

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION  
December 12, 2013

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations/Audience Participation
4. **Consent Agenda**
  - Approval of Agenda
  - Approval of minutes of the regular meeting of November 14, 2013, with any additions/corrections necessary (Attachment 4a)
  - Approve the following amendment: (Attachment 4b)
  - General Purpose Court
  - Approve the Royalty Agreement between Johnson County High School and Ohiopyle Prints, Inc. (Attachment 4c)
  - Authorize the Director of Schools and Board Chairman to approve end-of-year clean-up Board Amendments for the Head Start budget ending December 31, 2013
  - Approve an amendment to increase the 2013-2014 Adult Education budget in the amount of \$9,110.00 to pay a \$300.00 fee for computer networking, connection of fax machine, printers, smart board, troubleshooting all technology, a \$500.00 deposit and a \$1,385.00 monthly rent for six months (December 23, 2013 through June 30, 2014)
5. Report of Student Board Member – Blake Robinson
6. Approve the lease agreement between Johnson County Schools and CND Ventures for the purpose of housing the Adult Education Program in Carter County at 125 Industrial Drive, Elizabethton, TN 37643. This lease covers 6 months from December 23, 2013 through June 30, 2014. (Attachment 6)
7. PARCC Presentation – Dr. Mischelle Simcox and Robert Sutherland
8. Approve the Skyward School Management System Proposal. The total investment in the amount of \$58,964.25 is to be broken down into three annual payments. (Attachment 8)
9. Approve the second and final reading of TSBA recommended changes to the following policy (Attachment 9):  
Policy 4.400 – Instructional Materials
10. Discussion regarding the Appalachia Service Project Summer Home Repair (Attachment 10)
11. Discussion of Utrust grants in the amount of \$4,600.00 (Attachment 11)
12. Budget Update – Tina Lipford
13. Any other matters which may duly come before the Board for official action

**Information Items:**

1. Director's Report
  - Head Start/Pre K Update (Information 1)
  - Sample Resolution regarding the statutory caps on school buses (Information 2)
  - TSBA Day on the Hill – Tuesday, February 18, 2014
  - Happy Holidays!
2. Personnel decisions made by the Director of Schools:

Hires

2013 -2014 Substitute Teacher – Becky Stanley, Jane Scanlon-Cratch and Kelly Kilgore  
2013-2014 Substitute Custodian – Kelly Kilgore  
Angela Brown – CTE Agriculture Technician, effective December 17, 2013

Leaves

Evelyn Ainsworth – Medical leave, November 26, 2013 through January 7, 2014

Transfers

Jerry Agan, III – Transfer from CTE Agriculture Technician to Johnson County High School Chemistry Teacher, effective December 17, 2013  
Linda Shell – Transfer from part-time Adult Education Secretary/Technology to full-time

Adult Education Secretary/Technology, effective December 1, 2013

Pam Mejia – Transfer from Roan Creek Elementary School Instructional Assistant to Roan Creek Elementary School Bookkeeper, effective December 1, 2013

Retirements

Russell Love – Johnson County High School Teacher, effective January 6, 2014

Resignations

Michael Martin – Johnson County High School Teacher, effective December 16, 2013

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

**Action taken on Agenda Items**

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, December 12, 2013. The chairman, Mr. Buckles, called the meeting to order. The Pledge of Allegiance was led by Mr. Woodring.
2. The roll was called with four members present: Mr. Buckles, Mr. Carlton, Mr. Gambill and Mr. Long. Mr. Dunn entered just minutes later. The student board member, Mr. Blake Robinson, was also present. Tina Lipford, recorder.
3. No visitors or delegations
4. A motion was made by Mr. Long, seconded by Mr. Carlton, and carried by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments:

General Purpose Court

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
141-43570	RECEIPTS FROM INDIVIDUAL SCHOOLS	\$7,399.47	\$3,661.14		\$11,060.61
141-44170	MISCELLANEOUS REFUNDS	\$10,981.69	\$529.37		\$11,511.06
141-49700	INSURANCE RECOVERY	\$0.00	\$130.00		\$130.00
141-49800	TRANSFERS IN	\$75,541.37	\$105.00		\$75,646.37
		<b>\$93,922.53</b>	<b>\$4,425.51</b>	<b>\$0.00</b>	<b>\$98,348.04</b>

THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

**43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$3,661.14:** \$1,896.91 INSTRUCTIONAL EQUIPMENT EXPENSE,

REIMBURSEMENT, \$373.96 SAM'S CLUB EXPENSE REIMBURSEMENT, \$106.77 SECURITY SERVICES EXPENSE

REIMBURSEMENT, \$1,195.00 FIELDTRIP EXPENSE REIMBURSEMENT AND \$88.50 VENDING EXPENSE REIMBURSEMENT.

EXPENSE REIMBURSEMENT.

**44170 MISC. REFUNDS: \$529.37:** \$55.00 SUBSTITUTE TEACHER EXPENSE REIMBURSEMENT, \$196.37 HOTEL EXPENSE

EXPENSE REFUNDS, \$75.00 TELEPHONE EXPENSE REFUND, \$75.00 CDL TESTING FEE AND \$128.00 FIELDTRIP EXPENSE

REIMBURSEMENT,

**49700 INSURANCE RECOVERY: \$130.00:** REFUND OF 403(B) CONTRIBUTIONS

**49800 TRANSFERS IN: \$105.00:** FIELDTRIP EXPENSE REIMBURSEMENT.

71100-198	NON-CERTIFIED SUBSTITUTES	\$86,621.25	\$55.00		\$86,676.25
71100-207	MEDICAL INSURANCE	\$1,049,313.36	\$130.00		\$1,049,443.36
71100-722	INSTRUCTIONAL EQUIPMENT	\$35,000.00	\$1,896.91		\$36,896.91
72210-524	INSERVICE/STAFF DEVELOPMENT	\$18,891.20	\$196.37		\$19,087.57
72320-307	COMMUNICATION	\$45,000.00	\$75.00		\$45,075.00
72320-599	OTHER CHARGES	\$6,262.86	\$373.96		\$6,636.82
72610-160	GUARDS	\$60,425.00	\$89.70		\$60,514.70
72610-201	SOCIAL SECURITY	\$27,267.71	\$5.56		\$27,273.27
72610-204	STATE RETIREMENT	\$49,139.32	\$10.21		\$49,149.53
72610-212	EMPLOYER MEDICARE	\$6,377.96	\$1.30		\$6,379.26
72710-105	SUPERVISOR	\$44,469.05	\$63.00		\$44,532.05
72710-146	BUS DRIVERS	\$237,274.00	\$1,019.00		\$238,293.00
72710-201	SOCIAL SECURITY	\$23,160.52	\$3.91		\$23,164.43
72710-204	STATE RETIREMENT	\$42,510.84	\$7.17		\$42,518.01
72710-212	EMPLOYER MEDICARE	\$5,416.59	\$0.92		\$5,417.51
72710-412	DIESEL FUEL	\$148,347.00	\$409.00		\$148,756.00
72710-599	OTHER CHARGES	\$6,882.80	\$88.50		\$6,971.30
	<b>TOTALS</b>	<b>\$1,892,359.46</b>	<b>\$4,425.51</b>	<b>\$0.00</b>	<b>\$1,896,784.97</b>
141-46980	OTHER STATE GRANTS	\$0.00	\$8,500.00		\$8,500.00
71100-399	OTHER CONTRACTED SERVICES	\$17,140.00	\$8,500.00		\$25,640.00
		<b>\$17,140.00</b>	<b>\$8,500.00</b>	<b>\$0.00</b>	<b>\$25,640.00</b>
(TENNESSEE ARTS COMMISSION STUDENT TICKET SUBSIDY GRANT FOR JOHNSON COUNTY MIDDLE SCHOOL, DOE ELEMENTARY, LAUREL ELEMENTARY AND SHADY VALLY ELEMENTARY)					
141-46590	OTHER STATE EDUCATION FUNDS	\$379,195.00	\$9,524.00		\$388,719.00
141-47120	ADULT EDUCATION STATE GRANTS	\$146,346.00	\$28,573.00		\$174,919.00
		<b>\$525,541.00</b>	<b>\$38,097.00</b>	<b>\$0.00</b>	<b>\$563,638.00</b>
71600-116	TEACHERS	\$60,594.00	\$20,115.00		\$80,709.00

71600-201	SOCIAL SECURITY	\$3,850.00	\$1,247.00	\$5,097.00
71600-204	STATE RETIREMENT	\$5,514.00	\$1,786.00	\$7,300.00
71600-210	UNEMPLOYMENT	\$238.00	\$165.00	\$403.00
71600-212	EMPLOYER MEDICARE	\$901.00	\$292.00	\$1,193.00
71600-299	OTHER FRINGE BENEFITS	\$286.00	\$85.00	\$371.00
71600-429	INSTRUCTIONAL MATERIALS	\$3,393.00	\$948.00	\$4,341.00
71600-790	OTHER EQUIPMENT	\$0.00	\$400.00	\$400.00
72260-162	CLERICAL PERSONNEL	\$17,175.00	\$10,396.00	\$27,571.00
72260-201	SOCIAL SECURITY	\$4,258.00	\$645.00	\$4,903.00
72260-204	STATE RETIREMENT	\$7,815.00	\$1,183.00	\$8,998.00
72260-299	OTHER FRINGE BENEFITS	\$0.00	\$332.00	\$332.00
72260-212	EMPLOYER MEDICARE	\$996.00	\$151.00	\$1,147.00
72260-355	TRAVEL	\$1,800.00	\$352.00	\$2,152.00
		\$106,820.00	\$38,097.00	\$144,917.00

(CRITICAL NEEDS FUNDING FOR ADULT EDUCATION FOR THE 2013-2014 FISCAL YEAR)

141-34555	OTHER EDUCATIONAL RESERVES	\$2,043,103.00	\$20,000.00	\$2,023,103.00
72410-399	OTHER CONTRACTED SERVICES	\$5,500.00	\$20,000.00	\$25,500.00
	<b>TOTAL</b>	\$5,500.00	\$20,000.00	\$25,500.00

(PAYMENT 1 OF 3 FOR THE PURCHASE OF THE NEW STUDENT MANAGEMENT SOFTWARE)

5. Report of Student Board Member – Blake Robinson
  - End of Course testing is over and students are preparing for final exams, which will be held on Friday and Monday.
  - The Johnson County FFA competed in the Watauga District FFA Leadership Contest on November 26<sup>th</sup> and placed 3<sup>rd</sup> in Extemporaneous Speaking, 2<sup>nd</sup> in Job Interview, 1<sup>st</sup> in Parliamentary Procedure, Opening and Closing, Creed and Prepared Speaking.
6. Following an explanation by Ms. Jewell Hamm, a motion was made by Mr. Carlton, seconded by Mr. Long and carried by unanimous roll call vote to approve the lease agreement between Johnson County Schools and CND Ventures for the purpose of housing the Adult Education Program in Carter County at 125 Industrial Drive, Elizabethton, TN 37643. This lease covers 6 months from December 23, 2013 through June 30, 2014.
7. A very informative PARCC Presentation was given by Dr. Mischelle Simcox and Mr. Robert Sutherland.

8. Following an explanation by Mr. Woodring, a motion was made by Mr. Carlton, seconded by Mr. Gambill, and carried by unanimous roll call vote to approve the Skyward School Management System Proposal. The total investment in the amount of \$58,964.25 is to be broken down into three annual payments.
9. A motion was made by Mr. Gambill, seconded by Mr. Dunn, and carried by unanimous roll call vote to approve the second and final reading of TSBA recommended changes to the following policy:  
Policy 4.400 – Instructional Materials
10. Following a discussion regarding the Appalachia Service Project Summer Home Repair, it was decided that this item would be tabled until a representative of Appalachia Service Project Summer Home Repair could come before the Board with more information.
11. Following an explanation by Mr. Woodring regarding the Utrust grants in the amount of \$4,600.00, it was decided that funds would be split among the schools based on ADM.
12. A budget update was presented by Tina Lipford with focus on Sales and Property Tax and Revenue and Expenditures of GP funds.

**Information Items**

- Following a discussion concerning the Sample Resolution regarding statutory caps on school buses it was decided that the Board does not support this resolution.
- TSBA Day on the Hill will be held on Tuesday, February 18, 2014 in Nashville, TN
- Happy Holidays to everyone

Mr. Gambill wished everyone a Merry Christmas and a Happy New Year and he asked that everyone please remember the reason for the season.

Mr. Long stated that Coach Russell Love was going to be missed due to the fact that he will be retiring and he echoed Mr. Gambill’s sentiments of wishing everyone a Merry Christmas and a Happy New Year.

Mr. Dunn enjoyed his visit with Roan Creek Elementary School and Mountain City Elementary School and he said that he would be visiting Johnson County High School and Mountain City Elementary School soon.

Mr. Carlton stated that it would be very beneficial for the student board member to attend the TSBA Day on the Hill and that security on the hill is very good.

Mr. Buckles wished everyone a wonderful Christmas.

Mr. Gambill made a motion, seconded by Mr. Carlton, that the meeting adjourn. There being no further business the meeting adjourned at 6:55 p.m.

Director of Schools	Chairman	Vice-Chairman
Member	Member	Member