

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION
November 14, 2013

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations/Audience Participation
4. **Consent Agenda**
 - Approval of Agenda
 - Approval of minutes of the regular meeting of October 10, 2013, with any additions/corrections necessary (Attachment 4a)
 - Approve the following amendments (Attachment 4b):
 - General Purpose Court
 - Federal Projects Court
 - Central Cafeteria Board
 - Federal Projects Board
 - General Purpose Board
 - Approve the contract between In The Beginning Learning & Care and the Johnson County Schools School Nutrition Program. This contract provides lunches for the daycare at the adult price. (Ex. Ag. 10/28/2013) (Attachment 4c)
 - Approve contract for TSBA to provide Policy Maintenance and Online Services for the Johnson County Schools Policy Manual. (Attachment 4d)
5. Report of Student Board Member – Blake Robinson
6. Report Card Presentation (Attachment 6) - Dr. Mischelle Simcox
7. Second and final reading of TSBA recommended changes to the following board policies (Attachment 7):
 - Policy 3.208 – Facilities Planning
 - Policy 4.606 – Graduation Activities
8. Approve second and final reading of School Health Advisory Council (SHAC) recommended changes to the following board policy (Attachment 8):
 - Policy 6.411 – Student Wellness
9. Approve first reading of TSBA recommended changes to the following policy (Attachment 9):
 - Policy 4.400 – Instructional Materials
10. Approve the application for participation in the Child and Adult Care Food Program through the Department of Human Services. This Program provides the reimbursement for p.m. snacks for the Head Start and Pre K Students. (Attachment 10)
11. Approve the Johnson County Schools District Technology Plan for 2014-2017 (Attachment 11)
12. Approve the updated Occupational Safety and Health Program Plan (Attachment 12)
13. Approve a 60 month copier lease for a Sharp MX-M503N Copier with Saratoga Technologies, Inc. for Mountain City Elementary School in the amount of \$211.38 per month. (Attachment 13)
14. Approve a 60 month copier lease for a Sharp MX-M363N Copier with Saratoga Technologies, Inc. for Laurel Elementary School in the amount of \$155.85 per month. (Attachment 14)
15. Approve the removal of Russell Robinson as Director of Schools signatory designee and as the designee for disbursements and payroll warrants.
16. Approve Tina Lipford as the Director of Schools signatory designee and as the designee for disbursements and payroll warrants.
17. Budget Update – Tina Lipford
18. Any other matters which may duly come before the Board for official action

Information Items:

1. Director's Report

- Head Start / Pre K (Information 1)
- December Board Meeting (December 12, 2013) – Reception begins at 5:15 p.m.

2. Personnel decisions made by Director of Schools

Hires

Michael Barnes – Substitute bus driver for Johnson County Schools, effective October 28, 2013
Marietta Blevins – Substitute nutrition employee for Shady Valley Elementary School, effective October 22, 2013

Rebecca McGlothlin – Substitute nutrition employee for Johnson County Schools, effective October 7, 2013

Chassity Arnold – Mountain City Elementary School Teacher, effective October 3, 2013

Bobbie Brooks – Substitute teacher for Johnson County Schools, effective November 4, 2013

Transfers

Tina Lipford – Transfer from Central Office Bookkeeper/Secretary to Johnson County Schools Finance Director, effective December 1, 2013

June Terry – Transfer from Roan Creek Bookkeeper to Central Office Bookkeeper/Secretary, effective December 1, 2013

Leaves

Wayne Shepherd – Medical leave October 8, 2013 through November 25, 2013

Linda Winebarger – Unpaid leave for October 10, 2013

Dorothy Johnson – Unpaid leave for October 3, 2013

Teresa Robbins – Unpaid leave for October 3, 2013

Judy Eller – Unpaid leave October 28, 2013 through October 30, 2013

Lecia Walker – Medical leave October 14, 2013 through October 25, 2013

Angie Wills – Medical leave November 1, 2013 through December 31, 2013

Cathy Sutherland – Unpaid leave November 22, 2013, November 25, 2013 and November 26, 2013

Angela Brown – Medical leave November 4, 2013 through November 8, 2013

Sheila Billings – Unpaid leave November 4, 2013 through November 6, 2013

Resignation

Russell Robinson – Johnson County Schools Finance Director, effective November 29, 2013

Regina Sauer – Nutrition employee for Johnson County High School, effective November 1, 2013

Teresa Mullen – Mountain City Elementary School Teacher, effective October 4, 2013

Ray Smith, Jr. – Mechanic for Johnson County Schools, effective October 31, 2013

Retirement

Patsy Cullop – Mountain City Elementary School Teacher, effective December 20, 2013

Volunteers

Devin Shaw – Johnson County Middle School Boys Volunteer Basketball Coach, effective November 1, 2013

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

Action taken on Agenda Items

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, November 14, 2013. The chairman, Mr. Buckles, called the meeting to order. The Pledge of Allegiance was led by Mr. Long.

2. The roll was called with four members present: Mr. Buckles, Mr. Carlton, Mr. Gambill and Mr. Long. Mr. Dunn entered just a moment later. The student Board member, Mr. Blake Robinson, was also present. Tina Lipford, Recorder.
3. Mr. Mike Taylor, teacher at Mountain City Elementary School, was in attendance to discuss concerns relating to teacher license renewal.
4. A motion was made by Mr. Carlton, seconded by Mr. Long, and carried by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments:

General Purpose Court

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
141-43570	RECEIPTS FROM INDIVIDUAL SCHOOLS	\$4,586.75	\$2,812.72		\$7,399.47
141-44170	MISCELLANEOUS REFUNDS	\$10,451.88	\$529.81		\$10,981.69
141-44570	CONTRIBUTIONS AND GIFTS	\$0.00	\$1,350.50		\$1,350.50
141-49800	TRANSFERS IN	\$71,904.63	\$3,636.74		\$75,541.37
		\$86,943.26	\$8,329.77	\$0.00	\$95,273.03

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$2,812.72: \$366.31 PAYROLL EXPENSE REIMBURSEMENT, \$90.00 BOYS ACTIVELY MOVING REGISTRATION FEES, \$573.28 SAM'S CLUB EXPENSE REIMBURSEMENT, \$107.12 CUSTODIAL SERVICES EXPENSE REIMBURSEMENT AND \$1,676.01 SUPPLIES/MATERIALS EXPENSE REIMBURSEMENT.

EXPENSE REIMBURSEMENT.

44170 MISC. REFUNDS: \$529.81: \$243.28 SUBSTITUTE TEACHER EXPENSE REIMBURSEMENT, \$143.53 ELECTRICITY REBATE, \$75.00 THIRD PARTY CDL TESTING FEE AND \$68.00 GASOLINE EXPENSE REIMBURSEMENT.

44530 CONTRIBUTIONS AND GIFTS: \$1,350.50: MATERIALS DONATION.

49800 TRANSFERS IN: \$3,636.74: UNEMPLOYMENT COMPENSATION REIMBURSEMENT 1ST QTR 2013-2014 (\$2,585.57 FEDERAL PROJECTS FUND, \$609.81 CENTRAL CAFETERIA FUND AND \$441.36 HEAD START FUND)

71100-163	EDUCATIONAL ASSISTANTS	\$101,310.00	\$180.00		\$101,490.00
71100-198	NON-CERTIFIED SUBSTITUTES	\$86,254.00	\$367.25		\$86,621.25
71100-201	SOCIAL SECURITY	\$318,803.00	\$33.94		\$318,836.94
71100-204	STATE RETIREMENT	\$446,662.00	\$20.48		\$446,682.48
71100-212	EMPLOYER MEDICARE	\$74,559.00	\$7.92		\$74,566.92
72120-599	OTHER CHARGES	\$2,305.00	\$90.00		\$2,395.00
72130-499	OTHER SUPPLIES AND MATERIALS	\$5,000.00	\$1,350.50		\$6,350.50

72310-210	UNEMPLOYMENT COMPENSATION	\$176.00	\$3,636.74		\$3,812.74
72320-599	OTHER CHARGES	\$5,689.58	\$573.28		\$6,262.86
72610-166	CUSTODIAL PERSONNEL	\$339,199.00	\$90.00		\$339,289.00
72610-201	SOCIAL SECURITY	\$27,262.13	\$5.58		\$27,267.71
72610-204	STATE RETIREMENT	\$49,129.08	\$10.24		\$49,139.32
72610-212	EMPLOYER MEDICARE	\$6,376.66	\$1.30		\$6,377.96
72610-415	ELECTRICITY	\$500,000.00	\$143.53		\$500,143.53
72620-499	OTHER SUPPLIES AND MATERIALS	\$75,000.00	\$1,676.01		\$76,676.01
72710-105	SUPERVISOR	\$44,406.05	\$63.00		\$44,469.05
72710-201	SOCIAL SECURITY	\$23,156.62	\$3.90		\$23,160.52
72710-204	STATE RETIREMENT	\$42,503.68	\$7.16		\$42,510.84
72710-212	EMPLOYER MEDICARE	\$5,415.65	\$0.94		\$5,416.59
72710-425	GASOLINE	\$30,034.00	\$68.00		\$30,102.00
	TOTALS	\$2,183,241.45	\$8,329.77	\$0.00	\$2,191,571.22

Federal Projects Court

JOHNSON COUNTY BOARD OF EDUCATION
FEDERAL PROJECTS FUND
COURT AMENDMENT

NOVEMBER 14, 2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
142-47141-101	TITLE I GRANTS TO STATES	\$982,828.00	\$22,817.30		\$1,005,645.30
71100-429-101	INSTRUCTIONAL MATERIALS	\$42,908.00	\$16,551.63		\$59,459.63
72130-499-101	OTHER SUPPLIES AND MATERIALS	\$12,984.00	\$5,915.19		\$18,899.19
99100-504-101	INDIRECT COST	\$15,030.00	\$350.48		\$15,380.48
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	TOTALS TITLE I 14-01	\$70,922.00	\$22,817.30	\$0.00	\$93,739.30
142-47141-102	TITLE I GRANTS TO STATES	\$115,151.72		\$22,817.30	\$92,334.42
71100-429-102	INSTRUCTIONAL MATERIALS	\$72,882.39		\$16,551.63	\$56,330.76

72130-499-102	OTHER SUPPLIES AND MATERIALS	\$8,415.19		\$5,915.19	\$2,500.00
99100-504-102	INDIRECT COST	\$969.05		\$350.48	\$618.57
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	TOTALS TITLE I 13-01	\$82,266.63	\$0.00	\$22,817.30	\$59,449.33
71100-429-601	INSTRUCTIONAL MATERIALS	\$10,452.99	\$231.71		\$10,684.70
72210-207-601	MEDICAL INSURANCE	\$3,159.00		\$231.71	\$2,927.29
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	TOTALS TITLE VI 14-01	\$13,611.99	\$231.71	\$231.71	\$13,611.99

TITLE I 14-01: ESTABLISHMENT OF CARRYOVER FROM THE 13-01 PROJECT YEAR.
TITLE I 13-01: TRANSFER OF CARRYOVER TO THE 14-01 PROJECT YEAR.
TITLE VI 14-01: CORRECTION OF DATA ENTRY ERROR.

Central Cafeteria Board

JOHNSON COUNTY BOARD OF EDUCATION
CENTRAL CAFETERIA FUND
BOARD AMENDMENT

NOVEMBER 14, 2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
143-73100-336	MAINT/REPAIR SERVICES - EQUIP	\$0.00	\$35,000.00		\$35,000.00
143-73100-342	PAYMENTS TO SCHOOLS - BREAK	\$35,000.00		\$35,000.00	\$0.00
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		\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00

CORRECTION OF DATA ENTRY ERROR

Federal Projects Board

JOHNSON COUNTY BOARD OF EDUCATION
FEDERAL PROJECTS FUND
BOARD AMENDMENT

NOVEMBER 14, 2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163-101	EDUCATIONAL ASSISTANTS	\$110,361.00		\$715.00	\$109,646.00
71100-188-101	BONUS PAYMENTS	\$11,000.00	\$715.00		\$11,715.00
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	TOTALS TITLE I 14-01	\$121,361.00	\$715.00	\$715.00	\$121,361.00
71100-163-102	EDUCATIONAL ASSISTANTS	\$500.00	\$50.00		\$550.00
71100-429-102	INSTRUCTIONAL MATERIALS	\$72,882.39		\$50.00	\$72,832.39
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	TOTALS TITLE I 13-01	\$73,382.39	\$50.00	\$50.00	\$73,382.39
71100-210-223	UNEMPLOYMENT COMPENSATION	\$622.00	\$245.18		\$867.18
71100-299-223	OTHER FRINGE BENEFITS	\$2,376.84		\$245.18	\$2,131.66
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	TOTALS TIF IMPLEMENTATION	\$2,998.84	\$245.18	\$245.18	\$2,998.84

MISC. MONTHLY LINE ITEM CLEANUP

General Purpose Board

JOHNSON COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SCHOOL FUND
BOARD AMENDMENT

NOVEMBER 14, 2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163	EDUCATIONAL ASSISTANTS	\$101,310.00		\$800.00	\$100,510.00
71100-188	BONUS PAYMENTS	\$62,350.00	\$800.00		\$63,150.00
71150-513	WORKERS COMPENSATION	\$500.00		\$500.00	\$0.00
71150-535	FEE WAIVERS	\$0.00	\$500.00		\$500.00
72210-432	LIBRARY BOOKS/MEDIA	\$24,000.00	\$1.00		\$24,001.00
72210-499	OTHER SUPPLIES AND MATERIALS	\$3,500.00		\$1.00	\$3,499.00
72220-188	BONUS PAYMENTS	\$765.00	\$250.00		\$1,015.00
72220-196	INSERVICE TRAINING	\$2,000.00		\$250.00	\$1,750.00
72260-162	CLERICAL PERSONNEL	\$17,305.00		\$130.00	\$17,175.00
72260-188	BONUS PAYMENTS	\$800.00	\$130.00		\$930.00
72620-499	OTHER SUPPLIES AND MATERIALS	\$75,000.00		\$1,675.00	\$73,325.00
72620-717	MAINTENANCE EQUIPMENT	\$15,000.00	\$1,675.00		\$16,675.00
72710-146	BUS DRIVERS	\$237,368.00		\$94.00	\$237,274.00

72710-188	BONUS PAYMENTS	\$14,000.00	\$94.00		\$14,094.00
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	TOTALS	\$553,898.00	\$3,450.00	\$3,450.00	\$553,898.00

MISC. LINE ITEM CLEANUP

5. Report of Student Board Member – Blake Robinson
 - Students are preparing for the upcoming EOC Exams in December
 - JCHS is also preparing for the upcoming CTE monitoring on November 20th and 21st
 - The JCHS Band is doing a superb job in their competitions
 - The JCHS Longhorn Basketball Team is practicing and conditioning intensely for the upcoming season starting this month
 - The Johnson County Longhorns beat Chuckey-Doak with a score of 23-20 and will advance to play the Christian Academy of Knoxville this Friday.
6. A very informative Record Card Presentation was given by Dr. Mischelle Simcox.
7. A motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve the second and final reading of TSBA recommended changes to the following Board policies:
 - Policy 3.208 – Facilities Planning
 - Policy 4.606 – Graduation Activities
8. A motion was made by Mr. Gambill, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the second and final reading of School Health Advisory Council (SHAC) recommended changes to the following Board policy:
 - Policy 6.411 – Student Wellness
9. A motion was made by Mr. Carlton, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the first reading of TSBA recommended changes to the following policy:
 - Policy 4.400 – Instructional Materials
10. Following an explanation by Ms. Lorie Plank a motion was made by Mr. Long, seconded by Mr. Carlton, and carried by unanimous roll call vote to approve the application for participation in the Child and Adult Care Food Program through the Department of Human Services. This Program provides the reimbursement for p.m. snacks for the Head Start and Pre K Students.
11. Following an explanation by Dr. Mischelle Simcox a motion was made by Mr. Carlton, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the Johnson County Schools District Technology Plan for 2014-2017.
12. A motion was made by Mr. Dunn, seconded by Mr. Carlton, and carried by unanimous roll call vote to approve the updated Occupational Safety and Health Program Plan, this was following an explanation by Mr. Woodring.
13. Following an explanation by Mr. Woodring, a motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve a 60 month copier lease for a Sharp MX-M503N Copier with Saratoga Technologies, Inc. for Mountain City Elementary School in the amount of \$211.38 per month.
14. Approval for a 60 month copier lease for a Sharp MX-M363N Copier with Saratoga Technologies, Inc. for Laurel Elementary School in the amount of \$155.85 per month was combined with Agenda Item 13. (Motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote)

15. A motion was made by Mr. Carlton, seconded by Mr. Long, and carried by unanimous roll call vote to approve the removal of Russell Robinson as Director of Schools signatory designee and as the designee for disbursements and payroll warrants.
16. A motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve Tina Lipford as the Director of Schools signatory designee and as the designee for disbursements and payroll warrants.
17. The Budget Update was presented by Tina Lipford.

Information Items

- There will be a reception at 5:15 p.m. before the December Board Meeting
- Congratulations to the Longhorn Football Team on their win
- TN Score to meet Monday at 6:30

Mr. Gambill congratulated the Longhorn Football Team on their win and stated that he appreciated the comments by Mr. Mike Taylor.

Mr. Long stated that the recent situation on the hill was handled very well.

Mr. Dunn informed everyone that Tennessee Schools have scored higher than all other states in the U.S. according to recent reports. He also congratulated the Longhorn Football Team and thanked Mike Taylor for the comments.

Mr. Carlton stated that he had attended a very good meeting in Nashville, probably one of the best that he has attended. He said that he appreciated Mike Taylor coming to speak to the Board and he said that it was the Boards task to pass the information on.

Mr. Buckles also thought the situation on the hill was handled very well and he echoed what the other Board members had said.

Mr. Gambill made a motion, seconded by Mr. Carlton, that the meeting adjourn. There being no further business the meeting adjourned at 7:05 p.m.

Director of Schools	Chairman	Vice-Chairman
Member	Member	Member