \$973.87 CUSTODIAL SERVICES EXPENSE REIMBURSEMENT, \$139.72 ELECTRICITY REBATE, \$225.00 CDL TESTING FEES AND \$3.70 VENDOR CREDIT MEMO REFUND.

**44530 SALE OF EQUIPMENT: \$52.01:** GOV DEALS PROCEEDS

**44570 CONTRIBUTIONS AND GIFTS: \$125.00:** SPELLING BEE DONATIONS

**49700 INSURANCE RECOVERY: \$633.83:** VOCATIONAL SCHOOL VAN DAMAGE REIMBURSEMENT.

**49800 TRANSFERS IN: \$1,503.02 :** \$660.00 COPY PAPER EXPENSE REIMBURSEMENT AND \$843.02 SUPPLIES/MATERIALS EXPENSE REIMBURSEMENT.

71100-163	EDUCATIONAL ASSISTANTS	\$117,465.50	\$260.00	\$117,725.50
71100-198	NON-CERTIFIED SUBSTITUTE TEACHERS	\$90,221.61	\$113.00	\$90,334.61
71100-201	SOCIAL SECURITY	\$306,469.31	\$23.12	\$306,492.43
71100-204	STATE RETIREMENT	\$432,619.77	\$25.02	\$432,644.79
71100-207	MEDICAL INSURANCE	\$991,938.12	\$36.55	\$991,974.67
71100-212	EMPLOYER MEDICARE	\$71,673.85	\$5.41	\$71,679.26
71100-336	REPAIRS/MAINTENANCE TO EQUIPMENT	\$4,703.17	\$50.00	\$4,753.17
71100-429	SUPPLIES AND MATERIALS	\$167,791.69	\$14,575.00	\$182,366.69
71100-599	OTHER CHARGES	\$50,000.00	\$125.00	\$50,125.00
72120-599	OTHER CHARGES	\$13,175.00	\$600.00	\$13,775.00
72210-524	INSERVICE/STAFF DEVELOPMENT	\$20,004.97	\$1,960.96	\$21,965.93
72320-435	OFFICE SUPPLIES	\$3,000.00	\$1,897.50	\$4,897.50
72610-166	CUSTODIAL PERSONNEL	\$345,913.85	\$827.08	\$346,740.93
72610-201	SOCIAL SECURITY	\$26,441.91	\$51.27	\$26,493.18
72610-204	STATE RETIREMENT	\$48,529.26	\$83.53	\$48,612.79
72610-212	EMPLOYER MEDICARE	\$6,184.60	\$11.99	\$6,196.59
72610-415	ELECTRICITY	\$500,895.91	\$139.72	\$501,035.63
72620-499	OTHER SUPPLIES AND MATERIALS	\$75,758.80	\$843.02	\$76,601.82
72710-105	SUPERVISOR	\$45,012.60	\$189.00	\$45,201.60
72710-146	BUS DRIVERS	\$236,198.00	\$809.00	\$237,007.00
72710-201	SOCIAL SECURITY	\$22,098.60	\$11.71	\$22,110.31
72710-204	STATE RETIREMENT	\$40,561.64	\$21.49	\$40,583.13
72710-	EMPLOYER MEDICARE	\$5,169.16	\$2.80	\$5,171.96

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72710-412	DIESEL FUEL	\$148,925.00	\$449.00		\$149,374.00
72710-453	VEHICLE PARTS	\$52,000.00	\$637.53		\$52,637.53
72710-599	OTHER CHARGES	\$5,522.00	\$275.01		\$5,797.01
	<b>TOTALS</b>	<b>\$3,828,274.32</b>	<b>\$24,023.71</b>	<b>\$0.00</b>	<b>\$3,852,298.03</b>

General Purpose Board

JOHNSON COUNTY BOARD OF EDUCATION  
GENERAL PURPOSE SCHOOL FUND  
BOARD AMENDMENT  
APRIL 11, 2013

ACCOUNT		ORIGINAL			AMENDED
NUMBER	ACCOUNT DESCRIPTION	BUDGET	INCREASE	DECREASE	BUDGET
71100-163	EDUCATIONAL ASSISTANTS	\$117,465.50		\$13,000.00	\$104,465.50
71100-195	CERTIFIED SUBSTITUTE TEACHERS	\$19,752.12		\$8,000.00	\$11,752.12
71100-198	NON-CERTIFIED SUBSTITUTES	\$90,221.61	\$21,000.00		\$111,221.61
71300-189	OTHER SALARIES AND WAGES	\$84,215.00		\$10,000.00	\$74,215.00
71300-198	NON-CERTIFIED SUBSTITUTES	\$24,799.00	\$10,000.00		\$34,799.00
72120-355	TRAVEL	\$2,000.00		\$643.00	\$1,357.00
72120-413	DRUGS AND MEDICAL SUPPLIES	\$4,000.00	\$595.00		\$4,595.00
72120-499	OTHER SUPPLIES AND MATERIALS	\$2,235.00	\$48.00		\$2,283.00
72210-499	OTHER SUPPLIES AND MATERIALS	\$6,993.00		\$3,000.00	\$3,993.00
72210-524	INSERVICE/STAFF DEVELOPMENT	\$20,004.97	\$4,500.00		\$24,504.97
72210-599	OTHER CHARGES	\$1,500.00		\$1,500.00	\$0.00
72220-355	TRAVEL	\$7,500.00	\$1,144.00		\$8,644.00
72220-399	OTHER CONTRACTED SERVICES	\$2,000.00		\$2,000.00	\$0.00
72220-499	OTHER SUPPLIES AND MATERIALS	\$500.00		\$288.00	\$212.00
72220-524	INSERVICE/STAFF DEVELOPMENT	\$5,000.00	\$1,144.00		\$6,144.00
72320-355	TRAVEL	\$500.00		\$500.00	\$0.00
72320-435	OFFICE SUPPLIES	\$3,000.00	\$500.00		\$3,500.00
72510-355	TRAVEL	\$250.00	\$25.00		\$275.00
72510-524	INSERVICE/STAFF DEVELOPMENT	\$1,500.00		\$25.00	\$1,475.00
72520-435	OFFICE SUPPLIES	\$500.00	\$74.00		\$574.00
72520-599	OTHER CHARGES	\$250.00		\$74.00	\$176.00
73400-	INSTRUCTIONAL MATERIALS	\$5,675.00		\$328.00	\$5,347.00

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73400-599	OTHER CHARGES	\$6,825.00	\$328.00		\$7,153.00
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	<b>TOTALS</b>	<b>\$406,686.20</b>	<b>\$39,358.00</b>	<b>\$39,358.00</b>	<b>\$406,686.20</b>

MISC. MONTHLY LINE ITEM CLEAN-UP

Federal Projects Board

JOHNSON COUNTY BOARD OF EDUCATION  
FEDERAL PROJECTS FUND  
BOARD AMENDMENT  
APRIL 11, 2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72210-207-432	MEDICAL INSURANCE	\$500.00	\$219.91		\$719.91
72210-524-432	INSERVICE/STAFF DEVELOPMENT	\$3,000.00		\$219.91	\$2,780.09
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	<b>TOTALS 21ST CENTURY 12-21</b>	<b>\$3,500.00</b>	<b>\$219.91</b>	<b>\$219.91</b>	<b>\$3,500.00</b>
72210-355-582	TRAVEL	\$408.39	\$500.00		\$908.39
72210-524-582	INSERVICE/STAFF DEVELOPMENT	\$98,816.19		\$500.00	\$98,316.19
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	<b>TOTALS RTTT 12-21</b>	<b>\$99,224.58</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$99,224.58</b>

MISC. MONTHLY LINE ITEM CLEAN-UP

6. Report of Student Board Member – Blake Robinson
  - The average score for this year’s JCHS juniors for the ACT state date was 19.85, an improvement from last year’s juniors which was 17.65.
  - End of Course exams will take place in May
  - The National Honor Society had an induction ceremony on Monday and added a total of 31 new members.
  - JCHS collected a record breaking 114 units of blood at the Spring blood drive
7. No suggested changes to Board Policy Section 6 – Students
8. Following an explanation by Mr. Woodring, a motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve the list of summer jobs to be done by inmate labor during the summer of 2013.
9. Following an explanation by Ms. Jewell Hamm, a motion was made by Mr. Gambill, seconded by Mr. Long, and carried by unanimous roll call vote to approve the renewal of the Adult Education Contract with the State of Tennessee, Department of Labor and Workforce Development, Division of Adult Education, for the approximate amount of \$160,000.00 for the fiscal year 2013-2014. This amount is to be administered by the Johnson County School System to serve Johnson and Carter County’s Adult Education Programs.
10. A motion was made by Mr. Carlton, seconded by Mr. Long, and carried by unanimous roll call vote to approve the adoption of textbooks, following an explanation by Dr. Michelle Simcox.
11. A budget update was given by Tina Lipford.

**Information Items:**

- The ACT score and the dramatic improvement on college readiness was highlighted
- TCAP testing will begin on April 22
- May 6 - Presidential Academic Excellence Awards at 6:00 p.m.
- May 9 – Budget work session at 5:00 p.m.
- May 9 – May Board Meeting at 6:00 p.m.
- May 18 – Graduation at 10:00 a.m.
- May 20 – Last full day of school
- May 21 – Teacher workday
- May 22 – Last day of school (½ day)

Mr. Gambill congratulated Jewell Hamm on her efforts with the Adult Education Program and Lisa Arnold on the wonderful ACT scores.

Mr. Long was pleased that the Aqua Center has been recognized for their efforts.

Mr. Carlton appreciated the presentation by Michelle Goodbread, Physician Assistant, with the Health Consortium.

Mr. Buckles was impressed with the article regarding the Aqua Center and the employee readiness of Ms. Sonya Hammons’ students.

Mr. Carlton made a motion, seconded by Mr. Long that the meeting adjourn. There being no further business the meeting adjourned at 6:33 p.m.

Director of Schools	Chairman	Vice-Chairman
Member	Member	Member