

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION  
May 8, 2014

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. **Consent Agenda**
  - Approval of Agenda
  - Approval of minutes of the regular meeting of April 10, 2014, with any additions/corrections necessary (Attachment 4a)
  - Approve the following amendments (Attachment 4b):  
Central Cafeteria Court  
General Purpose Board  
General Purpose Court
  - Approve the continuing budget resolution for the fiscal year ending June 30, 2014 (Attachment 4c)
  - Approve the agreement with Rural Health Services Consortium, Inc. (Attachment 4d)
  - Approve overnight fieldtrip for GEAR UP students to travel to the annual GEAR UP TN Youth Summit to be held June 4, 2014-June 6, 2014 at Belmont University in Nashville, TN (Attachment 4e)
  - Approve fee of \$2,000 for Shaw & Shanks Architects PC to perform an initial analysis which will include partial building floor plans depicting solutions for options suggested and cost estimate for each option. (Executive Agreement 04/28/2014) (Attachment 4f)
  - Approve the Tennessee 21<sup>st</sup> Century Community Learning Centers Program Application. (Attachment 4g)
  - Approve the CTE Perkins Reserve Grant Budget (Attachment 4h)
  - Approve the TSBA 2015 Membership Dues (Attachment 4i)
  - Approve renewal of the Adult of Education Contract with the State of Tennessee, Department of Labor and Workforce Development, Division of Adult Education, for the approximate amount of \$249,500.00 for fiscal year 2014-2015.
  - Approve renewal of the Coordinated School Health Application for school year 2014-2015 in the amount of \$100,000.
5. Report of Student Board Member – Blake Robinson
6. Approve the RFP from Skyward for the POS software for the cafeterias and central office food service for a total of \$15,636.50. Funds will be paid from Central Cafeteria. (Attachment 6)
7. Review Policy Section 1 – Board Operations (See On-Line Policy)
8. Approve the Johnson County Board of Education Internal School Funds Financial Report for the year ended June 30, 2013. (Attachment 8)
9. Budget Update – Tina Lipford
10. Any others matters which may duly come before the Board for official action

**Information Items:**

1. Director's Report
  - Head Start/Pre K Information (Information 1)
  - 2014 Baccalaureate Service – May 15, 2014 at 7:00 p.m. – First Presbyterian Church
  - Graduation – Saturday, May 17, 2014 at 10:00 a.m. (Johnson County High School)
  - May 19, 2014 last day of school – dismiss at 11:30 a.m.
  - June 12, 2014 – Retiree Reception to be held upstairs at 5:15 p.m.
  - Summer Law Institute – July 18-19, 2014 (Park Vista Hotel - Gatlinburg, TN)
  - Board Retreat – July 7, 10 or 24?
2. Personnel decisions made by Director of Schools

Hires

Bryan Potter – Custodian for Johnson County Schools, effective May 5, 2014  
 Summer food service program – Betsy Casey, Lois Farley, April Lipford, Patty Roberts, Alma Poteet, Ramona Shatley, Mary Slemp, Susan Taylor, Tammy Thomas, Diana Wagner, Sharon Wallace and Kathy Crowder, manager.

Leaves

Teresa Henson – Leave April 16-17, 2014

Retirements

Jewell Hamm – Adult Education Supervisor for Johnson and Carter County, effective June 30, 2014

Resignations

Melissa Hutchinson – Supplementary Assistant for Doe Elementary School, effective April 14, 2014

Patricia Grindstaff – Bus driver for Johnson County Schools, effective March 28, 2014

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

**Action taken on Agenda Items**

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, May 8, 2014. The chairman, Mr. Buckles, called the meeting to order. The Pledge of Allegiance was led by Mr. Carlton.
2. The roll was called with four members present: Mr. Buckles, Mr. Carlton, Mr. Dunn and Mr. Long. The student board member, Blake Robinson, was also present. Tina Lipford, recorder.
3. Audience participation – Ms. Nancy Bailey came before the Board to express concerns regarding the difficulty of contacting someone at the school level after 3:30 p.m.
4. A motion was made by Mr. Long, seconded by Mr. Carlton, and carried by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments:

Central Cafeteria Court

JOHNSON COUNTY BOARD OF EDUCATION  
 CENTRAL CAFETERIA FUND  
 COURT AMENDMENT

8-May-14

ACCOUNT		ORIGINAL			AMENDED
NUMBER	ACCOUNT DESCRIPTION	BUDGET	INCREASE	DECREASE	BUDGET
143-39000	UNDESIGNATED FUND BALANCE	\$535,605.46	\$0.00	\$90,000.00	\$445,605.46
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		\$535,605.46	\$0.00	\$90,000.00	\$445,605.46
73100-422	FOOD SUPPLIES	\$435,711.00	\$65,000.00		\$500,711.00
73100-710	FOOD SERVICE EQUIPMENT	\$20,000.00	\$25,000.00		\$45,000.00
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	<b>TOTALS</b>	<b>\$991,316.46</b>	<b>\$90,000.00</b>	<b>\$90,000.00</b>	<b>\$991,316.46</b>

General Purpose Board

JOHNSON COUNTY BOARD OF EDUCATION  
 GENERAL PURPOSE SCHOOL FUND  
 BOARD AMENDMENT

8-May-14

ACCOUNT		ORIGINAL			AMENDED
NUMBER	ACCOUNT DESCRIPTION	BUDGET	INCREASE	DECREASE	BUDGET
71100-429	INSTRUCTIONAL SUPPLIES & MAT	\$165,600.00	\$6,142.04		\$171,742.04
71100-449	TEXTBOOKS	\$60,022.00		\$6,142.04	\$53,879.96
71100-499	OTHER SUPPLIES & MATERIALS	\$8,494.00	\$1,918.69		\$10,412.69
71100-599	OTHER CHARGES	\$10,000.00		\$1,918.69	\$8,081.31
71300-198	NON-CERTIFIED SUBSTITUTE TEACH.	\$10,993.55	\$3,451.30		\$14,444.85
71300-189	OTHER SALARIES & WAGES	\$52,993.45		\$3,451.30	\$49,542.15
71300-499	OTHER SUPPLIES & MATERIALS	\$5,000.00	\$1,268.05		\$6,268.05
71300-599	OTHER CHARGES	\$6,500.00		\$1,268.05	\$5,231.95
71600-399	OTHER CONTRACTED SERVICES	\$0.00	\$300.00		\$300.00
71600-116	TEACHERS	\$80,709.00		\$300.00	\$80,409.00
72110-524	IN SERVICE/STAFF DEVELOPMENT	\$2,000.00	\$120.20		\$2,120.20
72110-499	OTHER SUPPLIES & MATERIALS	\$1,000.00		\$120.20	\$879.80
72130-355	TRAVEL	\$1,500.00	\$199.08		\$1,699.08
72130-524	IN SERVICE/STAFF DEVELOPMENT	\$3,732.48		\$199.08	\$3,533.40
72130-599	OTHER CHARGES	\$33,100.00	\$27.39		\$33,127.39
72130-499	OTHER SUPPLIES & MATERIALS	\$6,350.50		\$27.39	\$6,323.11
72210-207	MEDICAL INSURANCE	\$54,149.00	\$30.69		\$54,179.69
72210-188	BONUS PAYMENTS	\$4,725.00		\$30.69	\$4,694.31
72220-355	TRAVEL	\$8,500.00	\$519.09		\$9,019.09
72220-524	IN SERVICE/STAFF DEVELOPMENT	\$6,000.00		\$519.09	\$5,480.91
72310-305	AUDIT SERVICES	\$10,501.84	\$500.00		\$11,001.84
72310-331	LEGAL SERVICES	\$9,498.16		\$500.00	\$8,998.16
72320-399	OTHER CONTRACTED SERVICES	\$7,000.00	\$1,077.90		\$8,077.90
72320-701	ADMINISTRATION EQUIPMENT	\$3,000.00		\$1,077.90	\$1,922.10
72320-435	OFFICE SUPPLIES	\$3,000.00	\$77.73		\$3,077.73
72320-355	TRAVEL	\$500.00		\$77.73	\$422.27
72610-	CUSTODIAL SUPPLIES	\$60,000.00	\$1,347.10		\$61,347.10

410					
72610-328	JANITORIAL SERVICES	\$1,500.00		\$1,347.10	\$152.90
72610-524	IN SERVICE/STAFF DEVELOPMENT	\$2,500.00	\$198.80		\$2,698.80
72610-599	OTHER CHARGES	\$5,000.00		\$217.04	\$4,782.96
72610-720	PLANT OPERATION EQUIPMENT	\$8,000.00	\$18.24		\$8,018.24
72620-335	MAINTENANCE AND REPAIR - EQUIP	\$17,000.00	\$7,690.00		\$24,690.00
72620-499	OTHER SUPPLIES & MATERIALS	\$76,809.44		\$7,690.00	\$69,119.44
72710-524	IN SERVICE/STAFF DEVELOP	\$1,500.00	\$165.28		\$1,665.28
72710-355	TRAVEL	\$697.00		\$165.28	\$531.72
72810-355	TRAVEL	\$504.48	\$132.73		\$637.21
72810-411	DATA PROCESSING SUPPLIES	\$1,000.00		\$132.73	\$867.27
72810-524	IN SERVICE/STAFF DEVELOP	\$1,495.52	\$29.08		\$1,524.60
72810-709	DATA PROCESSING EQUIPMENT	\$2,000.00		\$29.08	\$1,970.92
	<b>TOTALS</b>	<b>\$732,875.42</b>	<b>\$25,213.39</b>	<b>\$25,213.39</b>	<b>\$732,875.42</b>

MISC. MONTHLY LINE ITEM  
CLEAN-UP

General Purpose Court

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
141-43570	RECEIPTS FROM INDIVIDUAL SCHOOLS	\$27,300.59	\$1,719.64		\$29,020.23
141-44170	MISCELLANEOUS REFUNDS	\$64,986.68	\$54,695.03		\$119,681.71
141-44570	CONTRIBUTIONS & GIFTS	\$3,158.93	\$10,000.00		\$13,158.93
141-49800	TRANSFERS IN	\$78,592.96	\$1,211.93		\$79,804.89
		<b>\$174,039.16</b>	<b>\$67,626.60</b>	<b>\$0.00</b>	<b>\$241,665.76</b>

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

**43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$1,719.64:** \$99.00 EQUIPMENT EXPENSE REIMBURSEMENT, \$63.79 CUSTODIAL REIMBURSEMENT, \$95.00 GOTG FEES, \$1,461.85 SCHOOL LEVEL PURCHASE

**44170 MISC. REFUNDS: \$54,695.03:** \$54,543.03 NISWONGER SAILS LAB REIMBURSEMENT, \$77.00 JURY DUTY,

TRAINER PAY \$75.00  
**44570 CONTRIBUTIONS & GIFTS: \$10,000:** OPERATION  
 POCKET CHANGE  
**49800 TRANSFERS IN: \$1,211.93:** 3RD QUARTER  
 UNEMPLOYMENT

71100-198	NON-CERTIFIED SUBSTITUTE TEACHERS	\$86,809.75	\$77.00	\$86,886.75
71100-722	REGULAR INSTRUCTION EQUIPMENT	\$77,212.81	\$54,642.03	\$131,854.84
72120-599	OTHER CHARGES	\$5,392.00	\$10,095.00	\$15,487.00
72310-210	UNEMPLOYMENT COMPENSATION	\$6,759.33	\$1,211.93	\$7,971.26
72320-599	OTHER CHARGES	\$7,629.01	\$1,461.85	\$9,090.86
72610-166	CUSTODIAL PERSONNEL	\$339,843.56	\$52.20	\$339,895.76
72610-201	SOCIAL SECURITY	\$27,306.86	\$3.24	\$27,310.10
72610-204	STATE RETIREMENT	\$49,212.65	\$5.94	\$49,218.59
72610-210	UNEMPLOYMENT COMPENSATION	\$2,020.25	\$1.65	\$2,021.90
72610-212	EMPLOYER MEDICARE	\$6,387.30	\$0.76	\$6,388.06
72710-105	SUPERVISOR/DIRECTOR	\$44,658.05	\$63.00	\$44,721.05
72710-201	SOCIAL SECURITY	\$23,172.25	\$3.91	\$23,176.16
72710-204	STATE RETIREMENT	\$42,532.35	\$7.17	\$42,539.52
72710-212	EMPLOYER MEDICARE	\$5,419.35	\$0.92	\$5,420.27
<b>TOTALS</b>		<b>\$637,545.77</b>	<b>\$67,626.60</b>	<b>\$705,095.37</b>

5. Report of student board member, Blake Robinson
  - Currently JCHS is in the process of taking both the Advanced Placement exams as well as the End of Course tests. A total of 84 AP tests will be taken by the students this year at the high school.
  - The FFA held its 38<sup>th</sup> annual banquet on Friday, May 2<sup>nd</sup>.
  - Yearbooks will be distributed on May 14<sup>th</sup> with a yearbook signing following the distribution.
  - Summer school will be held from May 21<sup>st</sup> thru May 27<sup>th</sup>.
  - Graduation will be held on May 17<sup>th</sup> at 10:00 a.m. with 142 graduates receiving diplomas.
6. Following an explanation by Ms. Elaine Moore, a motion was made by Mr. Carlton, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the RFP from Skyward for the POS software for the cafeterias and central office food service for a total of \$15,636.50. Funds will be paid from Central Cafeteria.
7. No suggested changes to Policy Section 1 – Board Operations.
8. Following an explanation by Ms. Tina Lipford, a motion was made by Mr. Long, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the Johnson County Board of Education Internal School Funds Financial Report for the year ended June 30, 2013.
9. A budget update was presented by Ms. Tina Lipford.

**Information Items**

- Graduation will be held on Saturday, May 17, 2014 at 10:00 a.m. at the Johnson County High School
- May 19, 2014 will be the last day of school, students will dismiss at 11:30 a.m.
- The Retiree Reception/June Board Meeting will be held at 5:15 p.m. on Thursday, June 12<sup>th</sup> – location to be announced at a later date
- Summer Law Institute – July 18-19, 2014 at the Park Vista Hotel in Gatlinburg, TN
- Suggested dates for the Board Retreat July 7, 10 or 24? The retreat will be held at the Johnson County High School
- Thank you to Ms. Arnold and Ms. Rasmussen for looking into the complaint brought to the April Board Meeting regarding bullying.

Mr. Long stated that student board member Blake Robinson has done a great job this year and he asked that everyone remember Mr. Gambill who is not feeling well.

Mr. Dunn had no comments.

Mr. Carlton asked that everyone remember the students that would be traveling to Washington, D.C. on Monday and he stated that he was very proud of the Johnson County Middle School Boys Baseball Team.

Mr. Buckles was excited for graduation. He stated that Elaine was going to be missed and that she does a great job.

Mr. Carlton made a motion, seconded by Mr. Long that the meeting adjourn. There being no further business the meeting adjourned at 6:35 p.m.

_____ Director of Schools	_____ Chairman	_____ Vice-Chairman
_____ Member	_____ Member	_____ Member